



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
DECEMBER 16, 2020, 5:00 P.M.
JENKINS ROOM & VIA TELECONFERENCE**

The Regular Meeting was called to order at 5:00 p.m. by Cimino with the following members present: Cimino, Barber, Savako, Moser, Courtney and Grair. Walz was excused. Also present were Brian Hare, Director and Patricia Bertsch, Fiscal Officer.

AGENDA APPROVAL: to approve the agenda as presented.

Moser made a motion and Barber seconded
6 aye; 0 no; 1 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: Kevin Gray, staff member, shared thoughts on closing the library doors during appointment-based service model.

Res#80-20 **MINUTES APPROVAL:** to approve the minutes of the November 18, 2020 Regular Meeting as presented.
Courtney made a motion and Savako seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#81-20 **MINUTES APPROVAL:** to approve the minutes of the December 8, 2020 Special Meeting as presented.
Courtney made a motion and Barber seconded
6 aye; 0 no; 1 absent; 0 abstain

FISCAL OFFICER

Res#82-20 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (12-A) And Financial Summary (12-B) for November 2020 as presented.
12-A Savako made a motion and Courtney seconded
12-B 6 aye; 0 no; 1 absent; 0 abstain

Donations & Gifts: None

Discards: to discard item listed as presented.

Res#83-20 Barber made a motion and Courtney seconded
12-C 6 aye; 0 no; 1 absent; 0 abstain

Res#84-20 **Bond for Deputy Fiscal Officer:** to authorize the Fiscal Officer to initiate a bond in the amount of \$100,000 for the Deputy Fiscal Officer effective December 31, 2020 to December 31, 2021.
Barber made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#85-20 **Temporary Appropriations for 2021:** to approve the following 2021 Temporary Appropriations:
General Fund (1000) \$491,719.50

Special Revenue:

1) Children's Area (2001)	750.00
2) Ruth C. Woolf Memorial Fund (2002)	125.00
3) Brown Fund (2005)	0.00
4) Corona Virus Relief Fund (2801)	2,500.00

Capital Projects:

1) Building and Repair (4001)	12,500.00
2) Automation (4002)	1,250.00

Permanent: Gilbert/Short (5001) 0.00

For a total of: \$508,844.50

Courtney made a motion and Moser seconded
6 aye; 0 no; 1 absent; 0 abstain

DIRECTOR

Monthly Report / Statistics 12-D
Department Reports / Statistics 12-E
Adult Services
Children's Services
Public Services
Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet
FINANCE COMMITTEE: Did not meet
RECORDS RETENTION COMMITTEE: Did not meet
LONG RANGE PLANNING COMMITTEE: Did not meet
BUILDING AND GROUNDS COMMITTEE: Did not meet
PERSONNEL COMMITTEE: Did not meet

OLD BUSINESS: None

NEW BUSINESS

Res#86-20 **2021 Holiday Closure Addition:** to approve that the Library will be closed on Monday, July 5, 2021 since the July 4th holiday falls on a Sunday.
Moser made a motion and Barber seconded
6 aye; 0 no; 1 absent; 0 abstain

Tabled
Res# **-20**
12-F
12-G
 B. LED Light Conversion: to permit the Director to enter into a contract with _____ to provide LED light conversion services.
_____ motion
_____ second
_____ aye; _____ no; _____ absent; _____ abstain

Set Date for Special Meeting—Trustees only— will meet after the January regular board meeting to discuss the performance appraisal for Director and Fiscal Officer. *Attachment: Job descriptions*

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD: None

ADJOURNMENT

Courtney made a motion and Savako seconded that the meeting be adjourned at 6:19 p.m.
6 aye; 0 no; 1 absent; 0 abstain

Frank Cimino, President

Janice Savako, Secretary