

**REED MEMORIAL LIBRARY  
MINUTES  
REGULAR MEETING  
MARCH 20, 2019  
JENKINS ROOM  
5:00 P.M.**

The Regular Meeting was called to order at 5:05 p.m. by Barber with the following members present: Barber, Savako, Walz, Moser, and Grair. Cimino and Courtney were excused. Also present were Brian Hare, Director and Patricia Bertsch, Fiscal Officer.

**AGENDA APPROVAL:** to approve the agenda with the following changes: Remove Executive Session and renumber resolutions.

Moser made a motion and Savako seconded  
5 aye; 0 no; 2 absent; 0 abstain

**COMMENTS FROM PERSONS IN ATTENDANCE:** None

**Res#29-19** **MINUTES APPROVAL:** to approve the minutes of the February 20, 2019 Regular Meeting as presented.  
Savako made a motion and Moser seconded  
4 aye; 0 no; 2 absent; 1 abstain

**Res#30-19** **MINUTES APPROVAL:** to approve the minutes of the March 7, 2019 Special Meeting as presented.  
Moser made a motion and Walz seconded  
4 aye; 0 no; 2 absent; 1 abstain

**FISCAL OFFICER**

**Res#31-19** **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (3-A) and Financial Summary (3-B) for February 2019 as presented.  
3-A Walz made a motion and Moser seconded  
3-B 5 aye; 0 no; 2 absent; 0 abstain

**Res#32-19** **Donations & Gifts:** to accept donations in the amount of \$123.13 as presented.  
3-C Walz made a motion and Savako seconded  
5 aye; 0 no; 2 absent; 0 abstain  
**Discards:** none

**DIRECTOR**

**Monthly Report / Statistics** 3-D  
**Department Reports / Statistics** 3-E  
Reference Department  
Children's Department  
Circulation Department  
Computer Services  
Technical Services  
**Announcements:** None

**COMMITTEE REPORTS**

**BYLAWS AND POLICY COMMITTEE:** Did not meet  
**FINANCE COMMITTEE:** Did not meet  
**RECORDS RETENTION COMMITTEE:** Did not meet  
**LONG RANGE PLANNING COMMITTEE:** Did not meet  
**BUILDING AND GROUNDS COMMITTEE:** Did not meet  
**PERSONNEL COMMITTEE:** Did not meet

**OLD BUSINESS**

**Res#33-19** **Evans and Associates:** to approve the new Pay Schedule and Library Reorganization as presented in attachments 3-F and 3-G; effective March 18, 2019.  
3-F Savako made a motion and Moser seconded  
3-G 5 aye; 0 no; 2 absent; 0 abstain

**Res#34-19** **Compensation Policy:** to approve the Compensation Policy as presented.  
3-H Walz made a motion and Moser seconded  
5 aye; 0 no; 2 absent; 0 abstain

**NEW BUSINESS**

**Res#35-19** **Wage Increase:** to approve a 3% wage increase for all staff, effective March 18, 2019, with the exception of those who received adjustments from the wage analysis, the Director, Fiscal Officer and Shelvers.  
Moser made a motion and Savako seconded  
5 aye; 0 no; 2 absent; 0 abstain

**Res#36-19** **Director Salary:** to approve the Director salary at \$79,040.00 effective March 18, 2019.  
Moser made a motion and Savako seconded  
5 aye; 0 no; 2 absent; 0 abstain

**Bylaws and Policy Committee:** A work session has been set for April 17, 2019 at 4:45 p.m. to review Circulation Policy

**OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD:** None

**ADJOURNMENT**

Moser made a motion and Walz seconded that the meeting be adjourned at 6:17 p.m.  
5 aye; 0 no; 2 absent; 0 abstain

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William Barber, Vice President

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Janice Savako, Secretary