

Provo City Library Board of Directors
MINUTES
March 11, 2020

IN ATTENDANCE

LIBRARY BOARD

Julie Nichols (Chair)
Rebecca Burton
Karen Salmon
Cindy Gagon
Elizabeth Smart
David Shipley

LIBRARY STAFF

Gene Nelson, Director
Carla Gordon, Asst. Director of Library Operations
Cindy Roe, Executive Assistant
Joella Bagshaw, Childrens Services Mngr
Ann-Marie Marchant, Support Services Mngr

GUESTS

EXCUSED

Allyssa Pike

ABSENT

Jen Wright
Carol Lee Smith

Meeting began at 4:04 p.m. in the Library Board Room.

I. Welcome - Chairperson Julie Nichols

- A. Approval of Minutes - Cindy made a motion to approve the January 2020 minutes. Rebecca seconded the motion. The vote was unanimous to approve minutes.
- B. Board Member Reports - Cindy G. went to Fairy Tea with two granddaughters. Karen went to the luncheon with Katherine Arden.

II. Library Director's Report - Gene Nelson

- A. Thanked Joella for all the work on Fairy Tea.
- B. Sophie Blackall came to the new exhibit on the fourth floor, which exhibits her art work.
- C. Calendar Items for Board - 3/27 Marissa Meyer & Marie Rutkoski will be here. Tickets will be given out on Friday. 5/2 will be our annual Children's Book Festival. Molly Idle, a Caldecott winner, will be there.
- D. Outreach Van - we have received two grants: State for \$17,500, City for \$25,000. It will take several months to buy and update it.
- E. Virus - we are cleaning things that people touch twice a day. We will follow the recommendations of the city.

III. Action Items

- A. Vice Chair Election - Karen nominated Cindy. Cindy accepted the nomination, and Elizabeth seconded the nomination. It was unanimous.
- B. Non-Resident Fees - We were approached a few months ago by Orem to raise the non-resident fees. Karen motioned to accept, David seconded the motion. It was unanimously voted on to raise the non-resident fee.
- C. Library Card Replacement Fees - In the past, we have charged \$2 to replace a lost library card. We would like to lower it to \$1, since the card only costs \$0.18. We have also added telescopes to the fines portion. Elizabeth made a motion, Rebecca seconded the motion, and it was unanimously voted on.

IV. Discussion Items

- A. Strategic Plan - Gene explained the different goals and objectives. He said we are wanting to increase the numbers from the last year's numbers. Please think about this and let Gene know if you have any questions, ideas, or concerns.
- B. Budget is good this year. We haven't had building repairs this year, so it can be rolled over to next year. We will be using part of this money for the Outreach Van.
- C. Potential Fine Adjustment - We want to talk about the idea of a fine-free position for children's materials. There are many who don't use the library because of fines. We have heard it many times that people cannot afford to check out books because of the fines that they owe. We have been talking about for one year or more about eliminating obstacles for people to use the library. Many libraries are looking at this option. We want people to use the library. We would like to start next fiscal year with eliminating only children's fines. Adult books are a different situation. There are very few children's books that are on hold, unlike adult books. A fine-free library does add to the hold wait. They will still be responsible for lost and damaged books. We would also like to start doing automatic renewals if there are no holds, which will help with the adult books. This will cost us between \$50,000 and \$60,000 a year. We believe we can absorb this in our budget in a few years. Other libraries see a big spike in circulation after going fine free.

Meeting adjourned at 5:33 p.m.

Next Meeting Wednesday, May 6, 2020 @ 4:00 pm.
Submitted by Cindy Roe