

THOSE IN ATTENDANCE:

Lu Marzulli, President
Annalise Lasater, Vice President
Adam Weinacker, Secretary
Carol Osborn
Deeda Seed
Cathy Stokes

THOSE EXCUSED:

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director
Jace Bunting, Finance Manager
Debbie Ehrman, Deputy Director
Shelly Chapman, Human Resources Manager

Liesl Jacobson, Assistant Director of Community Engagement
Allison Spehar, Administrative Manager of EDI
Heidi Voss, Executive Administrator
Russell Weeks, Public Policy Analyst

I. CALL TO ORDER

Lu Marzulli called the meeting to order at 4:04pm. He read the following statement regarding anchor locations for this meeting:

I, Luciano Marzulli, Salt Lake City Public Library Board Chair, hereby determine that conducting the Salt Lake City Public Library Board meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, the Governor of Utah, the Salt Lake County Health Department, Salt Lake County Mayor, and the Mayor of Salt Lake City have all recognized a global pandemic exists related to the new strain of the coronavirus, SARS- CoV-2.

Due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.

II. APPROVAL OF MINUTES

The board moved to approve the December 14, 2020 minutes as written. The motion passed unanimously.

III. COMMUNICATION AND PUBLIC COMMENT

No members of the public offered comments.

VII. OLD BUSINESS

- a. N/A

VIII. NEW BUSINESS

- a. [Friends of the Library MOU](#)
 - i. This MOU expired at the end of December and continues for another 30 day grace period. The board was asked to vote on this today since there are no major changes from last year's version.
 - ii. The board unanimously voted to approve this MOU.
- b. [Fire Suppression Repair Budget Reallocation](#)

- i. This reallocation would group a variety of fire suppression repairs into one project, allowing for more flexibility between repairs if costs are over or under what was expected for each item.
- ii. The board will vote on this next at next month's meeting.

IV. BOARD PRESIDENT'S REPORT

Lu Marzulli noted that the executive committee will conduct the business of the finance committee this year, since multiple members of the board who served on the finance committee have left and new members haven't been arranged. Lu Marzulli and Peter Bromberg are working together to interview potential board members to recommend to the mayor's office to fill the three vacancies on the board.

V. FRIENDS OF THE LIBRARY UPDATE

This will be rescheduled to the meeting next month due to a schedule conflict.

VI. LIBRARY DIRECTOR'S REPORT

- a. Jace Bunting, Finance Manager, presented the [December 2020 Financial Report](#)
 - i. The certified tax rate and new growth numbers we received were about \$475,000 lower than what we projected in the adopted budget for FY20-21, so the admin team made adjustments to account for the lower expected revenue. The December report shows our tax collections were only about \$125,000 lower than our original budget projection. This allows us to move forward with some projects we placed on hold earlier this year.
 - ii. Looking at next year, interest rates are low and we don't expect to collect certain types of revenue (like passport and printing fees), but we believe we can make that up in savings on the expense side.
- b. Highlights from the Director's Report
 - i. Allison Spehar has joined the team as the Administrative Manager of Equity, Diversity, and Inclusion. We're excited to welcome her to the team.
 - ii. The newly launched Digital Navigator project has already provided 51 people with devices.
 - iii. Work on the Master Facilities Plan continues, and the next groups scheduled to meet to discuss the future of libraries are community groups, economic development, and city administration.

IX. ADJOURN

- A. The board moved to adjourn the meeting, and the motion passed unanimously. The meeting adjourned at 4:48pm.

UPCOMING SCHEDULE

The next will be held

Monday, February 22, 2021, 4pm

Meeting will be held virtually via Google Meet