

**THOSE IN ATTENDANCE:**

Lu Marzulli, President  
Annalise Lasater, Vice President  
Adam Weinacker, Secretary  
Dr. Dan Cairo  
Ron McClain  
Carol Osborn  
Deeda Seed  
Cathy Stokes  
David Wirthlin

**THOSE EXCUSED:**

**ADDITIONAL STAFF IN ATTENDANCE:**

Debbie Ehrman, Interim Executive Director  
Kevin Blalock, Blalock and Partners  
Gordon Bradberry, Assistant Director of IT and Facilities  
Jace Bunting, Finance Manager  
Shelly Chapman, Human Resources Manager  
Kimberly Chytraus, Senior City Attorney  
Dave Corrington, Public Safety Manager

Liesl Jacobson, Assistant Director of Community Engagement  
Jeff Mower, Executive Director, Friends of the Library  
Quinn Smith, Assistant Director of Marketing and Communications  
Allison Spehar, Administrative Manager of EDI  
Margaret Sullivan, Margaret Sullivan Studios  
Heidi Voss, Executive Administrator  
Russell Weeks, Public Policy Analyst

**I. CALL TO ORDER**

Lu Marzulli called the meeting to order at 4:06pm. He read the following statement regarding anchor locations for this meeting:

I, Luciano Marzulli, Salt Lake City Public Library Board Chair, hereby determine that conducting the Salt Lake City Public Library Board meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, the Governor of Utah, the Salt Lake County Health Department, Salt Lake County Mayor, and the Mayor of Salt Lake City have all recognized a global pandemic exists related to the new strain of the coronavirus, SARS- CoV-2.

Due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.

**II. APPROVAL OF MINUTES**

The board moved to approve the May 24, 2021 minutes as written. The motion passed unanimously.

**III. COMMUNICATION AND PUBLIC COMMENT**

No members of the public offered comments.

**IV. BOARD PRESIDENT'S REPORT**

On behalf of the board, Lu Marzulli presented a gift to former Executive Director Peter Bromberg. He also let everyone know this will be Annalise Lasater's last meeting, as she'll be relocating outside of Utah. She also received a gift for her service.

**V. LIBRARY DIRECTOR'S REPORT**

- a. Jace Bunting, Finance Manager, presented the May 2021 Financial Report.

- i. We budgeted \$2.7 million in reserves to balance our budget for FY21. We may not need to use any of this money we committed, as underspend in other categories has helped cover shortfall.
- ii. We're two days from completing the fiscal year. We'll have a little more revenue in July and August we'll post back to FY21 as needed.
- b. Highlights from the Director's report:
  - i. Debbie Ehrman, Interim Executive Director, let the board know the library moved to Expanded Services about two weeks ago. Other than in-person programming, all services are available. Aligning with the mayor's updated order, masks are no longer required for vaccinated patrons.
  - ii. This year's Super Summer Challenge has begun and we already have 5,612 patrons of all ages who have signed up.
  - iii. Debbie introduced our new manager of the safety team, Dave Corrington.

## VI. FRIENDS OF THE LIBRARY UPDATE

- a. Jeff Mower, Executive Director of the Friends of the Library, provided an update from his group.
- b. The Friends are focusing on three areas—Memberships, book sales, and awareness.
- c. [Here are the slides from his presentation.](#)

## VI. OLD BUSINESS

- a. [Vacation Accrual Policy Change](#)
  - i. This policy would allow staff to carry over more vacation through the fiscal year, and will increase the vacation earlier in the cycle of employment. When negotiation for manager level positions and above, this will also allow HR to use years of experience toward vacation accrual, and allow better consistency with what we offer.
  - ii. The board moved to approve this policy change. The vote passed unanimously.
- b. [MFP Final Report](#)
  - i. Kevin Blalock reviewed the main points of the MFP Final Report.
  - ii. Board members discussed questions about the report.
    1. Some wondered whether the board is committing to specific changes if they accept the report. Is this report too vague and general to accept at this stage?
    2. Team members clarified that this report is meant to serve as guidance for library buildings for the next ten years. If the board agrees on the general direction, the next step is to look at more design and funding.
    3. A board member expressed concern about immediate building needs at Anderson-Foothill, Day-Riverside, and Main. The team clarified we have time to make needed improvements using the MFP as a guide for timing those projects.
    4. How does the Facilities Condition Assessment fit in with this plan? The assessment dealt simply with the life expectancy of systems like plumbing, HVAC, etc. The MFP goes beyond this, looking at the community's needs going into the future.
  - iii. After discussion, the board moved to approve the MFP with the commitment to use robust community engagement when moving forward with the plan. The vote passed unanimously

## VII. NEW BUSINESS

- a. Nominating Committee
  - i. Deeda Seed provided an update from the Nominating Committee. The Executive Committee is usually made up of members who have a bit of experience on the board, but we have several new board members and Annalise Lasater is leaving. The committee has recommended Adam Weinacker as board president, Deeda Seed as vice president, and Carol Osborn as secretary.

- ii. Deeda acknowledged it's unusual for a nominating committee to nominate themselves for positions, but they didn't want to place undue expectations on new board members.
- iii. The board moved to approve the recommendations of the nominating committee. The motion passed unanimously.

**IX. ADJOURN**

- a. The board moved to adjourn the meeting, and the motion passed unanimously. The meeting adjourned at 5:57pm.

**UPCOMING SCHEDULE**

The next will be held

Monday, July 26, 2021, 4pm

Meeting will be held virtually via Google Meet