

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
OCTOBER 15, 2014
CARLIN ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:01 p.m. by Polichene with the following members present: Polichene, Cimino, Savako, Ribelin and Walz. Moser was excused and Cimino left after the Executive Session. Also present: Cass Owens, Director, Renee Heitkamp, Fiscal Officer and Lynda Murray, Consultant.

AGENDA APPROVAL: to approve the agenda as presented
Cimino made a motion and Ribelin seconded
5 aye; 0 no; 1 absent; 0 abstain

REVIEW APPLICATIONS FOR THE DIRECTOR POSITION

Res#97-14 **Executive Session:** Cimino made a motion and Walz seconded to go into an executive session at 5:03 p.m. to review applications for the Director position.

Roll call: Polichene – yes; Cimino – yes; Savako – yes; Ribelin – yes; Walz– yes; Moser - excused

Res#98-14 **Come out of Executive Session:** Savako made a motion and Ribelin seconded to come out of executive session at 6:04 p.m.

Roll call: Polichene – yes; Cimino – yes; Savako – yes; Ribelin – yes; Walz– yes; Moser – excused

COMMENTS FROM PERSONS IN ATTENDANCE: There were no comments.

Res#99-14 **MINUTES APPROVAL:** to approve the minutes of the September 17, 2014 Regular Meeting as presented.
Walz made a motion and Ribelin seconded
4 aye; 0 no; 2 absent; 0 abstain

FISCAL OFFICER

Res#100-14 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report and Financial Summary for September 2014 as presented.

10-A Ribelin made a motion and Savako seconded
4 aye; 0 no; 2 absent; 0 abstain

Res#101-14 **Gifts & Donations:** to accept donations in the amount of \$ 571.72 as presented.

10-A Savako made a motion and Walz seconded
4 aye; 0 no; 2 absent; 0 abstain

Res#102-14 **Discards:** to discard items listed as presented.

10-A Ribelin made a motion and Savako seconded
4 aye; 0 no; 2 absent; 0 abstain

Res#103-14 **CPIM:** to approve exemption from continuing education requirements pursuant to the Ohio Revised Code 135.22 for the Fiscal Officer.

Walz made a motion and Ribelin seconded
4 aye; 0 no; 2 absent; 0 abstain

DIRECTOR

Monthly Report *10-B*
Statistics

September 2014 *10-C (Page 1-8)*

Circulation by Month & Year *10-D*

Sunday Statistics *10-E*

Department Reports

Children's Department *10-F*

Reference Department *10-G*

Computer Services *10-H*

Circulation Department – Meeting rooms *10-I*

Announcements: none

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet
FINANCE COMMITTEE: Did not meet
RECORDS RETENTION COMMITTEE: Did not meet
LONG RANGE PLANNING COMMITTEE: Did not meet
BUILDING AND GROUNDS COMMITTEE: Did not meet
PERSONNEL COMMITTEE: Did not meet

OLD BUSINESS

Res#104-14 **Personnel: 2015 Pay Rate Increase and Employee Health Insurance Contribution:** to approve the pay rate increase for all staff and Employee Health Insurance contribution amount for 2015 as presented. Savako made a motion and Ribelin seconded
4 aye; 0 no; 2 absent; 0 abstain

NEW BUSINESS

Res#105-14 **Frank Cimino Term:** to request that the Ravenna School District Board of Education reappoint Frank Cimino for the term beginning January 1, 2015 and ending December 31, 2021. Ribelin made a motion and Walz seconded
4 aye; 0 no; 2 absent; 0 abstain

New Trustee Recommendation: to request that the Ravenna School District Board of Education appoint Eric Courtney to complete the term ending December 31, 2015, vacated by Linda Hall on August 21, 2014.

Res#106-14 Walz made a motion and Savako seconded
4 aye; 0 no; 2 absent; 0 abstain

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

Records Retention Committee (of the Whole): Work Session is scheduled for November 19, 2014.

ADJOURNMENT

Savako made a motion and Ribelin seconded that the meeting be adjourned 6:26 p.m.
4 aye; 0 no; 2 absent; 0 abstain

Ann Polichene, President

Janice Savako, Secretary