



**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
DECEMBER 18, 2019, 5:00 P.M.  
JENKINS ROOM**

The Regular Meeting was called to order at 5:23 p.m. by Cimino with the following members present: Cimino, Savako, Walz, Moser, Courtney and Grair. Barber was excused. Also present were Brian Hare, Director and Patricia Bertsch, Fiscal Officer.

**AGENDA APPROVAL:** to approve the agenda as presented.  
Savako made a motion and Courtney seconded  
6 aye; 0 no; 1 absent; 0 abstain

**COMMENTS FROM PERSONS IN ATTENDANCE:** None

**Res#95-19** **MINUTES APPROVAL:** to approve the minutes of the November 20, 2019 Regular Meeting as presented.  
Courtney made a motion and Grair seconded  
5 aye; 0 no; 1 absent; 1 abstain

**FISCAL OFFICER**

**Res#96-19** **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (12-A)  
**12-A** And Financial Summary (12-B) for November 2019 as presented.  
**12-B** Moser made a motion and Grair seconded  
6 aye; 0 no; 1 absent; 0 abstain

**Donations & Gifts:** None

**Discards:** None

**Res#97-19** **Bond for Deputy Fiscal Officer:** to authorize the Fiscal Officer to initiate a bond in the amount of  
\$100,000 for the Deputy Fiscal Officer effective December 31, 2019 to December 31, 2020.  
Savako made a motion and Moser seconded  
6 aye; 0 no; 1 absent; 0 abstain

**Temporary Appropriations for 2020:** to approve the following 2020 Temporary Appropriations:

<b>Res#98-19</b>	<b>General Fund (1000)</b>	\$561,614.36
	<u>Special Revenue:</u>	
	1) Children's Area (2001)	750.00
	2) Ruth C. Woolf Memorial Fund (2002)	125.00
	3) Brown Fund (2005)	0.00
	<u>Capital Projects:</u>	
	1) Building and Repair (4001)	0.00
	2) Automation (4002)	1,250.00
	<u>Permanent: Gilbert/Short (5001)</u>	<u>0.00</u>
	<b>For a total of:</b>	<b>\$563,739.36</b>

Courtney made a motion and Moser seconded  
6 aye; 0 no; 1 absent; 0 abstain

**DIRECTOR**

**Monthly Report / Statistics** 12-C  
**Department Reports / Statistics** 12-D  
Adult Services  
Children's Services  
Public Services

**Announcements:** None

**COMMITTEE REPORTS**

**BYLAWS AND POLICY COMMITTEE:** Did not meet  
**FINANCE COMMITTEE:** Did not meet  
**RECORDS RETENTION COMMITTEE:** Did not meet  
**LONG RANGE PLANNING COMMITTEE:** Did not meet  
**BUILDING AND GROUNDS COMMITTEE:** Did not meet  
**PERSONNEL COMMITTEE:** Did not meet

**OLD BUSINESS:** None

**NEW BUSINESS**

Res#99-19  
12-E

**Vorys, Sater, Seymour and Pease LLP:** to enter into the agreement with Vorys, Sater, Seymour and Pease LLP to provide legal services as presented.

Moser made a motion and Walz seconded

6 aye; 0 no; 1 absent; 0 abstain

**Set Date for Special Meeting**—Trustees only—to discuss the performance appraisal for Director and Fiscal Officer. Executive session is set for 4:00 p.m. on February 5, 2020. *Attachment: Job descriptions*

**OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD:** None

**ADJOURNMENT**

Courtney made a motion and Savako seconded that the meeting be adjourned at 6:10 p.m.

6 aye; 0 no; 1 absent; 0 abstain

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Frank Cimino, President

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Janice Savako, Secretary