

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
OCTOBER 21, 2015
CARLIN ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:05 p.m. by Ribelin with the following members present: Ribelin, Cimino, Polichene, Savako, Walz, Moser, and Courtney.
Also present: Brian Hare, Director, and Reneé Heitkamp, Fiscal Officer

AGENDA APPROVAL: to approve the agenda with changes to Old and New Business.
Cimino made a motion and Polichene seconded
7 aye; 0 no; 0 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

Res#73-15 **MINUTES APPROVAL:** to approve the minutes of the September 16, 2015 Regular Meeting as presented.
Cimino made a motion and Walz seconded
6 aye; 0 no; 0 absent; 1 abstain

FISCAL OFFICER

Res#74-15 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report and
10-A Financial Summary for September 2015 as presented.
Savako made a motion and Courtney seconded
7 aye; 0 no; 0 absent; 0 abstain

Res#75-15 **Gifts & Donations:** to accept donations in the amount of \$913.13 as presented.
10-A Cimino made a motion and Polichene seconded
7 aye; 0 no; 0 absent; 0 abstain

Discards: none

Res#76-15 **CPIM:** to approve exemption from continuing education requirements pursuant to the Ohio Revised Code
135.22 for the Fiscal Officer.
Savako made a motion and Courtney seconded
7 aye; 0 no; 0 absent; 0 abstain

DIRECTOR

Monthly Report / Statistics 10-B

Department Reports / Statistics 10-C

Reference Department
Children's Department
Circulation Department
Computer Services
Technical Services

Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet

FINANCE COMMITTEE: Did not meet

RECORDS RETENTION COMMITTEE: Did not meet

LONG RANGE PLANNING COMMITTEE: Did not meet

BUILDING AND GROUNDS COMMITTEE: Did not meet

PERSONNEL COMMITTEE: Did not meet

OLD BUSINESS

HVAC Central Control Project: to accept Gardiner proposal for HVAC central control project.

Res#77-15 Courtney made a motion and Cimino seconded
10-D 7 aye; 0 no; 0 absent; 0 abstain

NEW BUSINESS

Discussion Item: Discussed an HVAC maintenance contract

10-E

Eric Courtney Term: to request that the Ravenna School District Board of Education reappoint

Res#78-15 Eric Courtney for the term beginning January 1, 2016 and ending December 31, 2022.
Savako made a motion and Moser seconded
6 aye; 0 no; 0 absent; 1 abstain

General Policies: to approve amendments to the General Policies as presented.

Res#79-15 Courtney made a motion and Moser seconded
10-F 7 aye; 0 no; 0 absent; 0 abstain

Trustee Resignation: to accept the resignation of Ann Polichene from the Reed Memorial Library

Res#80-15 Board of Trustees effective November 5, 2015.
10-G Courtney made a motion and Savako seconded
6 aye; 0 no; 0 absent; 1 abstain

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

Records Retention Committee (of the Whole): Work session will be at 5:00 p.m. on 11/18/15.

ADJOURNMENT

Moser made a motion and Walz seconded that the meeting be adjourned at 6:04 p.m.
7 aye; 0 no; 0 absent; 0 abstain

Ben Ribelin, President

Janice Savako, Secretary