

**THOSE IN ATTENDANCE:**

Lu Marzulli, President  
Annalise Lasater, Vice President  
Adam Weinacker, Secretary  
Dr. Dan Cairo  
Ron McClain  
Carol Osborn  
Deeda Seed  
David Wirthlin

**THOSE EXCUSED:**

Cathy Stokes

**ADDITIONAL STAFF IN ATTENDANCE:**

Debbie Ehrman, Interim Executive Director  
Kevin Blalock, Blalock and Partners  
Gordon Bradberry, Assistant Director of IT and Facilities  
Jace Bunting, Finance Manager  
Shelly Chapman, Human Resources Manager

Kimberly Chytraus, Senior City Attorney  
Allison Spehar, Administrative Manager of EDI  
Margaret Sullivan, Margaret Sullivan Studios  
Heidi Voss, Executive Administrator  
Russell Weeks, Public Policy Analyst

**I. CALL TO ORDER**

Lu Marzulli called the meeting to order at 4:03pm. He read the following statement regarding anchor locations for this meeting:

I, Luciano Marzulli, Salt Lake City Public Library Board Chair, hereby determine that conducting the Salt Lake City Public Library Board meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, the Governor of Utah, the Salt Lake County Health Department, Salt Lake County Mayor, and the Mayor of Salt Lake City have all recognized a global pandemic exists related to the new strain of the coronavirus, SARS- CoV-2.

Due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.

**II. APPROVAL OF MINUTES**

The board moved to approve the April 26, 2021 minutes as written. The motion passed unanimously.

**III. COMMUNICATION AND PUBLIC COMMENT**

No members of the public offered comments.

**IV. BOARD PRESIDENT'S REPORT**

Board President Lu Marzulli noted the nominating committee is working on recommendations for board officers. He also let the board know the American Library Association has a virtual conference coming up June 23–28. If board members would like to attend, they should reach out to the Executive Assistant, Heidi Voss, to make arrangements.

**V. LIBRARY DIRECTOR'S REPORT**

- a. Jace Bunting, Finance Manager, presented the April 2021 Financial Report.

- i. The last part of our expected revenue for the fiscal year is the RDA rebate. It will be a little lower than what we budgeted, but pretty close.
- ii. We had a flood at main and we'll need to reallocate some funds to cover related expenses. Insurance should cover most of it.
- b. Highlights from the Director's report:
  - i. Debbie Ehrman, Interim Executive Director, expressed thanks to those who attended the Sprague ribbon-cutting ceremony. The community feedback on the renovation has been positive.
  - ii. The library has updated the mask requirements to match Mayor Mendenhall's executive order update. Library staff are still required to wear masks unless they're working in an office with a closed door. Patrons who are vaccinated won't be required to wear masks, but they will be encouraged to do so.
  - iii. The Super Summer Challenge begins June 1st. The theme is Kingdoms of Wonder. Board members are encouraged to participate.
  - iv. Main, Day-Riverside, Chapman, and Glendale have requested to serve as vaccination sites. Glendale has begun offering vaccines.

## VI. OLD BUSINESS

- a. [A/V Capital Budget Reallocation](#)
  - i. This reallocation would move funds left over from one project and deferred from another to make improvements to A/V equipment in conference rooms A, B, and C.
  - ii. The board moved to approve this reallocation. Dr. Dan Cairo abstained from the vote. The motion passed.

## VII. NEW BUSINESS

- a. [Vacation Accrual Policy Change](#)
  - i. In the past, the library has had regular vacation accrual and professional vacation accrual. In an effort to make accrual more equitable, the library would like to merge these two scales.
  - ii. Employees will accrue more vacation earlier in their employee life cycle. They will also have an increased maximum accrual limit.
  - iii. This change will help the library offer benefits more competitive with the city and the county library system.
  - iv. The board will consider a vote on this next month.
- b. MFP Final Draft Presentation
  - i. Kevin Blalock of Blalock and Partners and Margaret Sullivan with Margaret Sullivan Studios offered a presentation of their work on the Master Facilities Plan.
  - ii. [You can view the slides here](#) and [listen to the recording of the presentation](#).
  - iii. They recommend growth to be sustainable and intentional. We have a large square footage, so we have the capacity to go deeper with what we offer.
  - iv. Growth can be through outreach, pop-ups, retail-like growth, partnerships, co-location, and stand-alone libraries.
  - v. They presented recommendations for each of our buildings, a timeline, and information about funding options.
  - vi. Libraries have been built the same way for a long time, and staff sometimes feel they're fighting facilities because spaces aren't flexible or suited to the programs and activities offered. A realignment strategy can work to address this at certain locations.
  - vii. The next step for this plan will be to begin conversations with the City about our options for bonding to fund MFP recommendations.

**IX. ADJOURN**

- a. The board moved to adjourn the meeting, and the motion passed unanimously. The meeting adjourned at 5:30pm.

**UPCOMING SCHEDULE**

The next will be held

Monday, June 28, 2021, 4pm

Meeting will be held virtually via Google Meet