

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
September 13, 2021
Board Meeting 4:00 – 5:00 pm

Call to Order

By order and permission of the Governor, the meeting was held by virtual attendance (Zoom). President Gron called the meeting to order at 4:02 p.m.

Members Present by Zoom: Monta Frazier, Gary Gron, Laura Hack, Vern Jorck, Stephen Shipley, Billie Whitted, and Mike Wilkerson. Library staff: Angela Eck, Assistant Director; Michelle Williams, Business Services Coordinator. Mike McIver, Attorney.

Absent: None

Approval of Minutes

The minutes of the August 9, 2021 board meeting were reviewed. Jorck moved and Wilkerson seconded approval of the August 9, 2021 board meeting minutes as presented. The Board was polled and all answered Aye. Motion carried unanimously.

Financial Report and Approval of Claims

A. Claims 546 through 636 in the amount of \$400,837.30 were reviewed. Eck made note of the following claims: Claim 580 to Carrier for contract services for 2020 and for 2021. Claim 609 for Heritage Quest, a genealogy database. Claim 614 for NuWave legal documents database. Claim 631 to VanAusdall for a new copier at the Hope Branch. Whitted moved and Shipley seconded approval to pay Claims 546 through 636 in the amount of \$400,837.30. The Board was polled and all answered Aye. Motion carried unanimously.

Action Items

A. Public Hearing on the 2022 Operating, Library Improvement Reserve Fund and Rainy Day Budgets. No one from the public was present. Assistant Director Angela Eck presented an overview of the proposed budget. Eck reported that Hatton had made a slight change in two fund accounts – moving funds from Insurance to Repairs/Maintenance. Jorck asked why there were differences in the amounts allotted in salaries, some of which were 8% while others were only 3%. Eck responded that it is a graduated bump in salaries, the lower end will come up more, and the higher end will come up less. She said Hatton had prepared a presentation, but due to a family emergency could not attend the meeting. She said he would present his plan in full at the October meeting. Jorck asked how the overall percentage increase compared to the 2021 budget. Whitted pointed to the numbers Hatton provided at the August meeting for

a comparison. Eck reminded the Board that adoption of the 2021 budget is set for the October Board Meeting.

B. State Library Consortium. Eck advised that being a member of the State Library Consortium allows us to take advantage of the assistance of ADTEC in filing the proper paperwork for ERATE reimbursement for internet access. As a member, we commit to Education Networks of America and we receive discounts for internet services. She reminded the Board that we have to reaffirm our membership in the consortium annually. Frazier moved and Wilkerson seconded to approve membership with the State Library Consortium. The Board was polled and all answered Aye. Motion carried unanimously.

C. Acceptance of Red Room Renovation. McIver notes that the Board is receiving the bid documents at the meeting today. Eck reports that Drfitwood Builders submitted a bid of \$215,554, Dunlap Construction submitted a bid of \$174,000 and Repp & Mundt submitted a bid of \$149,875. In reviewing the bids, it was noted that there is the possibility of delays on deliveries of building supplies as we progress through the renovation. She highlighted portions of the project that include widening some stairs, widening walkways and adding stair railings. She said the bids include overhauling the technology to provide more flexibility for programs and presentations. The Conference room renovation includes new carpet and tables. Jorck asked about the tables. Eck responded that the current tables are extremely heavy and difficult to move. She said both the Red Room and the Conference Room will have new window treatments also. McIver told the Board they can reject all of the bids or they can award the contract to the lowest, responsible and responsive bidder. Jorck asked if Louis Joyner participated in the selection of bidders. Eck answered that he did. Jorck asked about the process of selecting one of the bids. McIver answered that there would need to be an official action to proceed. Jorck moved and Frazier seconded acceptance of the bid from Repp & Mundt. The Board was polled and all answered Aye. Motion carried unanimously.

Reports

A. Salary Classification Schedule. Eck told the Board that Hatton's presentation of the Salary Classification Schedule is postponed until the October meeting.

Public Comment – 10 minutes

None.

New Business

Whitted was very pleased to report that she attended Exhibit Columbus and spoke with the Exhibitors who had nothing but high praise for the Library and Archivist Tricia Gilson.

Gron reminded the Board of the next meeting, October 11 at 4:00 pm in the Conference Room at Main. He also said that depending on the emergency designation at that time, the meeting could be virtual. He also reminded everyone that we must have a quorum to adopt the budget. That date is the start of fall break for BCSC, so he asked that anyone who might have a conflict to please let Hatton know in advance.

Adjournment

There being no other business to come before the board, the meeting was adjourned at 4:29 p.m.

Attested:

Billie Whitted, Secretary

Gary Gron, President