

THOSE IN ATTENDANCE:

Lu Marzulli, President
Mario Organista
Carol Osborn
Deeda Seed

THOSE EXCUSED:

Annalise Lasater, Vice President
Adam Weinacker, Secretary
Cathy Stokes

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director
Jace Bunting, Finance Manager
Gordon Bradberry, Assistant Director of IT and Facilities
Shelly Chapman, Human Resources Manager
Kimberly Chytraus, Senior City Attorney
Debbie Ehrman, Deputy Director

Liesl Jacobson, Assistant Director of Community Engagement
Quinn Smith, Assistant Director of Marketing and Communications
Heidi Voss, Executive Administrator
Russell Weeks, Public Policy Analyst

I. CALL TO ORDER

Lu Marzulli called the meeting to order at 4:08 PM. He read the following statement regarding anchor locations for this meeting:

I, Luciano Marzulli, Salt Lake City Public Library Board Chair, hereby determine that conducting the Salt Lake City Public Library Board meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, the Governor of Utah, the Salt Lake County Health Department, Salt Lake County Mayor, and the Mayor of Salt Lake City have all recognized a global pandemic exists related to the new strain of the coronavirus, SARS- CoV-2.

Due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.

III. COMMUNICATION AND PUBLIC COMMENT

No members of the public offered comments.

IV. BOARD PRESIDENT'S REPORT

Lu didn't have any updates to share for his report.

VI. LIBRARY DIRECTOR'S REPORT

- a. Jace Bunting, Finance Manager, presented the [July 2020 Financial Report](#).
 - i. This report includes the first month of our new fiscal year. Since the library receives property taxes based on the calendar year, finance holds income from January to June and recognizes them once we enter the new fiscal year.
 - ii. Our revenues have been lower this year, but the leadership team has planned a list of expenses to defer as we anticipate economic impact from COVID-19.
- b. Peter Bromberg reviewed some highlights from this month's director's report.
 - i. If COVID-19 rates continue to lower, the Library plans to offer express services beginning in mid-September, which would include some computer and printing access. This

restriction change would be based on state, county, and city guidance as well as transmission and case rates.

- ii. Teams have increased Holds To-Go availability across all locations and will soon introduce virtual meeting rooms for public use. Circulation has added more hotspots for checkout to increase internet access opportunities for patrons.
- iii. The Library will be providing space for YouthCity to conduct socially distanced school support programming. YouthCity is working with the Department of Workforce Service's office of child care and the state health department to assure they are following best practices for health and safety. They have successfully run programs for youth during the summer. They are also collaborating with the school district and education foundation.

II. APPROVAL OF MINUTES

The board did not have a full quorum at the beginning of the meeting, so waited until a quorum was present before moving to approve the July 27, 2020 minutes as written. The motion passed unanimously.

VII. OLD BUSINESS

- a. [Tuition Reimbursement Policy](#)
 - i. After comments from last month's meeting, human resources adjusted procedure to make this benefit more accessible to staff who may need it the most. Previously, staff could only apply for tuition reimbursement once they reached a year of employment at the library. Now, the procedure will allow staff to apply for reimbursement as soon as they begin a qualifying semester and reimbursement will be held until they reach one year of employment. This will make the benefit available sooner, but still decreases the chance that the staff member would have to pay back part of the benefit if they left the library early.
 - ii. The board moved to approve the tuition reimbursement policy as written. This motion passed unanimously.

VIII. NEW BUSINESS

- a. [Face Covering Policy Amendment](#)
 - i. This amendment removes the face covering exemption for "anyone who has trouble breathing." Leadership had concerns that this exemption is too broad and could cause problems for public service staff. The attached document includes medical guidance that shows face coverings should not pose a problem for those who have trouble breathing.
 - ii. The board moved to accept this change as written, and the motion passed unanimously.

IX. ADJOURN

- A. The board moved to adjourn the meeting, and the motion passed unanimously. The meeting adjourned at 5:03pm.

UPCOMING SCHEDULE

The next will be held

Monday, September 28, 2020, 4pm

Meeting will be held virtually via Google Meet