

HUNTINGTON PUBLIC LIBRARY  
338 Main Street  
Huntington, NY 11743

**MINUTES**

Approved

Of a Regular Meeting of the Library Board of Trustees  
Held September 22, 2021,  
Station Branch Library

**PRESENT:** Trustees: Kimberly Hawkins, Pat McKenna-Bausch, Ann Scolnick, Ann M. Berger, Charles Rosner  
Library Director: Joanne Adam  
Assistant Library Director: Kristine Casper

**EXCUSED:** Jennifer Mulvihill

Ms. Hawkins called the meeting to order at 6:05 p.m.

Ms. Berger made a motion, seconded by Ms. Scolnick, to approve the agenda as presented for the September 21, 2021, Board of Trustees Meeting. The vote was unanimous.

Ms. Scolnick made a motion, seconded by Ms. Berger, to approve the Library Board of Trustees Minutes of July 20, 2021. The vote was unanimous.

A period of public expression was held.

A motion was made by Mr. Rosner, seconded by Ms. Scolnick, that Warrant #5, July End of Month, totaling \$495,929.56, is paid. The vote was unanimous.

A motion was made by Ms. Scolnick, seconded by Mr. Rosner, that Warrant #6, August Disbursements, totaling \$341,710.83, is paid. The vote was unanimous.

A motion was made by Mr. Rosner, seconded by Ms. McKenna-Bausch, that Warrant #9, August End of Month, totaling \$341,710.83 is paid. The vote was unanimous.

A motion was made by Mr. Rosner, seconded by Ms. McKenna-Bausch, that Warrant #10, September Disbursements, totaling \$254,109.32 is paid. The vote was unanimous.

Joanne Adam clarified a question about our PayPal account referenced in the Business Manager's written report.

Committee Assignments: No committees met in June.

A motion was made by Ms. Berger, seconded by Mr. Rosner, to accept the September 2021, Personnel Report as presented. The vote was unanimous.

Assistant Library Director Kristine Casper answered a question about her report related to the stump removal and brick repair of the Main Street sidewalk. The first draft of the November/December newsletter was complete and shared with the staff.

At 6:40 pm, library counsel, Mr. Andrew Martingale arrived. At 6:40 pm, Ms. Scolnick made a motion, seconded by Ms. Berger to enter into Executive Session to discuss a real estate transaction. The vote was unanimous.

At 7:30 pm, Mr. Rosner made a motion, seconded by Ms. McKenna-Bausch to return to public session. The vote was unanimous.

**RESOLUTION: RESOLUTION OF NEGATIVE DECLARATION FOR AN UNLISTED ACTION UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) PURCHASE OF THE HUNTINGTON STATION BRANCH**

**WHEREAS**, the Huntington Public Library (the “Library”) currently rents the entire premises located at 1335 New York Ave., Huntington Station, NY 11746 (the “Subject Premises”) pursuant to a written lease agreement. That site is home to the Library’s “Station Branch.”;

**WHEREAS**, in lieu of continuing to rent the Subject Premises, the Library has negotiated for the purchase of the Subject Premises with the landlord/owner, pursuant to the terms and conditions of a written “Contract of Sale” (the proposed purchase of the Subject Premises being the “Proposed Action”);

**WHEREAS**, the Huntington Public Library Board of Trustees recognizes the need to comply with 6 NYCRR Section 617 (“SEQRA”) before making a final decision to proceed with the Proposed Action;

**WHEREAS**, the Library completed a Short Environmental Assessment Form (“SEAF”) to aid it in its review of any potential environmental impact;

**RESOLVED**, the Huntington Public Library establishes itself as the “Lead Agency” for determining the environmental significance of the Proposed Action;

**RESOLVED**, that the Proposed Action is classified as an “Unlisted Action” pursuant to 6 NYCRR Section 617, *et. seq.*;

**RESOLVED**, that the Huntington Public Library approves the SEAF dated September 21, 2021, and authorizes the Library Director to sign the SEAF;

**RESOLVED**, that the Huntington Public Library Board of Trustees has considered the anticipated environmental impacts of the Proposed Action, as detailed in the SEAF, and concluded that the Proposed Action will not result in any significant adverse environmental impacts, and therefore adopts and approves the issuance of a negative declaration for the Proposed Action pursuant to SEQRA.

## **DISPOSITION OF THE BOARD**

Moved: Mr. Charles Rosner; Seconded: Ms. Kimberly Hawkins. All in favor; the vote passed unanimously.

## **RESOLUTION APPROVING CONTRACT OF SALE FOR STATION BRANCH**

**WHEREAS**, the Huntington Public Library (the “Library”) currently rents the entire premises located at 1335 New York Ave., Huntington Station, NY 11746 (the “Subject Premises”) pursuant to a written lease agreement. That site is home to the Library’s “Station Branch”;

**WHEREAS**, in lieu of continuing to rent the Subject Premises, the Library has negotiated for the purchase of the Subject Premises with the landlord/owner, pursuant to the terms and conditions of a written “Contract of Sale” dated September 21, 2021 (the “Contract”);

**WHEREAS**, the Library Board of Trustees has considered the anticipated environmental impacts of the purchase of the Subject Premises, and concluded separately that it will not result in any significant adverse environmental impacts, and adopted and approved the issuance of a negative declaration pursuant to SEQRA;

**RESOLVED**, that the Library approves the Contract, and authorizes the President of the Library Board of Trustees to execute the Contract, and authorizes the making of the down payment in the amount of \$390,000.00, as set forth in the Contract.

## **DISPOSITION OF THE BOARD**

Moved: Ms. Ann Berger; Seconded: Mr. Charles Rosner. All in favor, the vote passed unanimously.

Ms. Kimberly Hawkins, in her role as President of the Library Board of Trustees, executed the Contract to purchase the Station Branch building.

At 7:45 pm, Mr. Rosner left the meeting.

Library Director Joanne Adam introduced a proposal by Suffolk County to provide electric charging stations for electric cars in public library parking lots. Ms. Adam will continue to express interest on behalf of Huntington Public Library to use the Station Branch parking lot for this purpose in ongoing discussions and will provide more information as it becomes available.

Unfinished Business: Ms. Adam updated the Board on the development of a Diversity, Equity, and Inclusion (DEI) Audit. The Suffolk Cooperative Library System is developing a toolkit for libraries to use. Ms. Adam will be in touch with SCLS to get more details.

New Business: Ms. Scolnick made a motion, seconded by Ms. Hawkins to approve the security camera purchases as presented. The vote was unanimous.

Correspondence & Communication: Ms. Scolnick shared a thank you card the Board received from Teresa Schwind.

There was no public present for a second period of Public Expression.

At 8:12 p.m., a motion was made by Ms. Hawkins, seconded by Ms. McKenna-Bausch to adjourn the meeting. At 8:12 pm the meeting was adjourned.

Respectfully submitted:

Prepared by:

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Ann Scolnick, Secretary

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Kristine M. Casper, Assistant Library Director