

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
JUNE 21, 2017
STORYTIME ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:02 p.m. by Cimino with the following members present: Cimino, Savako, Moser, and Grair. Barber arrived at 5:10 p.m. Waltz and Courtney were excused. Also present: Brian Hare, Director, and Reneé Heitkamp, Fiscal Officer

AGENDA APPROVAL: to approve the agenda as presented.
Moser made a motion and Savako seconded
4 aye; 0 no; 3 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

Res#52-17 **MINUTES APPROVAL:** to approve the minutes of the May 17, 2017 Regular Meeting as presented.
Moser made a motion and Grair seconded
4 aye; 0 no; 3 absent; 0 abstain

FISCAL OFFICER

Res#53-17 **Financial Report & Summary Approval** to approve the Fiscal Officer Financial Report (6-A)
6-A and Financial Summary (6-B) for May 2017 as presented.
6-B Savako made a motion and Moser seconded
4 aye; 0 no; 3 absent; 0 abstain

Res#54-17 **Gifts & Donations:** to accept donations in the amount of \$1515.89 as presented.
6-C Moser made a motion and Grair seconded
4 aye; 0 no; 3 absent; 0 abstain
Discards: none

DIRECTOR

Monthly Report / Statistics 6-D
Department Reports / Statistics 6-E
Reference Department
Children's Department
Circulation Department
Computer Services
Technical Services

Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet
FINANCE COMMITTEE: Did not meet
RECORDS RETENTION COMMITTEE: Did not meet
LONG RANGE PLANNING COMMITTEE: Did not meet
BUILDING AND GROUNDS COMMITTEE: Did not meet
PERSONNEL COMMITTEE: Did not meet

NEW BUSINESS

Res#55-17 **Foundation Request:** to approve request from the Foundation to serve and/or sell alcohol during Foundation event.
Savako made a motion and Barber seconded
5 aye; 0 no; 2 absent; 0 abstain

Res#56-17 **Memorandum of Agreement:** to authorize the Director to sign the Memorandum of Agreement between Community Action Council, Ravenna School District and Reed Memorial Library provided that it does not conflict with any standing privacy policies.
6-F Moser made a motion and Grair seconded
5 aye; 0 no; 2 absent; 0 abstain

OLD BUSINESS: None

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD: None

Res#57-17 **Executive Session** Moser made a motion and Savako seconded to go into an executive session at 6:06 p.m. to consider the investigation of charges or complaints against a public employee.
Roll call: Cimino - yes; Savako - yes; Walz - yes; Moser - excused; Courtney – excused; Barber – yes; Grair – yes

Res#58-17 **Come out of Executive Session** Barber made a motion and Savako seconded to come out of executive session at 6:14 p.m.
Roll call: Cimino - yes; Savako - yes; Walz - yes; Moser - excused; Courtney – excused; Barber – yes; Grair – yes

ADJOURNMENT

Moser made a motion and Grair seconded that the meeting be adjourned at 6:16 p.m.
5 aye; 0 no; 2 absent; 0 abstain

Frank Cimino, President

Janice Savako, Secretary