

**REED MEMORIAL LIBRARY  
MINUTES  
REGULAR MEETING  
APRIL 26, 2017  
STORY TIME ROOM  
5:00 P.M.**

The Regular Meeting was called to order at 5:00 p.m. by Cimino with the following members present:  
Cimino, Barber, Savako, Waltz, Moser, Courtney, and Grair.  
Also present: Brian Hare, Director, and Reneé Heitkamp, Fiscal Officer

**AGENDA APPROVAL:** to approve the agenda as presented.  
Courtney made a motion and Barber seconded  
7 aye; 0 no; 0 absent; 0 abstain

**COMMENTS FROM PERSONS IN ATTENDANCE:** None

**Res#32-17** **MINUTES APPROVAL: (tabled 3/15/17 due to lack of quorum)**  
to approve the minutes of the February 15, 2017 Regular Meeting as presented  
Savako made a motion and Grair seconded  
4 aye; 0 no; 0 absent; 3 abstain

**Res#36-17** **MINUTES APPROVAL:** to approve the minutes of the March 15, 2017 Regular Meeting as presented.  
Moser made a motion and Courtney seconded  
5 aye; 0 no; 0 absent; 2 abstain

**FISCAL OFFICER**

**Res#37-17** **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (4-A) and Financial Summary (4-B) for March 2017 as presented.  
4-A Savako made a motion and Courtney seconded  
4-B 7 aye; 0 no; 0 absent; 0 abstain

**Res#38-17** **Gifts & Donations:** to accept donations in the amount of \$354.58 as presented.  
4-C Moser made a motion and Walz seconded  
7 aye; 0 no; 0 absent; 0 abstain

**Res#39-17** **Discards:** none  
**Reinvested Interest:** to reinvest all interest earned in the General Fund except the interest earned by the Permanent fund. This interest will continue to be reinvested in the Permanent fund.  
Courtney made a motion and Barber seconded  
7 aye; 0 no; 0 absent; 0 abstain

**Res#40-17** **Ohio BWC Group Retro Rating Program:** to approve participation in Sheakley for the Ohio BWC Group Retrospective (Retro) Rating Program for the 1/1/2018 to 12/31/18 rate year.  
4-D Savako made a motion and Courtney seconded  
7 aye; 0 no; 0 absent; 0 abstain

**DIRECTOR**

**Monthly Report / Statistics** 4-E  
2016 State Report 4-F

**Department Reports / Statistics** 4-G  
Reference Department  
Children's Department  
Circulation Department  
Computer Services  
Technical Services

**Announcements:** None

**COMMITTEE REPORTS**

**BYLAWS AND POLICY COMMITTEE:** Met at 4:38 p.m. on 4/26/17

**Policy Revisions:** to accept the recommendation of the Bylaws and Policy Committee to adopt the

**Res#41-17** revised Polices in attachments 4-H and 4-I as presented and listed below:

4-H  
4-I

Personnel Policies:

1.g Resignations

3.o Weapons and Workplace Violence

General Policy:

6.I Patron Behavior Policy

Courtney made a motion and Moser seconded

7 aye; 0 no; 0 absent; 0 abstain

**FINANCE COMMITTEE:** Did not

**RECORDS RETENTION COMMITTEE:** Did not meet

**LONG RANGE PLANNING COMMITTEE:** Did not meet

**BUILDING AND GROUNDS COMMITTEE:** Did not meet

**PERSONNEL COMMITTEE:** Did not meet

**NEW BUSINESS**

**Friends of RML Liaison:** to appoint Julie Walz as the liaison to the Friends of Reed Memorial Library.

**Res#42-17** Courtney made a motion and Moser seconded

7 aye; 0 no; 0 absent; 0 abstain

**Library Foundation Liaison:** to appoint Jane Moser as the liaison to the Library Foundation.

**Res#43-17** Barber made a motion and Savako seconded

7 aye; 0 no; 0 absent; 0 abstain

**OLD BUSINESS:** None

**OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD**

**Budget Hearing:** Finance Committee will meet at 4:45 p.m. on May 17, 2017 for 2018 Budget discussion.

**Executive Session** Savako made a motion and Courtney to go into an executive

**Res#44-17** session at 6:10 p.m. to consider the investigation of charges or complaints against a public employee.

Roll call: Cimino - yes; Savako - yes; Walz - yes; Moser - yes; Courtney – yes; Barber – yes; Grair – yes

**Come out of Executive Session** Moser made a motion and Walz seconded to come out of executive

**Res#45-17** session at 6:30 p.m.

Roll call: Cimino - yes; Savako - yes; Walz - yes; Moser - yes; Courtney – yes; Barber – yes; Grair – yes

**Executive Session** Savako made a motion and Courtney seconded to go into an executive

**Res#46-17** session at 6:32 p.m. to discuss matters required to be kept confidential.

Roll call: Cimino - yes; Savako - yes; Walz - yes; Moser - yes; Courtney – yes; Barber – yes; Grair – yes

**Come out of Executive Session** Walz made a motion and Moser seconded to come out of executive

**Res#47-17** session at 6:40 p.m.

Roll call: Cimino - yes; Savako - yes; Walz - yes; Moser - yes; Courtney – yes; Barber – yes; Grair – yes

**ADJOURNMENT**

Courtney made a motion and Barber seconded that the meeting be adjourned at 6:40 p.m.

7 aye; 0 no; 0 absent; 0 abstain

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Frank Cimino, President

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Janice Savako, Secretary