

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
APRIL 17, 2019
JENKINS ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:00 p.m. by Barber with the following members present: Barber, Savako, Walz, Moser, Courtney and Grair. Cimino was excused. Also present were Brian Hare, Director, Patricia Bertsch, Fiscal Officer, Nancy Weir and Andy Dogan of Williams Architects.

AGENDA APPROVAL: to approve the agenda as presented.
Courtney made a motion and Moser seconded
6 aye; 0 no; 1 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

WILLIAMS ARCHITECTS: Update presented by Nancy Weir and Andy Dogan of Williams Architects

MINUTES APPROVAL: to approve the minutes of the March 20, 2019 Regular Meeting as presented.

Res#37-19 Moser made a motion and Savako seconded
5 aye; 0 no; 1 absent; 1 abstain

FISCAL OFFICER

Res#38-19 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (4-A) and
4-A Financial Summary (4-B) for March 2019 as presented.
4-B Courtney made a motion and Walz seconded
6 aye; 0 no; 1 absent; 0 abstain

Gifts & Donations: to accept donations in the amount of \$25.00 as presented.

Res#39-19 Moser made a motion and Courtney seconded
4-C 6 aye; 0 no; 1 absent; 0 abstain
Discards: none

DIRECTOR

Monthly Report / Statistics 4-D

2018 State Report 4-E

Department Reports / Statistics 4-F

Adult Services

Children's Services

Public Services

Computer Services

Technical Services

Announcement: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Met on April 17, 2019 at 4:50 p.m.

Circulation Policy Revisions: to accept the recommendation of the Bylaws and Policy Committee

Res#40-19 to adopt the revised Circulation Policy as presented.
4-G Courtney made a motion and Savako seconded
6 aye; 0 no; 1 absent; 0 abstain

FINANCE COMMITTEE: Did not meet

RECORDS RETENTION COMMITTEE: Did not meet

LONG RANGE PLANNING COMMITTEE: Did not meet

BUILDING AND GROUNDS COMMITTEE: Did not meet

PERSONNEL COMMITTEE: Did not meet

NEW BUSINESS

Res#41-19 **Friends of RML Liaison:** to appoint Julie Walz as the liaison to the Friends of Reed Memorial Library and Jane Moser as the alternate.

Savako made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#42-19 **Library Foundation Liaison:** to appoint Eric Courtney as the liaison to the Library Foundation.
Courtney made a motion and Walz seconded

6 aye; 0 no; 1 absent; 0 abstain

Res#43-19 **Rummel Electric:** to approve the quote from Rummel Electric, Inc. for work on existing light fixtures as presented.

4-H
Savako made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

OLD BUSINESS: None

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

Budget Hearing: Date was set for 2020 Budget Hearing to be held at the beginning of the May 15, 2019 regular board meeting.

ADJOURNMENT

Moser made a motion and Garcia seconded that the meeting be adjourned at 6:34 p.m.
6 aye; 0 no; 1 absent; 0 abstain

William Barber, Vice President

Janice Savako, Secretary