

THOSE IN ATTENDANCE:

Lu Marzulli, President
Annalise Lasater, Vice President
Carol Osborn
Deeda Seed

THOSE EXCUSED:

Adam Weinacker, Secretary
Cathy Stokes

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director
Jace Bunting, Finance Manager
Debbie Ehrman, Deputy Director
Shelly Chapman, Human Resources Manager
Kimberly Chytraus, Senior City Attorney

Liesl Jacobson, Assistant Director of Community Engagement
Quinn Smith, Assistant Director of Marketing and Communications
Heidi Voss, Executive Administrator
Russell Weeks, Public Policy Analyst

I. CALL TO ORDER

Lu Marzulli called the meeting to order at 4:05pm. He read the following statement regarding anchor locations for this meeting:

I, Luciano Marzulli, Salt Lake City Public Library Board Chair, hereby determine that conducting the Salt Lake City Public Library Board meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, the Governor of Utah, the Salt Lake County Health Department, Salt Lake County Mayor, and the Mayor of Salt Lake City have all recognized a global pandemic exists related to the new strain of the coronavirus, SARS- CoV-2.

Due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.

II. APPROVAL OF MINUTES

The board moved to approve the November 23, 2020 minutes as written. The motion passed unanimously.

III. COMMUNICATION AND PUBLIC COMMENT

No members of the public offered comments.

IV. BOARD PRESIDENT'S REPORT

The board agreed on the 2021 meeting schedule. Lu also let the board know Mario Organista has resigned from his position as a board member, as he has moved out of Salt Lake City. He thanked Mario for his service, and noted that a retirement gift will be sent.

VI. OPEN PUBLIC MEETINGS TRAINING

Kimberly Chytraus provided a training presentation about the Open and Public Meetings Act. The library board is a public body and this training is required annually.

VII. LIBRARY DIRECTOR'S REPORT

- a. Jace Bunting, Finance Manager, presented the [November 2020 Financial Report](#)
 - i. We have been keeping an eye on tax collections carefully since March, and while we haven't been far behind projections in previous months, we noted we're down about \$615,000 in collections from 2019 this month. No reason to panic yet, just less than we expected.
 - ii. Interest revenue is down simply because interest rates are quite low, and this is balanced out by the fact that many operating costs aren't being expended since the library isn't open to the public at this time.
- b. Highlights from the Director's Report
 - i. The Marketing team has created a new page called "Here for You" showcasing clearly all services available during the pandemic.
 - ii. The Digital Navigator project, funded with the IMLS grant, has kicked off. The goal is to address digital inclusion needs for those who don't have devices or don't know how to use them.
 - iii. We're still in the planning phase for Sprague's grand reopening.

VIII. OLD BUSINESS

- a. [Audit Report](#)
 - i. The board moved to adopt the 2020 Audit Report from Eide Bailly. The motion passed unanimously.
- b. [Budget Amendment](#)
 - i. This amendment includes five items—three which affect general funding and two which affect capital projects. The board moved to approve this amendment, and the motion passed unanimously.
- c. [Budget Reallocation](#)
 - i. This reallocation would consolidate four security projects and move money in FY21 from self-checks to print/scan stations. The board moved to approve this reallocation, and the motion passed unanimously.

IX. NEW BUSINESS

- a. N/A

X. ADJOURN

- A. The board moved to adjourn the meeting, and the motion passed unanimously. The meeting adjourned at 5:02pm.

UPCOMING SCHEDULE

The next will be held

Monday, January 25, 2020, 4pm

Meeting will be held virtually via Google Meet