



# OverDrive



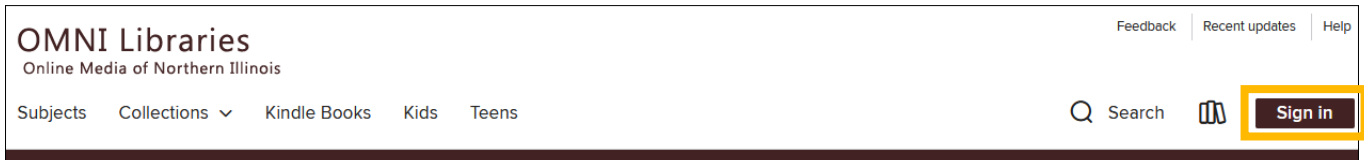
- *eBooks, eAudiobooks*
- *Up to 3 week loan period*
- *5 checkouts at a time*
- *6 holds at a time*

## Visit Website

1. Open a web browser on your computer.
2. Go to **omnilibraries.overdrive.com**.

## Sign In

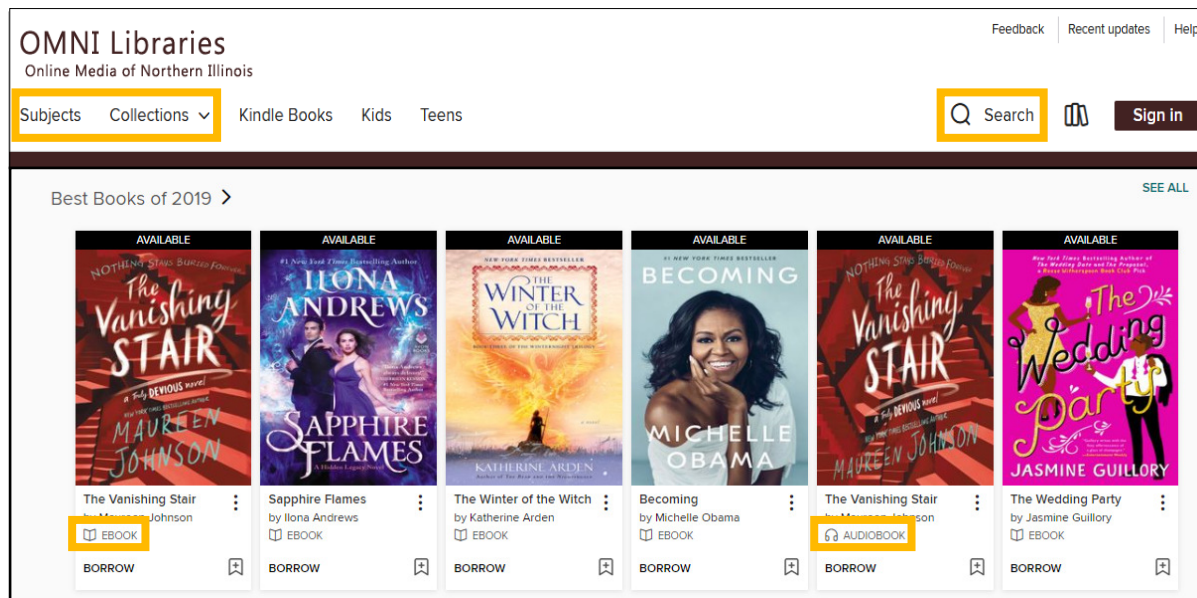
1. Select **Sign In** in the top right corner.
2. Select **Three Rivers Public Library District** as your library.



3. Type in your **Library Card Number** (no spaces or dashes).
4. Select **Sign In**.

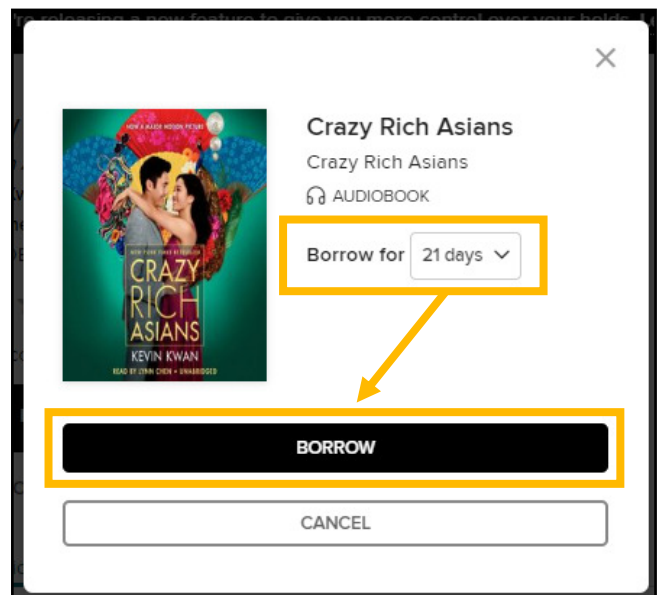
## Search for an eBook or eAudiobook

1. Use the **Search** button to look for a specific title, author, or keyword.
2. Use the **Subjects** or **Collections** buttons to browse by subject or genre.
3. **eBooks** are marked with a book symbol and **eAudiobooks** are marked with a headphone symbol.



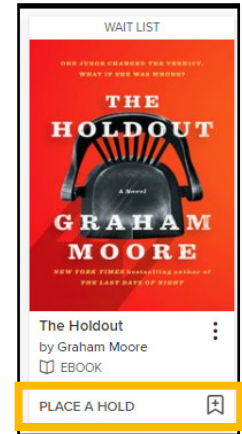
## Borrow an eBook or eAudiobook

1. Select the title you would like to borrow. Click **Borrow**.
2. Choose how long you would like to borrow the title. You can choose between a loan period of **7 days**, **14 days** or **21 days**. Then click **Borrow**.
3. Click **Read Now in Browser** or **Listen Now in Browser**. The title will open in a separate browser tab.



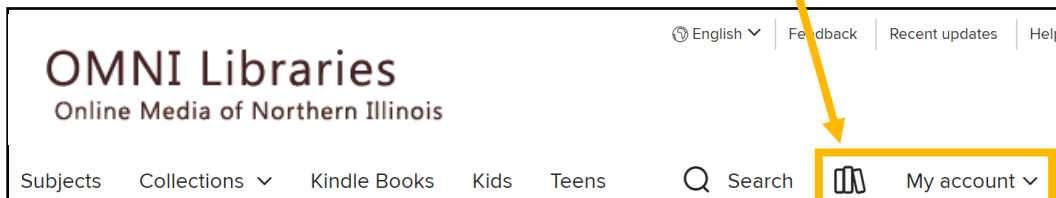
## Place a Hold

1. If an item is already checked out, place a hold on it by clicking **Place a Hold** under the title.
2. You will be notified by email when the title is ready for you to checkout. The title must be checked out within 3 days.



## Manage Titles

1. To access your borrowed items, select the **3 Books** or **My Account** and then choose **Loans**.



2. To access your holds, select the **3 Books** or **My Account** and then choose **Holds**. Here, holds can be cancelled by selecting **Remove** or suspended by selecting **Suspend Hold**.
3. The option to **Renew** a title will appear 3 days before the due date if no one else has a hold on the title.
4. Titles automatically return on their due date. There are no late fines. To return the title early, select the **3 Books** or **My Account** and then **Loans**. Underneath the title to be returned, select **Return**. Then click **Return Title** to confirm.

