



**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JANUARY 7, 2021, 5:30 P.M.  
JENKINS ROOM & VIA TELECONFERENCE**

The Regular Meeting was called to order at 5:32 p.m. by Cimino with the following members present: Cimino, Barber, Walz, Moser, Courtney and Grair. Savako was excused. Also present were Brian Hare, Director and Patricia Bertsch, Fiscal Officer

**AGENDA APPROVAL:** to approve the agenda as presented.  
Courtney made a motion and Moser seconded  
6 aye; 0 no; 1 absent; 0 abstain

**COMMENTS FROM PERSONS IN ATTENDANCE:** None

**Res#8-21** **MINUTES APPROVAL:** to approve the minutes of the December 16, 2020 Regular Meeting as presented.  
Courtney made a motion and Barber seconded  
6 aye; 0 no; 1 absent; 0 abstain

**FISCAL OFFICER**

**Res#9-21** **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (1-A)  
**1-A** and Financial Summary (1-B) for December 2020 as presented  
**1-B** Courtney made a motion and Barber seconded  
6 aye; 0 no; 1 absent; 0 abstain

**Res#10-21** **Donations & Gifts:** to accept donations in the amount of \$50.00 as presented.  
**1-C** Courtney made a motion and Moser seconded  
6 aye; 0 no; 1 absent; 0 abstain  
**Discards:** None

**DIRECTOR**

**Monthly Report / Statistics 1-D**  
**Department Reports / Statistics 1-E**  
Adult Services  
Children's Services  
Public Services  
**Announcements:** None

**COMMITTEE REPORTS**

**BYLAWS AND POLICY COMMITTEE:** Did not meet  
**FINANCE COMMITTEE:** Did not meet  
**RECORDS RETENTION COMMITTEE:** Did not meet  
**LONG RANGE PLANNING COMMITTEE:** Did not meet  
**BUILDING AND GROUNDS COMMITTEE:** Did not meet  
**PERSONNEL COMMITTEE:** Did not meet

**OLD BUSINESS**

**Res#11-21** **LED Light Conversion:** to permit the Director to enter into a contract with Hercules LED to provide  
**1-F** LED light conversion services as presented.  
**1-G** Courtney made a motion and Walz seconded  
6 aye; 0 no; 1 absent; 0 abstain

**NEW BUSINESS**

Res#12-21

**Insurance:** to approve payment of insurance premium for property and casualty for the building and contents, including boiler, for the term: February 10, 2021 to February 10, 2022 and Director and Fiscal Officer Bonds for the term: February 1, 2021 to January 31, 2022 and Deputy Fiscal Officer's bond for term: December 31, 2020 until December 31, 2021.

Barber made a motion and Courtney seconded  
6 aye; 0 no; 1 absent; 0 abstain

Res#13-21

**Permanent Appropriations:** to approve the 2021 Permanent Appropriations as follows:

General Fund	\$2,160,898.00
<u>Special Revenue</u>	
Children's Area (2001)	3,000.00
Ruth C. Woolf (2002)	500.00
COVID Virus Relief Fund (2801)	2,500.00
<u>Capital Projects:</u>	
Build & Repair (4001)	50,000.00
Automation (4002)	<u>5,000.00</u>
<b>For a total of:</b>	<b>\$2,221,898.00</b>

Moser made a motion and Courtney seconded  
6 aye; 0 no; 1 absent; 0 abstain

Res#14-21

1-H

**HVAC Maintenance Contract:** to approve entering into a HVAC maintenance contract with Gardiner for the amount of \$6,340 for February 1, 2021 to January 31, 2022 as presented.

Moser made a motion and Barber seconded  
6 aye; 0 no; 1 absent; 0 abstain

Res#15-21

**Library Operations:** to approve return to previous service model with unadvertised opening on January 13, 2021 and following publicity, a full opening on January 19, 2021. Included will be weekly updates on status of library operations.

Courtney made a motion and Barber seconded  
5 aye; 1 no; 1 absent; 0 abstain

**OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD:** None

**Executive Session** Moser made a motion and Walz seconded to go into an executive session at 6:32 p.m. to discuss the employment of a public employee.


Roll call: Cimino - yes; Barber - yes; Savako - excused; Walz - yes; Moser - yes; Courtney - yes; Grair - yes

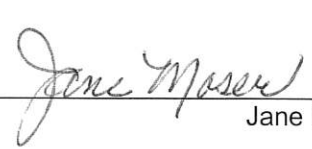
**Come out of Executive Session** Barber made a motion and Walz seconded to come out of executive session at 7:04 p.m.

Roll call: Cimino - yes; Barber - yes; Savako - excused; Walz - yes; Moser - yes; Courtney - yes; Grair - yes

**ADJOURNMENT**

Moser made a motion and Barber seconded that the meeting be adjourned at 7:05 p.m.  
6 aye; 0 no; 1 absent; 0 abstain

  
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Frank Cimino, President

  
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Jane Moser, Trustee