

WARRENVILLE PUBLIC LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, May 19, 2021, 7:00 p.m.

1. Call to Order – Trustee Picha called the meeting to order at 7:05 p.m.
2. Roll call – Trustee Picha called roll call

ATTENDING: Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull and Warren
STAFF ATTENDING: Library Director Sandy Whitmer, Assistant to the Director Jackie Davis, Jaime Perpich
STAFF ATTENDING REMOTELY: Staff members Paul Dobersztyn, Kathy Gaydos, Cynthia Makowski

3. Approve Trustee Remote Participation
4. Approval of the Agenda

Trustee Picha removed items #23 and #24 regarding closed session.

MOTION: Trustee DuRocher moved to approve the agenda as amended. Trustee Warren seconded.

Voice vote:

Ayes – all

Nays – none

Motion carried

5. Presentations – none
6. Public Comments – Director Whitmer read the following public comments received by the start of the board meeting.
 - Received from Laura Haule – “I have concerns about lifting mask guidelines. We don't actually know who is vaccinated in the library at any point. It should be a safe place for children younger than 12 years of age to visit and participate in programs and until they can be vaccinated, it seems as though the rest of us should protect them with our own masks. I have also heard that playing outdoors is probably safer, even without masks, if numbers are smaller. I understand that this is a tough call, and appreciate your considering the issue.”
 - Received from Janis Nasuta in response to last week's eNews – “Unacceptable”

- Received from Robert Prah in response to eNews– "Good decision on the mask wearing. There's no way, at the moment, to know who has been fully vaccinated and who hasn't. Opting to be cautious is the right decision.
- Received from Debra Anton in response to eNews – "This is such a nicely worded email Informative without being preachy. Very professional."
- Received from B. Mignin in response to eNews – It is dumb to keep requiring masks. People need to breathe. Even Trader Joe's lifted the mask mandate. Won't be going back till masks are removed."
- Received from Lauren Milligan through Facebook – "THANK YOU for being on the side of common sense by keeping the mask requirement in place! I hope no one pushes you to enforce it."
- Email received from Karen Bickard – I recommend the July 15, 2020 COVID-19 Addendum for Library Use Policy continue as written until a greater percentage of the population is vaccinated. Ideally that would be when 70% of the population is vaccinated. Thank you for your consideration.
- Email from Varya Bazalev - with the recent CDC announcement I think it would be in the interest of the community for the Warrenville Public Library District to open up some socially distanced tables for patrons to come in and work. With the current restrictions of one hour it can be too little time to sit and study or work. I think there should be a larger time limit – 3-4 hours instead, especially if it's important for people to come in and work.

7. Correspondence – none

8. Consent Agenda

Trustee Lezon read the consent agenda as follows:

- a. Approve Minutes of the April 21, 2021 Committee of the Whole Meeting
- b. Approve Minutes of the April 21, 2021 Regular Board Meeting
- c. Approve Minutes of the Closed Session of the April 21, 2021 Regular Board of Trustees Meeting
- d. Receive and file Financial Report for April
- e. Receive and file canvass and abstract of votes cast at the Consolidated General Election held in DuPage County on Tuesday, April 6, 2021

MOTION: Trustee DuRocher moved to approve the consent agenda as read. Trustee Ruzicka seconded.

Voice vote:

Ayes – Trustee DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren

Nays – None

Motion carried

9. Oath of Office for Barbara DuRocher and Jerri Picha

Trustee Lezon administered the Oath of Office to Trustee Barbara DuRocher and Trustee Jerri Picha.

Trustee Picha thanked the Board for allowing her to be President for the last four years.

10. Election of Board Officers for 2021-2023

Trustee Picha asked for nominations for Board President. Trustee Lezon nominated Trustee DuRocher for the Office of President of the Board. There were no other nominations and Trustee DuRocher accepted the nomination. Trustee Picha asked for a voice vote: all ayes.

Trustee DuRocher asked if the three other officers were willing to continue in their current position. Trustee Warren and Stull stated they were, however, Trustee Lezon asked to switch with Trustee Stull as she preferred to be Treasurer. Trustee Stull agreed to the switch.

Trustee DuRocher asked for a voice vote for Trustee Stull to be Secretary: all ayes.

Trustee DuRocher asked for a voice vote for Trustee Lezon to be Treasurer: all ayes.

Trustee DuRocher asked for a voice vote for Trustee Warren to be Vice-President: all ayes.

11. Consideration of Board Committee Assignments for 2021-2023

After discussion, the agreed upon Slate of Board Committee Assignments was:

Personnel Committee:

Trustees Richardson and Warren

City/Library Task Force:

Trustees DuRocher and Lezon and alternate Trustee Ruzicka

Open Meetings Act Designee

Trustees Ruzicka, Warren and Library Director Sandra Whitmer

Freedom of Information Act Officers:

Library Director Sandra Whitmer and Assistant to the Director Jackie Davis

Ethics Advisor:

Trustee Lezon

Library System Contact:

Library Director Sandra Whitmer

12. Regular Agenda

a. Approve payments

MOTION: Trustee Richardson moved to approve payment of invoices in the amount of \$49,215.65 for the period of April 22, 2021 through May 19, 2021 including electronic payments and checks #8227-8269. Trustee Warren seconded.

Roll call vote:

Ayes – Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren

Nays – none

Motion carried

b. Approve Transfer of Funds

MOTION: Trustee Warren moved to approve transfer of \$125,000 from commercial checking account to operating checking account. Trustee Ruzicka seconded.

Voice vote:

Ayes – Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren

Nays – none

Motion carried

13. Unfinished Business – None

14. New Business

a. DuPage Monarch Watch Resolution – Trustee DuRocher

Trustee DuRocher stated she spoke with Connie Schmidt regarding this issue. Trustee DuRocher does not have a lot of information to share today, but she did receive sample resolutions from the State Monarch Project. She stated signing a resolution does not commit the Library to any financial outlay and the Library is currently doing some programming on this topic.

This can be discussed further at the June board meeting if interested.

b. Placement of Beehive on Library Property. – Trustee Warren

Trustee Warren stated he contacted a local beekeeper who explained to him it is rather difficult to keep hives. You must be 15' away from neighbors, the front of the hive must face south and be behind a fenced in area. This would be very difficult to do with the neighbors

Trustee Warren stated he feels it is not something the Library can do at this time.

- c. Review and approve revised COVID-19 Addendum to Library Use Policy

Director Whitmer stated the packet was put together before the CDC released their announcement that mask wearing is not necessary for fully vaccinated individuals. DuPage County and the Illinois Department of Health are following these guidelines. The Governor and the CDC state government units, such as a library, can set their own policies.

Director Whitmer stated during the pandemic we have followed the guidelines set by the CDC, Illinois Department of Public Health and DuPage County Public Health as the library does not have the expertise to make these decisions. The question is if we want to break from this practice of following their guidance or go out on our own.

Director Whitmer stated if the Library mandates mask wearing, the staff will have to become mask enforcers. Director Whitmer stated she was at the greeter stand for two days after the CDC announcement and no one ever came in without a mask.

After considerable discussion, it was the general consensus of the Board to follow the CDC guidance allowing fully vaccinated people to go without a mask, but to section off the Youth Services area and require all individuals to wear a mask while in this area. Also, plexiglass dividers will continue to be used throughout the library.

Director Whitmer stated Kathy Gaydos has great signage for June 1 which will ask unvaccinated people to continue to wear a mask while in the library.

MOTION: Trustee DuRocher moved to follow the CDC guidance allowing fully vaccinated people to be unmasked in the library except in the Youth Services area where masks will be required for all. Unvaccinated individuals will be required to wear a mask at all times in the library. This will be effective immediately. Trustee Picha seconded.

Roll call vote:

Ayes – Trustee DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren

Nays – none

Motion carried

Director Whitmer stated staff will not approach anyone and ask if they are vaccinated if they are not wearing a mask. This policy will be brought back to the Board once children under 12 are able to be vaccinated.

The Board would like to have a Pandemic Policy written once COVID is completely over.

14. New Business

a. Review and approve revised Circulation Policies

MOTION: Trustee Ruzicka moved to approve revised policies including No. 210 – Library Cards; No. 211 – Loan Periods, Limits, Renewals & Holds; No. 212 – Fine Free Library; No. 213 – Notices & Recovery of Overdue Materials; No. 215 – Circulation of In-Library Use Equipment and No. 520 – Interlibrary Loan. Trustee Lezon seconded.

Trustee DuRocher thanked Head of Member Services Jaime Perpich and her staff for revising these policies.

Trustee Stull likes the idea of children receiving their own library card.

Trustee Stull asked about areas of unincorporated Warrenton not located in the Wheaton-Warrenton School District. Ms. Perpich replied they would qualify to purchase a library card at the library serving the high school in their district.

Roll call vote:

Ayes – Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren

Nays – none

Motion carried

15. Director's Report

- Director Whitmer reported two new staff will join the library the week of May 24.
- Director Whitmer and Jaime Perpich are currently working on hiring a part time person for the member services desk.
- Director Whitmer and Cynthia Makowski finished interviewing today for the part-time Technology Assistant.
- Nora Jimenez received an appointment to participate in the Smithsonian's 2021 Latino Museum Studies Program beginning on June 21. She will be taking a leave of absence for the summer. A part time employee will be hired to cover Nora's position during the summer with the possibility of being hired for a permanent part-time position in the fall.
- Director Whitmer reviewed the June 1 pivot items.

16. Department Head Reports

Trustee Lezon asked if the Concerts on the Commons will be held this summer. Director Whitmer stated they will not since the grant application was due last fall. Trustee Lezon also asked if the Library is participating in Summer Days. Director Whitmer stated the staff has not planned anything at this time.

Trustee Stull asked what the secrets are for "Peek Behind the Admin Curtain" that staff attended at Reaching Forward. Paul Doberstzyn will ask his staff to write a few sentences about it to share next month.

Trustee DuRocher stated she loves the new library cards.

Trustee Stull asked about participation at the Bike Rodeo. Kathy Gaydos stated it was wonderful, a little wet but well attended. They gave out 90 backpacks and talked to at least 40 people. Two new members signed up for library cards.

17. President's Report

Trustee DuRocher reviewed the upcoming June events and stated the working budget will be adopted at the June board meeting.

18. Treasurer's Report

Trustee Lezon reported the library received \$350 from the City of Warrenville Telecommunications Tax Rebate.

The Chase Bank debt certificate interest payment was paid this month.

19. Secretary's Report

Trustee Stull stated she has nothing to report.

20. Trustee Comments

- Trustee Stull reported she is now old enough to be on the board – she turned 60 last week.
- Trustee Warren stated Trustee Picha and DuRocher received more votes than other city library trustees did. Director Whitmer stated Warrenville residents did vote more than other towns.

21 Adjournment

MOTION: Trustee Ruzicka moved to adjourn the meeting at 8:36 p.m. Trustee Lezon seconded.

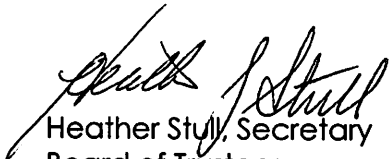
Voice vote:

Ayes – all

Nays – none

Motion carried.

Respectfully submitted,



Heather Stull, Secretary
Board of Trustees
Warrenville Public Library District