



**BOARD OF TRUSTEES
ORGANIZATIONAL MEETING MINUTES
JANUARY 7, 2021, 5:00 P.M.
JENKINS ROOM & VIA TELECONFERENCE**

The Organizational Meeting was called to order at 5:09 p.m. by Cimino with the following members present: Cimino, Barber, Walz, Moser, Courtney and Grair. Savako was excused. Also present were Brian Hare, Director and Patricia Bertsch, Fiscal Officer.

AGENDA APPROVAL: to approve the agenda as presented.
Barber made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

NOMINATIONS:

PRESIDENT: to nominate Frank Cimino for President of Reed Memorial Library Board of Trustees to serve until the organizational meeting in 2022.
Courtney made a motion and Barber seconded
5 aye; 0 no; 1 absent; 1 abstain

VICE PRESIDENT: to nominate William Barber for Vice President of Reed Memorial Library Board of Trustees to serve until the organizational meeting in 2022.
Courtney made a motion and Walz seconded
5 aye; 0 no; 1 absent; 1 abstain

SECRETARY: to nominate Janice Savako for Secretary of Reed Memorial Library Board of Trustees to serve until the organizational meeting in 2022.
Moser made a motion and Barber seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#1-21 **COMMITTEES:** to reestablish the following Standing Committees and Chairpersons: Personnel Committee; Bylaws & Policy Committee; Buildings & Grounds Committee; Finance Committee; Long Range Planning Committee; PLC Liaisons; Records Retention Committee (as a Whole). Per Trustee Bylaws 7.3 Officers, Section 4: "The president shall...appoint all committees..."
Walz made a motion and Barber seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#2-21 **APPOINT FISCAL OFFICER:** to appoint Patricia M. Bertsch as Fiscal Officer of Reed Memorial Library until January 31, 2022 at current rate of pay.
Courtney made a motion and Walz seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#3-21 **APPOINT DEPUTY FISCAL OFFICER:** to appoint Kathy L Arnoto as Deputy Fiscal Officer of Reed Memorial Library until January 31, 2022 at current rate of pay.
Courtney made a motion and Barber seconded
6 aye; 0 no; 1 absent; 0 abstain

OATHS OF OFFICE: President; Vice President; Fiscal Officer; Deputy Fiscal Officer

Res#4-21 **BONDS:** to authorize the Fiscal Officer to initiate bonds in the amount of \$100,000 for the Director and Fiscal Officer beginning February 1, 2021 until January 31, 2022.
Moser made a motion and Barber seconded
6 aye; 0 no; 1 absent; 0 abstain

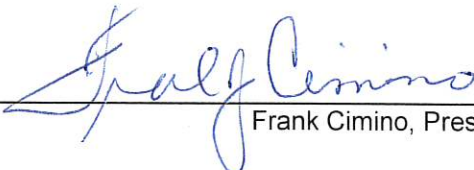
Res#5-21 **SUPPLEMENTAL APPROPRIATIONS:** to authorize the Fiscal Officer to make reallocation of appropriations within funds as necessary to pay bills, keeping these amounts within the total amount appropriated for that fund.
Barber made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#6-21 **DIRECTOR AUTHORIZATION TO APPROVE CONTRACTS:** to authorize the Director to approve contracts/agreements up to \$5,000.00.
Moser made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#7-21 **FISCAL OFFICER AUTHORIZATION TO APPROVE GAS AND ELECTRIC CONTRACTS:** to authorize the Fiscal Officer to approve contracts/agreements for natural gas and electric suppliers to secure the best rates.
Walz made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

ADJOURNMENT

Courtney made a motion and Barber seconded that the meeting be adjourned at 5:31 p.m.
6 aye; 0 no; 1 absent; 0 abstain



Frank Cimino, President



Jane Moser, Trustee