

Provo City Library Board of Directors
MINUTES
March 10, 2021

IN ATTENDANCE

LIBRARY BOARD

Julie Nichols
Ally Condie
Rebecca Burton
Megen Pectol
Karen Salmon
Cindy Gagon (Chair)
Allyssa Pike
Jen Bruton

LIBRARY STAFF

Gene Nelson, Director
Carla Gordon, Asst. Director of Library Operations
Cindy Roe, Executive Assistant
Joella Bagshaw, Childrens Services Mngr
Ann-Marie Marchant, Support Services Mngr

GUESTS

EXCUSED

David Shipley

Meeting began at 4:02 p.m. in the Library Board Room.

I. Welcome - Chairperson

- A. Approval of Minutes - Karen made a motion to approve, Jen seconded the motion, and the minutes were approved by a unanimous vote.
- B. Board Member Reports - Jen's children all submitted artwork for the Homegrown art exhibition. Cindy and Megen follows us on Facebook and Instagram, and think we are doing a great job.

II. Library Director's Report - Gene Nelson

- A. Calendar Items for Board - Book Sale on March 23-27 reserve your spot online.
- B. COVID - We closed our doors on March 16, 2020. Gene wants to recognize Ann-Marie Marchant and Rikki Carter for being Library Employees of the Year. They went the extra mile for responding so quickly for our curbside service. In one week we had over 700 curbside pickups scheduled. Staff pulled the items; they did a great job! We put up plexi-glass, hired extra sanitizers, removed some seating, spread apart computers, quarantined books, and more. To our knowledge we haven't had anyone contract the virus from being here or using our items. The ballroom usage has gone way down because of the limit the governor has put on gatherings. We are going to continue doing curbside service. We are now averaging 30-40 a week. We also found a few programs that work really well virtually that we will continue.
- C. Building - We need to replace our roofing membrane soon, which we expect to cost over \$250,000. This will come out of our Legacy Endowment Fund. We are going to do some work on the exterior windows; they need to be primed and painted. We are going to build some display cases that will be put outside of Project Read to recognize BY High's history, i.e. pennants, yearbooks, letterman sweaters, etc.
- D. Van - The outreach van arrived, and we are going to take it to Denver, CO to have it outfitted.

III. Action Items

IV. Discussion Items

- A. General Budget Overview - Gene explained where we get our money, and how it is spent.

Meeting adjourned at 5:03 p.m.

Next Meeting Wednesday, May 19, 2021 @ 4:00 pm.

Submitted by Cindy Roe