



**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
APRIL 15, 2020, 5:00 P.M.  
VIA TELECONFERENCE**

The Regular Meeting was called to order at 5:00 p.m. by Cimino with the following members present: Cimino, Barber, Savako, Walz, Moser, Courtney and Grair.  
Also present were Brian Hare, Director and Patricia Bertsch, Fiscal Officer.

**AGENDA APPROVAL:** to approve the agenda as presented.  
Moser made a motion and Walz seconded  
7 aye; 0 no; 0 absent; 0 abstain

**COMMENTS FROM PERSONS IN ATTENDANCE:** None

- Res#18-20** **MINUTES APPROVAL: (tabled 2/19/20 due to lack of quorum)**  
to approve the minutes of the January 15, 2020 Organizational Meeting as presented.  
Savako made a motion and Moser seconded  
7 aye; 0 no; 0 absent; 0 abstain
- Res#19-20** **MINUTES APPROVAL: (tabled 2/19/20 due to lack of quorum)**  
to approve the minutes of the January 15, 2020 Regular Meeting as presented.  
Walz made a motion and Courtney seconded  
7 aye; 0 no; 0 absent; 0 abstain
- Res#28-20** **MINUTES APPROVAL:** to approve the minutes of the February 19, 2020 Regular Meeting as presented. Moser  
Savako made a motion and Moser seconded  
4 aye; 0 no; 0 absent; 3 abstain
- Res#29-20** **MINUTES APPROVAL:** to approve the minutes of the March 25, 2020 Regular Meeting as presented.  
Walz made a motion and Moser seconded  
7 aye; 0 no; 0 absent; 0 abstain
- FISCAL OFFICER – from March agenda:**  
**Res#30-20** **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (3-A) and  
3-A Financial Summary (3-B) for February 2020 as presented.  
3-B Courtney made a motion and Walz seconded  
7 aye; 0 no; 0 absent; 0 abstain
- Res#31-20** **Donations & Gifts:** to accept donations in the amount of \$250.00 as presented.  
3-C Savako made a motion and Courtney seconded  
7 aye; 0 no; 0 absent; 0 abstain
- Res#32-20** **Discards:** to discard item listed as presented.  
3-D Moser made a motion and Walz seconded  
7 aye; 0 no; 0 absent; 0 abstain

**DIRECTOR– from March agenda:**  
**Monthly Report / Statistics – Not submitted**  
**Department Reports / Statistics 3-E**  
Adult Services  
Children’s Services  
Public Services  
**Announcements:** None

**FISCAL OFFICER – April**

**Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (4-A) and Financial Summary (4-B) for March 2020 as presented.

Moser made a motion and Courtney seconded  
7 aye; 0 no; 0 absent; 0 abstain

**Gifts & Donations:** None  
**Discards:** None

**DIRECTOR - April**

**Monthly Report / Statistics** 4-C

2019 State Report - TABLED

**Department Reports / Statistics:** None

**Announcement:** None

**COMMITTEE REPORTS**

**BYLAWS AND POLICY COMMITTEE:** Did not meet

**FINANCE COMMITTEE:** Did not meet

**RECORDS RETENTION COMMITTEE:** Did not meet

**LONG RANGE PLANNING COMMITTEE:** Did not meet

**BUILDING AND GROUNDS COMMITTEE:** Did not meet

**PERSONNEL COMMITTEE:** Did not meet

**NEW BUSINESS**

**Friends of RML Liaison:** to appoint Julie Walz as the liaison to the Friends of Reed Memorial Library.

Savako made a motion and Moser seconded  
7 aye; 0 no; 0 absent; 0 abstain

**Library Foundation Liaison:** to appoint Jane Moser as the liaison to the Library Foundation.

Savako made a motion and Courtney seconded  
7 aye; 0 no; 0 absent; 0 abstain

**Levy Renewal Amount:** to request the Portage County Auditor to certify the total current tax valuation of the library district of Reed Memorial Library, Portage County, Ohio and the amount to be generated during the first year of collection of a renewal of an existing tax for current expenses of Reed Memorial Library.

Moser made a motion and Courtney seconded  
7 aye; 0 no; 0 absent; 0 abstain

**Levy Renewal Amount – Version 2:** see attachment for details

Walz made a motion and Courtney seconded  
7 aye; 0 no; 0 absent; 0 abstain

**OLD BUSINESS**

Board acknowledges that Director implements disaster policy during COVID 19 to continue the pay of employees.

**OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD**

**Budget Hearing:** 2021 Budget Hearing to be held during the May 20, 2020 regular board meeting.

**ADJOURNMENT**

Moser made a motion and Walz seconded that the meeting be adjourned at 6:04 p.m.  
7 aye; 0 no; 0 absent; 0 abstain

---

Frank Cimino, President

---

Janice Savako, Secretary