

THOSE IN ATTENDANCE:

Lu Marzulli, President
Adam Weinacker, Secretary
Carol Osborn
Deeda Seed
David Wirthlin

THOSE EXCUSED:

Annalise Lasater, Vice President
Cathy Stokes

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director
Gordon Bradberry, Assistant Director of IT and Facilities
Jace Bunting, Finance Manager
Debbie Ehrman, Deputy Director
Shelly Chapman, Human Resources Manager
Kimberly Chytraus, Senior City Attorney

Liesl Jacobson, Assistant Director of Community Engagement
Quinn Smith, Assistant Director of Marketing and Communications
Allison Spehar, Administrative Manager of EDI
Heidi Voss, Executive Administrator
Russell Weeks, Public Policy Analyst

I. CALL TO ORDER

Lu Marzulli called the meeting to order at 4:02pm. He read the following statement regarding anchor locations for this meeting:

I, Luciano Marzulli, Salt Lake City Public Library Board Chair, hereby determine that conducting the Salt Lake City Public Library Board meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, the Governor of Utah, the Salt Lake County Health Department, Salt Lake County Mayor, and the Mayor of Salt Lake City have all recognized a global pandemic exists related to the new strain of the coronavirus, SARS- CoV-2.

Due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.

II. APPROVAL OF MINUTES

The board moved to approve the February 22, 2021 minutes as written. The motion passed unanimously.

III. COMMUNICATION AND PUBLIC COMMENT

No members of the public offered comments.

IV. BOARD PRESIDENT'S REPORT

Lu Marzulli welcomed David Wirthlin to the board, who will be serving from District 6. David's background is in hospital administration.

Lu also let the board know the executive committee met last week and voted unanimously to extend the Executive Director's emergency executive powers through the end of the calendar year. These powers allow the director to make decisions about COVID-19 and other safety measures without coming to the full board first.

Peter Bromberg has also submitted his resignation, and the board will be tasked with appointing an interim director and putting together a search committee for a new executive director.

V. LIBRARY DIRECTOR'S REPORT

- a. Express Services have restarted, as part of our phased reopening plan. Members of the leadership team visited branches to check in on how things were going.
- b. Interactive kits continue to offer opportunities for hands-on learning, and have been good for families. Our programming teams have found creative ways to engage patrons and promote learning, connection, and awareness of other cultures.
- c. Our Maintenance and IT staff have been working throughout the pandemic and we appreciate their continued work to keep everything running.
- d. Jace Bunting, Finance Manager, presented the [February 2021 Financial Report](#).
 - i. This round of Express Services includes passport services by appointment, so expect to see some revenue from this in the March report.
 - ii. Our cash balance is staying consistent with previous years.

VI. OLD BUSINESS

- a. [Foothill Drainage Budget Reallocation](#)
 - i. This reallocation would allow the Library to use capital funds left over from a heating installation project on L3 to repair drainage issues at Anderson-Foothill.
 - ii. The board voted unanimously to reallocate \$15,000 from the Level 3 office space heating project to repair parking lot drains at Anderson-Foothill.
- b. [FY21-22 Proposed Budget](#)
 - i. Most years, the budget undergoes some changes between the first presentation to the board and the time the board votes. This year, the team has planned for a relatively flat budget, so there were no changes to discuss.
 - ii. The board voted unanimously to approve the FY21-22 budget and [capital projects list](#).

VII. NEW BUSINESS

- a. [Full-Time Policy Proposal](#)
 - i. This change would redefine a full time staff member as someone working 40 hours a week. The team tried to eliminate 30-hour positions with full time benefits back in 2016. Many of these were phased out, but a few remain, which presents an equity issue. This also causes problems for managers who need 40-hour staff members.
 - ii. The board will vote on this item of business next month.

VIII. OTHER

- a. The board voted unanimously to enter a closed session to discuss the professional competency of an interim executive director at 4:44pm.
- b. The board reopened the meeting to the public at 5:00pm
- c. The board briefly discussed the timeline for hiring a new executive director and what steps would be involved.

IX. ADJOURN

- a. The board moved to adjourn the meeting, and the motion passed unanimously. The meeting adjourned at 5:09pm.

UPCOMING SCHEDULE

The next will be held

Monday, April 26, 2021, 4pm

Meeting will be held virtually via Google Meet