

Provo City Library Board of Directors
MINUTES
January 8, 2020

IN ATTENDANCE

LIBRARY BOARD

Jen Wright
Rebecca Burton
Carol Lee Smith
Karen Salmon
Cindy Gagon
Allyssa Pike
Elizabeth Smart

LIBRARY STAFF

Gene Nelson, Director
Carla Gordon, Asst. Director of Library Operations
Cindy Roe, Executive Assistant
Joella Bagshaw, Childrens Services Mngr
Ann-Marie Marchant, Support Services Mngr

GUESTS

EXCUSED

ABSENT

Julie Nichols (Chair)

Meeting began at 4:00 p.m. in the Library Board Room.

I. Welcome - Interim Vice-Chair Elizabeth Smart

- A. Approval of Minutes - Jen made a motion to approve the November 2019 minutes. Carol Lee seconded the motion. The vote was unanimous to approve minutes.
- B. Board Member Reports - Carol Lee and Rebecca came to the Donald Davis event, and Karen went to the one man Christmas Carol.

II. Library Director's Report - Gene Nelson

- A. Calendar Items for Board - handed out Calendar of Events - new exhibit in Attic is open, Booksale, Best Books have been going on for 6 or 7 years where we talk about our favorite books of the year, Marianne Monson is an author who will visit at our AuthorLink, Valentine's Ball is \$30 a ticket which includes a dinner, rose, and big band dancing, we also give out awards - call Cindy or Gene with questions, Katherine Arden on the 19th will be ticketed for \$20 for desserts and a signed copy of The Bear and the Nightingale, and the 20th will be a free lecture. Fairy Tea is a premier event with 1000 tickets, 3/9 is a new Attic exhibit with Sophie Blackall giving a lecture presentation.
- B. Our May meeting is a big budget meeting, and normally that would be the second Wednesday. We will move that meeting to May 6th.

III. Action Items

- A. Elizabeth called for a motion to select an interim vice chair for today's meeting. Karen approved the motion, Cindy G seconded the motion, all were in favor. Nominations for an interim was Karen nominated Elizabeth, Jen seconded the motion. All were in favor.
- B. Records Management Plan Policy Adjustment - a patron can see what they have checked out, until their account is deleted. Also the fine history is kept on the staff side until their account is deleted. Cindy made the motion to approve, Jen seconded the motion, it was unanimously approved to adjust this policy.

IV. Discussion Items

- A. Carol Lee asked about us going fine free. Carla said we will be talking more about that in March.

Meeting adjourned at 4:26 p.m.

Next Meeting Wednesday, March 11, 2020 @ 4:00 pm.

Submitted by Cindy Roe