

THOSE IN ATTENDANCE:

Adam Weinacker, President
Deeda Seed, Vice President
Carol Osborn, Secretary
Lu Marzulli
Ron McClain
Cathy Stokes
David Wirthlin

THOSE EXCUSED:

Dr. Dan Cairo

ADDITIONAL STAFF IN ATTENDANCE:

Debbie Ehrman, Interim Executive Director
Gordon Bradberry, Assistant Director of IT and Facilities
Jace Bunting, Finance Manager
Shelly Chapman, Human Resources Manager
Kimberly Chytraus, Senior City Attorney
Stephanie Costa, Teen Services & Family Engagement

Liesl Jacobson, Assistant Director of Community Engagement
Daniel Neville-Rehbehn, Assistant Director of Customer Experience
Nate Salazar, Adult Services Coordinator
Quinn Smith, Assistant Director of Marketing and Communications
Allison Spehar, Admin Manager of Equity and Org Development
Heidi Voss, Executive Administrator

I. CALL TO ORDER

Board President Adam Weinacker called the meeting to order at 4:04pm. He read the following statement regarding anchor locations for this meeting:

I, Adam Weinacker, Salt Lake City Public Library Board Chair, hereby determine that conducting the Salt Lake City Public Library Board meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, the Governor of Utah, the Salt Lake County Health Department, Salt Lake County Mayor, and the Mayor of Salt Lake City have all recognized a global pandemic exists related to the new strain of the coronavirus, SARS- CoV-2.

Due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.

II. APPROVAL OF MINUTES

The board moved to approve the August 23, 2021 minutes as written. The motion passed unanimously.

III. COMMUNICATION AND PUBLIC COMMENT

No members of the public offered comments.

IV. BOARD PRESIDENT'S REPORT

Board members recently filled out a poll in an effort to agree on a date for a fall board retreat. There were no October dates that worked well with the majority of board members, and some don't yet feel comfortable meeting in person. We'll be taking topics from the board retreat and discussing them over the course of the next few board meetings.

Since the board hasn't had a finance committee set apart in the last couple of years, the executive committee has served this role. The board would like to move away from this and have a separate finance

committee, and Adam will be reaching out for volunteers. The finance committee will work with the interim director, the finance director, and the executive leadership team to review the budget prior to the board's review during the budget approval process.

V. LIBRARY DIRECTOR'S REPORT

- a. Debbie Ehrman, Interim Executive Director, provided some highlights from the Director's Report
 - i. The library launched 2 hour free parking and patrons seem to appreciate the change.
 - ii. The newly renovated Sprague library was featured in the 2021 Library Design Showcase.
 - iii. The Marmalade branch manager has been elected to serve as chair of the ALA international relations round table. He'll take over those duties in July.
- b. Jace Bunting, Finance Manager, presented the August 2021 Financial Report.
 - i. The executive leadership team is working on priorities for the next budget year.
 - ii. He went into more depth about the tax revenue side of the finance report. The redistal of the Digital Navigator grant will be reflected into FY22.
 - iii. The library consistently receives two annual grants. One is for Interlibrary Loan, a federally funded program. The other is a community enhancement grant, which is funded through the state.
- c. Stephanie Costa, Teen Services and Family Engagement Coordinator, and Nate Salazar, Adult Services Coordinator, provided a spotlight summarizing this year's Super Summer Challenge.
 - i. This year's Super Summer Challenge included live and recorded virtual programs. Though in-person programs weren't offered, physical prizes and tracking sheets were available, and staff were able to encourage visitors to sign up for the challenge since branches were open this year.
 - ii. Participation bounced back a lot. Last year showed a big dip in sign-ups from young children, but this year participation increased 158%
 - iii. This year's program built in ways for participants to gather outside of the library, and adults enjoyed completing program goals with their families.
 - iv. [See the full slides from the presentation here.](#)

VI. OLD BUSINESS

- a. N/A

VII. NEW BUSINESS

- a. N/A

VIII. ADJOURN

- a. The board moved to adjourn the meeting, and the motion passed unanimously. The meeting adjourned at 4:48pm.

UPCOMING SCHEDULE

The next will be held

Monday, October 25, 2021, 4pm

Meeting will be held virtually via Google Meet