

Provo City Library Board of Directors
MINUTES
November 13, 2019

IN ATTENDANCE

LIBRARY BOARD

Julie Nichols (Chair)
Jen Wright
Rebecca Burton
Carol Lee Smith
Cindy Gagon
Elizabeth Smart
Karen Salmon

LIBRARY STAFF

Gene Nelson, Director
Carla Gordon, Asst. Director of Library Operations
Cindy Roe, Executive Assistant
Joella Bagshaw, Childrens Services Mngr
Ann-Marie Marchant, Support Services Mngr

GUESTS

EXCUSED

ABSENT

Allyssa Pike
George Stewart

Meeting began at 4:00 p.m. in the Library Board Room.

I. Welcome - Chairperson Julie Nichols

- A. Approval of Minutes - Carol Lee made a motion to approve the July 10, 2019 minutes. Cindy Gagon seconded the motion. The vote was unanimous to approve the July 10, 2019 minutes.
- B. Board Member's Reports - Cindy Gagon attended the children's interactive exhibit with her grandchildren. Some of the items were "tired", but for the most part, the children loved it. Julie went also, and her grandchildren loved it. Jen has attended several Monday night items, and she made it to the Basement Lab so she can check items out.

II. Library Director's Report - Gene Nelson

- A. Calendar Items for Board - we just hosted our Regency Tea for 240 patrons. They had a lovely tea with four authors, costumes, tea, and goodies. A calendar was handed out. December is usually quiet in programming. The Attic exhibit will come down right before Thanksgiving. We are having a winter reading challenge starting on December 1 and will go through January. 12/2 - Monday Night Program of Utah Valley Handbell Ringers, 6pm is more tailored for the children. 12/9 - Donald Davis is a wonderful storyteller, and this will be ticketed since he is very popular. If you want a ticket, please let Cindy know. 12/10 - Tuesday will be our Library Board/Management Christmas Dinner at 6 pm. Please RSVP. 12/16 - One Man Show of the Christmas Carol.
- B. If you ever have a question about the budget or statistics, please let us know. October borrowers went down, because we did our three year purge.

III. Action Items

- A. Records Management Plan - This is a policy, but also a statement. Jen made a motion to approve, Rebecca seconded the motion. The vote was unanimously approved.
- B. Privacy Statement - We have considered this for a long time. It is important in this day and age that what people check out is private. Ann-Marie did a lot of the work on this. We want to make sure this is readable and comfortable to the public. The legal department has approved this. Once this has been approved, it will be posted to our website. No one has complained about this, we have had no problems. This is the first time it has been written, after several drafts. Karen made a motion to approve this policy. Elizabeth seconded the motion. It was unanimously approved.

IV. Discussion Items

- A. Cindy Gagon brought an article about eliminating overdue library fines. Many libraries have opted for this, to make it more affordable for families. We have been discussing this for months. In March, we are wanting to bring up this issue, and discuss the impact on our revenue stream. If we were to ease in to this, we would just eliminate fines for children's items. It could improve relations. If it is a lost book, or very overdue, we would still have the patron pay for the book. We would be missing out on an estimated \$50,000. Rebecca suggested that we might encourage a donation for late books, instead of a fine. We just found out yesterday that our system can automatically renew books. One concern with eliminating adult fines is, adults are very excited to get the newest titles; if someone has an overdue book, it would hold up others from checking it out. Some of our DVD titles have 90 holds at times. Talk to your family, friends, and neighbors about this issue.
- B. We are also working on a strategic plan that will be in place for five years. Gene would like to have a couple of members from the board on this committee. We will be meeting in January and February. We can tailor our time. Cindy G, Karen S, Jen W, Rebecca B (before 3pm) and Julie N have possibly volunteered.
- C. Julie is wondering about the news and Macmillan Publishers. They have changed their prices for libraries. We pay more than the patrons. We can only buy it through Overdrive. Their new requirement is that libraries can only buy one copy for eight weeks at a higher price. Then they can buy two more at a cheaper price, but it will only last two years. We will continue to buy items at a reasonable cost. We are joining other libraries and the Utah State Library in boycotting Macmillan's ebooks for six months. There is a petition to sign at ebooksforall.org. Hard books, audible, and downloadable audio will not be affected.

Meeting adjourned at 4:53p.m.

Next Meeting Wednesday, January 8, 2020 @ 4:00 pm.

Submitted by Cindy Roe