

THOSE IN ATTENDANCE:

Adam Weinacker, President
Deeda Seed, Vice President
Carol Osborn, Secretary
Dr. Dan Cairo
Lu Marzulli
Ron McClain
Cathy Stokes
David Wirthlin

THOSE EXCUSED:

ADDITIONAL STAFF IN ATTENDANCE:

Debbie Ehrman, Interim Executive Director
Gordon Bradberry, Assistant Director of IT and Facilities
Jace Bunting, Finance Manager
Shelly Chapman, Human Resources Manager
Kimberly Chytraus, Senior City Attorney
Liesl Jacobson, Assistant Director of Community Engagement

Daniel Neville-Rehbehn, Assistant Director of Customer Experience
Quinn Smith, Assistant Director of Marketing and Communications
Allison Spehar, Administrative Manager of EDI
Heidi Voss, Executive Administrator
Russell Weeks, Public Policy Analyst

I. CALL TO ORDER

Board President Adam Weinacker called the meeting to order at 4:02pm. He read the following statement regarding anchor locations for this meeting:

I, Adam Weinacker, Salt Lake City Public Library Board Chair, hereby determine that conducting the Salt Lake City Public Library Board meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, the Governor of Utah, the Salt Lake County Health Department, Salt Lake County Mayor, and the Mayor of Salt Lake City have all recognized a global pandemic exists related to the new strain of the coronavirus, SARS- CoV-2.

Due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.

II. APPROVAL OF MINUTES

The board moved to approve the July 26, 2021 minutes as written. The motion passed unanimously.

III. COMMUNICATION AND PUBLIC COMMENT

No members of the public offered comments.

V. LIBRARY DIRECTOR'S REPORT

- a. Jace Bunting, Finance Manager, presented the July 2021 Financial Report.
 - i. In fiscal year 2022, many of our revenue categories were budgeted lower than what we'd typically receive because we weren't sure if we'd be open or how much. Many of our services are back up and running, which is reflected in our revenue lines
 - ii. A few accounts already exceed the 8.3% of the year we're through. Many of these expenses hit once or twice a year, so those appear in reports when those expenses are paid.

- b. Debbie Ehrman, Interim Executive Director, provided some highlights from the Director's report.
 - i. The library isn't hosting any in-person programs or public meetings at this time. The Reopening Task Force has recommended gathering in large groups isn't a good idea at this time, due to the rise in the Delta variant of COVID-19. Kids are also going back to school, which will likely increase cases.
 - ii. The library maintenance team handled a flooding issue from heavy rains on August 1st. Improvements are being made to the stormwater system, which may mitigate the possibility of this issue in the future.
 - iii. Daniel Neville-Rehbehn has joined the Executive Leadership Team as the Assistant Director of Customer Experience.
- c. Quinn Smith, Assistant Director of Marketing and Communications, provided a spotlight for her department.
 - i. The goal of the marketing team has been to increase visibility, update nostalgia, and foster civic pride.
 - ii. Our social media presence is growing rapidly, with over 146,000 views on our last Super Sumer Challenge videos. Whenever we share children's literacy kits on social media, demand shoots up for them.
 - iii. They are also showing our community what a modern library looks like, which is more than book checkouts.
 - iv. [The full slides from the presentation are here.](#)

IV. BOARD PRESIDENT'S REPORT

Adam let the board know he and Debbie are looking for candidates to fill the open position on the board. They hope to find someone with experience in buildings and fundraising. The board will also soon need to look at hiring a new executive director for the library, so our new board member will be a part of that process. The board would also like to have a retreat in the near future, so the Executive Assistant, Heidi Voss, will send a survey for available dates.

VI. OLD BUSINESS

- a. N/A

VII. NEW BUSINESS

- a. [2 Hour Free Parking at the Library MOU](#)
 - i. Our former executive director, Peter Bromberg, was working closely with the city council and mayor's office to explain how difficult it is for patrons to use the library with only 30 minutes of free parking. Increasing free parking would also increase access to the library.
 - ii. Kimberly Chytraus noted that the final agreement will need to be a contract, not an MOU.
 - iii. The board moved to authorize Debbie to move forward with negotiations on an agreement with the city regarding parking as outlined in the language in the attached MOU. The motion passed unanimously.

VIII. ADJOURN

- a. The board moved to adjourn the meeting, and the motion passed unanimously. The meeting adjourned at 5:28pm.

UPCOMING SCHEDULE

The next will be held

Monday, September 27, 2021, 4pm

Meeting will be held virtually via Google Meet