

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
MARCH 14, 2018
STORYTIME ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:06 p.m. by Savako with the following members present: Savako, Walz, Courtney and Grair. Cimino and Moser were excused. Barber arrived at 5:10 p.m. Also present: Brian Hare, Director, and Patricia Bertsch, Fiscal Officer

AGENDA APPROVAL: to approve the agenda as presented.
Walz made a motion and Grair seconded
4 aye; 0 no; 3 absent; 0 abstain

Res#30-18 **Executive Session** Courtney made a motion and Grair seconded to go into an executive session at 5:07 p.m. to consider the employment of a public employee.
Roll call: Cimino - excused; Barber – arrived at 5:10pm; Savako - yes; Walz - yes; Moser - excused; Courtney - yes; Grair - yes

Res#31-18 **Come out of Executive Session** Courtney made a motion and Savako seconded to come out of executive session at 5:21 p.m.
Roll call: Cimino - excused; Barber – yes; Savako - yes; Walz - yes; Moser - excused; Courtney - yes; Grair - yes

COMMENTS FROM PERSONS IN ATTENDANCE: None

Res#32-18 **MINUTES APPROVAL: (tabled due to lack of quorum)**
to approve the minutes of the February 21, 2018 Regular Meeting
as presented _____
or corrected as follows _____
_____motion
_____second
_____aye; _____no; _____absent; _____abstain

FISCAL OFFICER

Res#33-18 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (3-A) and 3-A, 3-B
Financial Summary (3-B) February 2018 as presented.
Savako made a motion and Courtney seconded
5 aye; 0 no; 2 absent; 0 abstain

Res#34-18 **Donations & Gifts:** to accept donations in the amount of \$59.90 as presented.
3-C Courtney made a motion and Savako seconded
5 aye; 0 no; 2 absent; 0 abstain

Res#35-18 **Discards:** to discard item listed as presented.
3-D Courtney made a motion and Savako seconded
5 aye; 0 no; 2 absent; 0 abstain

Res#36-18 **Permanent Appropriations:** to approve the 2018 Permanent Appropriations as follows:
General Fund \$2,106,113 .00
Special Revenue
Children's Area (2001) 3,000.00
Ruth C. Woolf (2002) 500.00
Capital Projects:
Build & Repair (4001) 106,000.00
For a total of: \$2,215,613.00

Courtney made a motion and Grair seconded
5 aye; 0 no; 2 absent; 0 abstain
Res#37-18 **Amended Official Certificate of Estimated Resources:** to approve the second amendment of the 2018 Official Certificate of Estimated Resources as presented.
3-E Savako made a motion and Grair seconded
5 aye; 0 no; 2 absent; 0 abstain

DIRECTOR

Monthly Report / Statistics 3-F
Department Reports / Statistics 3-G
Reference Department
Children's Department
Circulation Department
Computer Services
Technical Services
Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet
FINANCE COMMITTEE: Did not meet
RECORDS RETENTION COMMITTEE: Did not meet
LONG RANGE PLANNING COMMITTEE: Did not meet
BUILDING AND GROUNDS COMMITTEE: Did not meet
PERSONNEL COMMITTEE: Did not meet

OLD BUSINESS: None

NEW BUSINESS

Bylaws and Policy Committee: Work session set for 5:00 p.m. on April 18, 2018 to review Circulation Policy, followed by the regular board meeting.

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD: None

ADJOURNMENT

Walz made a motion and Grair seconded that the meeting be adjourned at 6:12 p.m.
5 aye; 0 no; 2 absent; 0 abstain

William Barber, Vice President

Janice Savako, Secretary