

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
AUGUST 20, 2014
CARLIN ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:00 p.m. by Polichene with the following members present: Polichene, Hall, and Savako, Ribelin, Walz and Moser. Cimino was excused. Also present were Cass Owens, Director and Reneé Heitkamp, Fiscal Officer

AGENDA APPROVAL: to approve the agenda with one addition under New Business: Resignation of Cass Owens, Director.

Hall made a motion and Moser seconded
6 aye; 0 no; 1 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: There were no comments.

Res#77-14 **MINUTES APPROVAL:** to approve the minutes of the July 16, 2014 Regular Meeting as presented.
Savako made a motion and Walz seconded
5 aye; 0 no; 1 absent; 1 abstain

Res#78-14 **MINUTES APPROVAL:** to approve the minutes of the July 31, 2014 Special Meeting as presented.
Moser made a motion and Walz seconded
5 aye; 0 no; 1 absent; 1 abstain

FISCAL OFFICER

Res#79-14 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report and
8-A Financial Summary for July 2014 as presented.
Ribelin made a motion and Savako seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#80-14 **Gifts & Donations:** to accept donations in the amount of \$653.52 as presented.
8-A Hall made a motion and Moser seconded
6 aye; 0 no; 1 absent; 0 abstain

Discards: none

E-Rate Update 8-B

DIRECTOR

Monthly Report 8-C

Statistics

July 2014 8-D (Page 1-8)

Circulation by Month & Year 8-E

Sunday Circulation 8-F

Department Reports

Children's Department 8-G

Reference Department 8-H

Computer Services 8-I

Circulation Department – Meeting rooms 8-J

Announcements: none

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet

FINANCE COMMITTEE: Did not meet

RECORDS RETENTION COMMITTEE: Did not meet

LONG RANGE PLANNING COMMITTEE: Did not meet

BUILDING AND GROUNDS COMMITTEE: Did not meet

PERSONNEL COMMITTEE: Did not meet

NEW BUSINESS

Res#81-14 **Trustee Resignation:** to accept the resignation of Linda Hall from the Reed Memorial Library Board of Trustees effective August 21, 2014.

8-K Moser made a motion and Ribelin seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#82-14 **Consultant for Director Search:** to approve the contract with Murray Consulting.

8-L Savako made a motion and Hall seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#83-14 **Foundation Request: - (tabled until next regular Board meeting)**
to approve request from the Foundation to serve and/or sell alcohol during Foundation event.

_____ motion
_____ second
_____ aye; _____ no; _____ absent; _____ abstain

OLD BUSINESS: none

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

Res#84-14 **Electric Contract:** to accept the I.G.S. Energy two year contract @ .0681 per Kwh.

Moser made a motion and Ribelin seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#85-14 **Staff Retirement:** to accept the resignation due to retirement of Cass Owens from the full time position of Director effective in the first quarter of 2015.

8-M Ribelin made a motion and Moser seconded
6 aye; 0 no; 1 absent; 0 abstain

ADJOURNMENT

Savako made a motion and Ribelin seconded that the meeting be adjourned 6:07 p.m.
6 aye; 0 no; 1 absent; 0 abstain

Ann Polichene, President

Janice Savako, Secretary