



**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
SEPTEMBER 16, 2020, 5:00 P.M.  
JENKINS ROOM**

The Regular Meeting was called to order at 5:00 p.m. by Cimino with the following members present: Cimino, Barber, Savako, Walz, Moser, Courtney and Grair.  
Also present were Brian Hare, Director and Patricia Bertsch, Fiscal Officer.

**AGENDA APPROVAL:** to approve the agenda as presented.

Savako made a motion and Moser seconded

7 aye; 0 no; 0 absent; 0 abstain

**COMMENTS FROM PERSONS IN ATTENDANCE:** None

**MINUTES APPROVAL:** to approve the minutes of the August 19, 2020 Regular Meeting as presented.

**Res#59-20** Courtney made a motion and Barber seconded

7 aye; 0 no; 0 absent; 0 abstain

**FISCAL OFFICER**

**Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (9-A) and Financial Summary (9-B) for August 2020 as presented.

**Res#60-20**  
9-A Barber made a motion and Courtney seconded  
9-B

7 aye; 0 no; 0 absent; 0 abstain

**Gifts & Donations:** to accept donations in the amount of \$139.00 as presented.

**Res#61-20** Courtney made a motion and Moser seconded  
9-C

7 aye; 0 no; 0 absent; 0 abstain

**Discards:** none

**Establish Coronavirus Relief Fund, Special Revenue Fund 2801:** to approve establishing the Coronavirus Relief Fund, Special Revenue Fund number 2801 within the Reed Memorial Library Chart of Accounts and appropriating \$28,000 upon the certification of the Portage County Budget Commission as presented.

**Res#62-20**  
9-D Barber made a motion and Courtney seconded

7 aye; 0 no; 0 absent; 0 abstain

**DIRECTOR**

**Monthly Report / Statistics** 9-E

**Department Reports / Statistics** 9-F

Adult Services

Children's Services

Public Services

**Announcements:** None

**COMMITTEE REPORTS**

**BYLAWS AND POLICY COMMITTEE:** Met on September 16, 2020 at 4:30 p.m.

**A. Personnel Policies: (Tabled)**

**Res#\_-20** to accept the recommendation of the Bylaws and Policy Committee to approve the changes to the Personnel  
9-G Policies, effective January 3, 2021 as presented.

\_\_\_\_\_ motion

\_\_\_\_\_ second

\_\_\_\_\_ aye; \_\_\_\_\_ no; \_\_\_\_\_ absent; \_\_\_\_\_ abstain

**FINANCE COMMITTEE:** Did not meet

**RECORDS RETENTION COMMITTEE:** Did not meet

**LONG RANGE PLANNING COMMITTEE:** Did not meet

**BUILDING AND GROUNDS COMMITTEE:** Did not meet

**PERSONNEL COMMITTEE:** Did not meet

**NEW BUSINESS:**

**Bylaws and Policy Committee:** A work session has been set for 4:30 p.m. on October 21, 2020 to discuss General Policies. *Committee members: Cimino, Savako, Walz*

**Executive Session:** Barber made a motion and Courtney seconded to go into an executive session at 5:30 p.m. to consider a personnel matter.

Roll call: Cimino - yes; Barber - yes; Savako - yes; Walz - yes; Moser - yes; Courtney - yes; Grair - yes

**Come out of Executive Session:** Moser made a motion and Walz seconded to come out of executive session at 6:12 p.m.

Roll call: Cimino - yes; Barber - yes; Savako - yes; Walz - yes; Moser - yes; Courtney - yes; Grair - yes

**OLD BUSINESS:** None

**OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD:** None

**ADJOURNMENT**

Courtney made a motion and Barber seconded that the meeting be adjourned at 6:13 p.m.

7 aye; 0 no; 0 absent; 0 abstain

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Frank Cimino, President

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Janice Savako, Secretary