

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
FEBRUARY 17, 2016
CARLIN ROOM
4:40 P.M.**

The Regular Meeting was called to order at 4:47 p.m. by Ribelin with the following members present: Ribelin, Cimino, Walz, Courtney and Barber. Savako and Moser were excused. Also present: Brain Hare, Director and René Heitkamp, Fiscal Officer

Executive Session: Walz made a motion and Barber seconded to go into an executive session at 4:48 p.m. to discuss personnel.

Res#24-16 Roll call: Ribelin – yes; Cimino - yes; Savako - excused; Walz - yes; Moser - excused; Courtney – yes; Barber - yes

Res#25-16 **Come out of Executive Session** Cimino made a motion and Barber seconded to come out of executive session at 5:49 p.m.

Roll call: Ribelin – yes; Cimino - yes; Savako - excused; Walz - yes; Moser - excused; Courtney – yes; Barber - yes

AGENDA APPROVAL: to approve the agenda as presented.

Res#26-16 Cimino made a motion and Barber seconded
5 aye; 0 no; 2 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: none

MINUTES APPROVAL: to approve the minutes of the January 20, 2016 Regular Meeting as presented.

Res#27-16 Courtney made a motion and Cimino seconded
5 aye; 0 no; 2 absent; 0 abstain

FISCAL OFFICER

Financial Report & Summary Approval: to approve the Fiscal Officer Financial Report (2-A) and Financial Summary (2-B) for January 2016 as presented.

Res#28-16 Courtney made a motion and Cimino seconded
2-A
2-B
5 aye; 0 no; 2 absent; 0 abstain

Donations & Gifts: to accept donations in the amount of \$116.00 as presented.

Res#29-16 Walz made a motion and Cimino seconded
2-C
5 aye; 0 no; 2 absent; 0 abstain

Discards: to discard item listed as presented.

Res#30-16 Courtney made a motion and Cimino seconded
2-D
5 aye; 0 no; 2 absent; 0 abstain

PERMANENT APPROPRIATIONS: to approve the 2016 Permanent Appropriations as follows:

General Fund \$2,082,000.00

Special Revenue

Res#31-16 Children's Area (2001) 3,000.00
Ruth C. Woolf (2002) 500.00
Brown Fund (2005) 0.00

Capital Projects:

Build & Repair (4001) 10,000.00
Automation (4002) 5,000.00

Permanent:

Gilbert/Short (4501) 0.00

For a total of: \$2,100,500.00

Courtney made a motion and Walz seconded
5 aye; 0 no; 2 absent; 0 abstain

DIRECTOR

Monthly Report / Statistics 2-E
Department Reports / Statistics 2-F
Reference Department
Children's Department
Circulation Department
Computer Services
Technical Services
Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet
FINANCE COMMITTEE: Did not meet
RECORDS RETENTION COMMITTEE: Did not meet
LONG RANGE PLANNING COMMITTEE: Did not meet
BUILDING AND GROUNDS COMMITTEE: Did not meet
PERSONNEL COMMITTEE: Met 2/17/16 at 4:00 p.m.

Wage Increase: to accept the recommendation of the Personnel Committee to approve a flat

Res#32-16 \$1500.00 wage increase effective March 7, 2016 for all full time employees and pro-rated for part-time employees.

Barber made a motion and Walz seconded
5 aye; 0 no; 2 absent; 0 abstain

Health Care Insurance: to accept the recommendation of the Personnel Committee to

Res#33-16 approve an employer contribution of 50% of the additional Family Health Insurance cost for eligible employees.

Courtney made a motion and Barber seconded
5 aye; 0 no; 2 absent; 0 abstain

OLD BUSINESS: None

NEW BUSINESS: None

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD: None

ADJOURNMENT

Walz made a motion and Courtney seconded that the meeting be adjourned at 6:45 p.m.
5 aye; 0 no; 2 absent; 0 abstain