

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
JUNE 19, 2019
STORYTIME ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:05 p.m. by Cimino with the following members present: Cimino, Barber, Savako, Walz, Moser, Courtney and Grair. Also present were Brian Hare, Director and Patricia Bertsch, Fiscal Officer

AGENDA APPROVAL: to approve the agenda as presented.
Courtney made a motion and Barber seconded
7 aye; 0 no; 0 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

6-AA **WILLIAMS ARCHITECTS:** Update from Williams Architects

MINUTES APPROVAL: to approve the minutes of the May 15, 2019 Regular Meeting as presented.
Res#57-19 Barber made a motion and Courtney seconded
6 aye; 0 no; 0 absent; 1 abstain

FISCAL OFFICER

Financial Report & Summary Approval to approve the Fiscal Officer Financial Report (6-A) and Financial Summary (6-B) for May 2019 as presented.

Res#58-19
6-A Savako made a motion and Moser seconded
6-B 7 aye; 0 no; 0 absent; 0 abstain

Gifts & Donations: to accept donations in the amount of \$50.00 presented.

Res#59-19 Courtney made a motion and Barber seconded
6-C 7 aye; 0 no; 0 absent; 0 abstain

Discards: to discard item listed as presented.

Res#60-19 Savako made a motion and Moser seconded
6-D 7 aye; 0 no; 0 absent; 0 abstain

Permanent Appropriations: to amend the 2019 Permanent Appropriations as follows:

Res#61-19
General Fund \$2,214,634.53
Special Revenue
Children's Area (2001) 3,000.00
Ruth C. Woolf (2002) 500.00
Capital Projects:
Build & Repair (4001) 100,000.00
Automation (4002) 5,000.00
For a total of: \$2,323,134.53

Courtney made a motion and Grair seconded
7 aye; 0 no; 0 absent; 0 abstain

DIRECTOR

Monthly Report / Statistics 6-E
Department Reports / Statistics 6-F
Adult Services
Children's Services
Public Services

Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet
FINANCE COMMITTEE: Did not meet
RECORDS RETENTION COMMITTEE: Did not meet
LONG RANGE PLANNING COMMITTEE: Did not meet
BUILDING AND GROUNDS COMMITTEE: Did not meet
PERSONNEL COMMITTEE: Did not meet

NEW BUSINESS

Res#62-19 **Collection Development Policy:** to approve amendments to the Collection Development Policy as presented.
6-G Courtney made a motion and Walz seconded
7 aye; 0 no; 0 absent; 0 abstain

Res#63-19 **Library Services and Technology Act Grant:** to enter into a grant agreement on behalf of the ILEAD project. Amending the 2019 Permanent Appropriations to add an ILEAD line item in the amount of the grant award of \$3,000.00 to be used for ILEAD purchases.
Savako made a motion and Moser seconded
7 aye; 0 no; 0 absent; 0 abstain

Levy Discussion: Discuss 2020 Levy. Board of Trustees will pursue renewal levy only in Fall 2020 General election.

OLD BUSINESS: None

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD: None

ADJOURNMENT

Courtney made a motion and Barber seconded that the meeting be adjourned at 6:50 p.m.
7 aye; 0 no; 0 absent; 0 abstain

Frank Cimino, President

Janice Savako, Secretary