

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
JULY 16, 2014
CARLIN ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:03 p.m. by Polichene with the following members present: Polichene, Hall, and Savako, Walz and Moser. Cimino arrived at 5:10 p.m. and Ribelin was excused. Also present were Cass Owens, Director and Renee Heitkamp, Fiscal Officer

AGENDA APPROVAL: to approve the agenda as presented.

Moser made a motion and Savako seconded

5 aye; 0 no; 2 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE There were no comments.

Res#64-14 MINUTES APPROVAL: - (tabled 6/18/14)

to approve the minutes of the May 7, 2014 Regular Meeting as presented.

Moser made a motion and Walz seconded

6 aye; 0 no; 1 absent; 0 abstain

Res#70-14 MINUTES APPROVAL: to approve the minutes of the June 18, 2014 Regular Meeting as presented.

Savako made a motion and Moser seconded

6 aye; 0 no; 1 absent; 0 abstain

FISCAL OFFICER

Res#71-14 Financial Report & Summary Approval: to approve the Fiscal Officer Financial Report and
7-A Financial Summary for June 2014 as presented.

Hall made a motion and Moser seconded

6 aye; 0 no; 1 absent; 0 abstain

Gifts & Donations: to accept donations in the amount of \$1,237.00 as presented.

Res#72-14 Moser made a motion and Walz seconded

7-A 6 aye; 0 no; 1 absent; 0 abstain

Second Amended Official Certificate of Estimated Resources to approve the second amendment of the 2014 Official Certificate of Estimated Resources as presented. This will be sent to the Ravenna School District Board of Education for approval.

Res#73-14 Hall made a motion and Moser seconded
7-B

6 aye; 0 no; 1 absent; 0 abstain

DIRECTOR

Monthly Report 7-C

Statistics

June 2014 7-D (Page 1-8)

Circulation by Month & Year 7-E

Sunday Circulation 7-F

Department Reports

Children's Department 7-G

Reference Department 7-H

Computer Services 7-I

Circulation Department – Meeting rooms 7-J

Announcements

The STAR program continues to grow and could expand under CAC grant.

Talked about the progress on the collections process for the Consortium as a whole.

DISCUSSION ITEMS

Director Search: Priorities, Consultant, and Timeline:

There was much discussion on the choice of a consultant. There was also a discussion regarding a possible meeting on 7/30 or 7/31/14 to talk to a consultant. The Board would like the new director to start during the first quarter of 2015.

Levy Renewal:

The Board members discussed asking Chuck Matuk to head the Levy Committee for the November 2015 election.

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet

FINANCE COMMITTEE: Did not meet

RECORDS RETENTION COMMITTEE: Did not meet

LONG RANGE PLANNING COMMITTEE: Did not meet

BUILDING AND GROUNDS COMMITTEE: Did not meet

PERSONNEL COMMITTEE: Did not meet.

NEW BUSINESS: none

OLD BUSINESS: none

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD: none

ADJOURNMENT

Savako made a motion and Cimino seconded that the meeting be adjourned 5:23 p.m.
6 aye; 0 no; 1 absent; 0 abstain

Ann Polichene, President

Janice Savako, Secretary