

THOSE IN ATTENDANCE:

Lu Marzulli, President
Adam Weinacker, Secretary
Carol Osborn
Deeda Seed

THOSE EXCUSED:

Annalise Lasater, Vice President
Cathy Stokes

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director
Gordon Bradberry, Assistant Director of IT and Facilities
Ekin Bilal, Margaret Sullivan Studios
Kevin Blalock, Blalock and Partners
Jace Bunting, Finance Manager
Debbie Ehrman, Deputy Director
Shelly Chapman, Human Resources Manager

Kimberly Chytraus, Senior City Attorney
Liesl Jacobson, Assistant Director of Community Engagement
Jeff Mower, Friends of the Library Executive Director
Allison Spehar, Administrative Manager of EDI
Margaret Sullivan, Margaret Sullivan Studios
Heidi Voss, Executive Administrator
Russell Weeks, Public Policy Analyst

I. CALL TO ORDER

Lu Marzulli called the meeting to order at 4:05pm. He read the following statement regarding anchor locations for this meeting:

I, Luciano Marzulli, Salt Lake City Public Library Board Chair, hereby determine that conducting the Salt Lake City Public Library Board meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, the Governor of Utah, the Salt Lake County Health Department, Salt Lake County Mayor, and the Mayor of Salt Lake City have all recognized a global pandemic exists related to the new strain of the coronavirus, SARS- CoV-2.

Due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.

III. COMMUNICATION AND PUBLIC COMMENT

No members of the public offered comments.

IV. BOARD PRESIDENT'S REPORT

Lu noted he and Peter Bromberg will finish meeting with board member candidates this week and will proceed from there to make recommendations to the mayor's office to fill the three vacancies on the board.

VI. MASTER FACILITIES PLAN UPDATE

Blalock and Partners and Margaret Sullivan Studio, who are working with the Library on a Master Facilities Plan, provided an update to the board on their progress.

- They have outlined a five phase process, and are now between phase four and five.
- They've hosted a number of virtual workshops with staff, the executive committee, public community groups, city administration leaders, nonprofits, for-profits, developers, and others to get both public and private sector perspectives.
- [The full slides from the presentation are available here.](#)

- This Master Facilities Plan will guide the Library in planning for future remodeling, building, and services beyond brick and mortar buildings.

VII. FRIENDS OF THE LIBRARY UPDATE

- Like other organizations at this time, the Friends have dealt with challenges from COVID-19 closures. They haven't been able to hold their regular book sales, which are a big source of revenue.
- They have worked to find more creative ways to encourage memberships and seek donations, holding their first online fundraiser, a book donation drive in August, and redesigning their website to help sell merchandise. They have also worked with local bookstores to donate books to children and teachers in the community.
- Looking to the future, they hope to continue hosting online fundraisers and help members better understand how to better support the library. [The presentation slides are available here.](#)

V. [LIBRARY DIRECTOR'S REPORT](#)

- a. The Library anticipates returning to Express Services on March 15, as long as COVID-19 positivity rates continue below 15%.
- b. Jace Bunting, Finance Manager, presented the [January 2021 Financial Report](#).
 - i. Reductions in revenue have largely been from delinquent property taxes and motorized vehicle taxes.
 - ii. Revenue from the IMLS grant has come in, and the adjustments needed to add that to the budget have gone to the city council.

II. APPROVAL OF MINUTES

The board moved to approve the January 25, 2021 minutes as written. The motion passed unanimously.

VII. OLD BUSINESS

- a. [Fire Suppression Repair Budget Reallocation](#)
 - i. This reallocation would group a variety of fire suppression repairs into one project, allowing for more flexibility between repairs if costs are over or under what was expected for each item.
 - ii. The board unanimously voted to approve this reallocation.

VIII. NEW BUSINESS

- a. [Foothill Drainage Budget Reallocation](#)
 - i. This reallocation would allow the Library to use capital funds left over from a heating installation project on L3 to repair drainage issues at Anderson-Foothill.
 - ii. The board will vote on this at next month's meeting.
- b. [FY21-22 Proposed Budget](#)
 - i. The finance committee has had the opportunity to review the budget in depth and no concerns were raised. The FY22 budget is very flat compared to FY21.
 - ii. About \$295,000 has been budgeted from the fund balance to cover operating deficits for the next fiscal year, but the team feels confident there will be enough savings in operations in personnel and health insurance to not need to dip in. If needed, the fund balance is healthy enough to cover this cost.
 - iii. Only one new personnel position has been approved; a Public Service Administrative Manager. COLA and merit increases have been included to prevent compression.

IX. ADJOURN

- A. The board moved to adjourn the meeting, and the motion passed unanimously. The meeting adjourned at 5:40pm.

UPCOMING SCHEDULE

The next will be held

Monday, March 22, 2021, 4pm

Meeting will be held virtually via Google Meet