



Warrenville Public Library District

28W751 Stafford Place, Warrenville IL 60555-3002 ♦ 630/393-1171 ♦ warrenville.com

WARRENVILLE PUBLIC LIBRARY DISTRICT Regular Meeting of the Board of Trustees Wednesday, March 17, 2021, 7:00 p.m.

Location: This meeting is being held as a virtual meeting given that the Illinois Governor has declared the coronavirus pandemic a disaster. The Library Board President has determined that an in person meeting is not practical or prudent because of the disaster. At least one representative from the Library will be at the Library for the duration of the meeting. Members of the public who do not wish to listen to or view the virtual meeting from another location may listen to or view the meeting at the Library. (Use the Stafford Place entrance to gain access to the building.) Listening to or watching the meeting from a virtual location is recommended.

Special Meeting Procedures because of COVID-19:

- All who attend must wear a face covering,
- Because of social distancing measures, the number of people who may gather at the Library is limited and the opportunity to view the virtual meeting at the Library is available on a “first come, first-served” basis.
- The meeting will be broadcast live online at:
<https://us02web.zoom.us/j/87362469620>. The public may also listen to the meeting by calling 312-626-6799 and entering the Meeting ID number 873 6246 9620. (There is no participant ID or password.)
- Anyone who wishes to submit a public comment but is unable to attend the meeting in person may submit comment by email to trustees@warrenville.com. Please use the subject line to indicate the email is a public comment for the Board Meeting. Comments will be read during the meeting if they:
 - Include the commenter's first and last name
 - Are received at the above email address prior to the start of the meeting,
 - Are no more than 500 words in length and
 - Are free of any abusive or obscene language.

While the Board appreciates all questions and comments, they will not respond at the meeting, but may choose to do so at a later time.

AGENDA

1. Call to order
2. Roll Call (Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren)
3. Approval of the agenda (**ACTION**)
Trustees may request to remove any items from the consent or regular agenda at this time. Discussion only items may also be added to the regular agenda at this time.
4. Presentations
 - a. Employee Recognition (Sylvia Thompson, 20 years)

5. Public comments
6. Correspondence
7. Consent Agenda **(ACTION)**
 - a. Approve Minutes of the February 17, 2021 Regular Board Meeting
 - b. Receive and file Financial Report for February
 - c. Approve payment of invoices in the amount of \$57,072.62 for the period of February 18-March 17, 2021 including electronic payments and checks 8128-8171. Previously written check #8060 is voided.
 - d. Approve transfer of \$160,000 from commercial checking account to operating checking account
 - e. Approve Non-resident Library Card Participation for FY22 Utilizing the Tax Bill Method for Calculation of the Non-resident fee and 15% Calculation for Non-resident Renters
 - f. Approve a 1.7% Market Adjustment to Wage Scale effective July 1, 2021
8. Regular Agenda
9. Unfinished Business
10. New Business
 - a. Resume normal compensation practices **(ACTION)**
 - b. Consideration of returning to in-person Board Meetings (*discussion only*)
11. Director's Report
12. Department Head Reports
13. President's Report
 - a. Next meetings or events
 - b. Budget meeting(s)
14. Treasurer's Report
15. Secretary's Report
16. Committee Reports
 - a. Personnel Committee – Director's Evaluation
17. Trustee Comments
18. Items for information and/or discussion (No Action)
19. Closed session as allowed by 5 ILCS 120/2(c)(3) for the purpose of “discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.”
20. Discussion/action resulting from the above closed session **(ACTION)**
21. Adjournment **(ACTION)**