

**REED MEMORIAL LIBRARY  
MUNUTES  
REGULAR MEETING  
JULY 13, 2016  
CARLIN ROOM  
5:00 P.M.**

The Regular Meeting was called to order at 5:35 p.m. by Cimino with the following members present: Cimino, Savako, Walz, Moser, Courtney and Barber Ribelin was excused  
Also present: Brian Hare, Director, Renee Heitkamp, Fiscal Officer and Bill Barber, Ravenna Core Team Program Representative

**AGENDA APPROVAL:** to approve the agenda with changes under New Business.

Walz made a motion and Courtney seconded  
6 aye; 0 no; 1 absent; 0 abstain

**COMMENTS FROM PERSONS IN ATTENDANCE:** None

**MINUTES APPROVAL:** to approve the minutes of the June 15 2016 Regular Meeting as presented.

**Res#61-16** Savako made a motion and Barber seconded  
6 aye; 0 no; 1 absent; 0 abstain

**FISCAL OFFICER**

**Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (7-A) and Financial Summary (7-B) for June 2016 as presented.

**Res#62-16**  
7-A Courtney made a motion and Savako seconded  
7-B 6 aye; 0 no; 1 absent; 0 abstain

**Gifts & Donations:** to accept donations in the amount of \$622.44 as presented.

**Res#63-16**  
7-C Courtney made a motion and Barber seconded  
6 aye; 0 no; 1 absent; 0 abstain

**Discards:** to discard items listed as presented.

**Res#64-16**  
7-D Savako made a motion and Moser seconded  
6 aye; 0 no; 1 absent; 0 abstain

**DIRECTOR**

**Monthly Report / Statistics** 7-E

**Department Reports / Statistics** 7-F

Reference Department  
Children's Department  
Circulation Department  
Computer Services  
Technical Services

**Announcements:** None

**COMMITTEE REPORTS**

**BYLAWS AND POLICY COMMITTEE:** Met at 4:15 p.m. on July 13, 2016

**Sick Leave Donation Program:** The Bylaws and Policy Committee will not recommend adopting a sick leave donation program at this time. (see Attachment 7-G)

**FINANCE COMMITTEE:** Did not meet

**RECORDS RETENTION COMMITTEE:** Did not meet

**LONG RANGE PLANNING COMMITTEE:** Met at 4:35 p.m. on July 13, 2016

The Long Range Planning Committee needs to hear of past libraries and how they implemented and accomplished items in their strategic plans. Director Hare will provide links and information to the committee members.

**BUILDING AND GROUNDS COMMITTEE:** Did not meet

**PERSONNEL COMMITTEE:** Did not meet.

**NEW BUSINESS**

**Discussion Item:** Discussed the use of library's electronic sign by outside groups.

**Bylaws and Policy Committee:** Work session date was not discussed

**CD Rates:** Discussed CD Rates

**Electric and Gas Contracts:** to accept the I.G.S. Energy one year contract @ .052 per Kwh for electric and @ 3.79 per Mcf for natural gas.

Moser made a motion and Courtney seconded

6 aye; 0 no; 1 absent; 0 abstain

**OLD BUSINESS:** None

**OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD:** None

**ADJOURNMENT**

Courtney made a motion and Barber seconded that the meeting be adjourned at 6:30 p.m.

6 aye; 0 no; 1 absent; 0 abstain

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Frank Cimino, Vice President

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Janice Savako, Secretary

Res#65-16