

Provo City Library Board of Directors
MINUTES
May 19, 2021

IN ATTENDANCE

LIBRARY BOARD

Julie Nichols
Megen Pectol
Karen Salmon
Cindy Gagon (Chair)
Allyssa Pike
Jen Bruton
David Shipley

EXCUSED

Ally Condie

ABSENT

Rebecca Burton

LIBRARY STAFF

Gene Nelson, Director
Carla Gordon, Asst. Director of Library Operations
Cindy Roe, Executive Assistant
Joella Bagshaw, Childrens Services Mngr
Ann-Marie Marchant, Support Services Mngr
Erika Hill, Community Relations Mngr

GUESTS

Meeting began at p.m. in the Library Board Room.

I. Welcome - Chairperson

- A. Approval of Minutes - Julie made a motion to approve the March 2021 minutes. Karen seconded the motion. The minutes were unanimously approved.
- B. Board Member Reports - Julie went to a choir concert here, and it was wonderful. Cindy said the library emails are great. She is excited for Tales on the Trails. Gene thanked Joella, Carla, Erika for this. Carla made mention of Chantelle who does all the graphic design.

II. Library Director's Report - Gene Nelson

- A. Calendar Items for Board - Staff & Board Barbeque on September 11 at 6:30 pm at the Lion's Park. You and your family are welcome to join us.
- B. Post COVID - We are easing back into our regular routines. The mask mandate is over. The staff may choose to wear a mask or not. The plexiglass will remain until we are feeling more comfortable, probably after summer. Our meeting rooms are being booked again. Our statistics are showing that things are changing. We are planning on doing our normal programs in the fall, Tween Academy, Big Guy Little Guy, Story Times, etc.

III. Action Items

- A. Proposed Budget 2021-2022 - Projections have changed from the last budget that we sent you. We increased revenues by \$200,000, which has helped our bottom line deficit. Personnel is about 63% of our budget. In the next few years, we expect the minimum wage to increase. One of your responsibilities is to approve the budget. We want you to be educated. Karen made a motion to approve the budget, Jen seconded the motion, the budget was approved unanimously.

IV. Discussion Items

- A.

Meeting adjourned at 5:15 p.m.

Next Meeting Wednesday, July 14, 2021 at 4:00 pm.

Submitted by Cindy Roe