

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
FEBRUARY 18, 2015
CARLIN ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:00 p.m. by Ribelin with the following members present: Ribelin, Cimino, Savako, Walz, Moser and Courtney. Polichene was excused.
Also present: Brian Hare, Director, and Reneé Heitkamp, Fiscal Officer

AGENDA APPROVAL: to approve the agenda with two additions under New Business.
Courtney made a motion and Savako seconded
6 aye; 0 no; 1 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: none

Res#19-15 **MINUTES APPROVAL: (tabled 1/21/15)**
to approve the minutes of the January 7, 2015 Reorganizational Meeting as presented.
Walz made a motion and Courtney seconded
5 aye; 0 no; 1 absent; 1 abstain

Res#27-15 **MINUTES APPROVAL:** to approve the minutes of the January 21, 2015 Regular Meeting as presented.
Moser made a motion and Courtney seconded
4 aye; 0 no; 1 absent; 2 abstain

FISCAL OFFICER

Res#28-15 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report and
2-A Financial Summary for January 2015 as presented.
Cimino made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#29-15 **Donations & Gifts:** to accept donations in the amount of \$151.97 as presented.
2-A Cimino made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#30-15 **Discards:** to discard items listed as presented.
2-A Savako made a motion and Moser seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#31-15 **E-Rate Contract with NEO-RLS:** to approve the contract to designate NEO-RILS as an independent
2-B contractor for the specific purpose of providing E-Rate filing services for the July 1, 2015 –
June 30, 2016 funding year as presented.
Courtney made a motion and Cimino seconded
6 aye; 0 no; 1 absent; 0 abstain

Permanent Appropriations: to approve the 2015 Permanent Appropriations as follows:

General Fund	\$2,061,500.00
<u>Special Revenue</u>	
Children's Area (2001)	2,000.00
Ruth C. Woolf (2002)	0.00
Brown Fund (2005)	0.00
<u>Capital Projects:</u>	
Build & Repair (4001)	10,000.00
Automation (4002)	5,000.00
<u>Permanent:</u>	
Gilbert/Short (4501)	<u>0.00</u>
For a total of:	<u>\$2,078,500.00</u>

Res#32-15

Cimino made a motion and Moser seconded
6 aye; 0 no; 1 absent; 0 abstain

DIRECTOR

Monthly Report 2-C

Statistics

January 2015 2-D (Page 1-8)

Circulation by Month & Year 2-E

Sunday Statistics 2-F

Department Reports

Children's Department 2-G

Reference Department 2-H

Computer Services 2-I

Circulation Department – Meeting rooms 2-J

Announcements: none

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet

FINANCE COMMITTEE: Did not meet

RECORDS RETENTION COMMITTEE: Did not meet

LONG RANGE PLANNING COMMITTEE: Did not meet

BUILDING AND GROUNDS COMMITTEE: Did not meet

PERSONNEL COMMITTEE: Did not meet

OLD BUSINESS: none

NEW BUSINESS

Levy: Discuss operating levy.

Consortium: Discuss payment of fee.

Speaker: Discuss Veterans and Civil War program speakers

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD: none

ADJOURNMENT

Courtney made a motion and Cimino seconded that the meeting be adjourned at 6:25 p.m.

6 aye; 0 no; 1 absent; 0 abstain

Ben Ribelin, President

Janice Savako, Secretary