

Minutes  
Bartholomew County Public Library  
Board of Trustees Meeting  
October 15, 2018  
Board Meeting 4:00 – 5:00 pm

Call to Order

The meeting was called to order at 4:00 p.m. by President Whitted.

Present: Monta Frazier, Gary Gron, Vern Jorck, Brenda Tallent, Billie Whitted, and Mike Wilkerson. Library staff: Jason Hatton, Director; Angela Eck, Assistant Director; Michelle Williams, Business Services Coordinator; Mike Mclver, attorney.

Absent: Angie Wieneke

Approval of Minutes

The minutes of the September 10, 2018 Board meeting were reviewed. Gron moved and Tallent seconded approval of the September 10, 2018 Board minutes. Motion carried unanimously.

Financial Report and Approval of Claims

A. Claims 17205 through 17312 in the amount of \$329,189.15 were reviewed. Hatton made note of the following claims: Claim 17244 is for an Insurance Appraisal, Claim 17255 to Circle R Mechanical is for roof repairs from a storm leak at the Hope Branch and for backflow issues at Main. Claim 17258 is for the software for the library's public computer reservations. Claim 17259 is for a book display bin to better display picture books in the Children's area. We have purchased two to see if they suit our needs, and we may purchase more in the future. Claim 17267 to HRC Roofing & Sheet Metal is to repair flashing laps, clear debris and fill pitch pans at the Hope Branch. Claim 17298 to Honeymoon Hauling to begin moving everything out of the Archives warehouse to the Main library. Claim 17311 is for a database for Legal forms. Wilkerson moved and Jorck seconded approval to pay Claims 17205 through 17312 in the amount of \$329,189.15. Motion carried unanimously.

B. Temporary Loan from LIRF. Hatton explained the need to borrow funds from our LIRF funds to meet Operating Fund expenses until we receive our next tax distribution in December. A Resolution to Establish a Temporary Loan from LIRF in the amount of \$700,000.00 to the Operating Fund was reviewed. Tallent moved and Frazier seconded approval of the Resolution to Establish a Temporary Loan from LIRF to Operating Fund for \$700,000.00. Resolution carried unanimously.

Action Items

A. Adoption of 2019 Operating, LIRF, and Rainy Day Budgets. Hatton reviewed the Budget as presented at the September Board Meeting. Gron moved and Jorck seconded to adopt the 2019 Operating Fund budget of \$3,900,064.00, the 2019 LIRF budget of \$350,000.00 and the 2019 Rainy Day budget of \$213,366.00 as advertised with a tax levy of \$2,713,380.00 and a tax rate of 0.0770. Motion carried unanimously.

B. Resolution to Reduce 2018 Rainy Day Fund Budget. Hatton advised that in anticipation of our 1782 Notice, we must reduce the amount appropriated for the 2018 Rainy Day Budget in order to fully fund the 2019 Rainy Day Budget. Tallent moved and Wilkerson seconded to approve the Resolution to Reduce 2018 Rainy Day Fund Budget. Motion carried unanimously.

Reports

C. Appointment of Nominating Committee for 2019 Board Officers. Wilkerson, Tallent, and Gron volunteered to serve on the Nominating Committee for 2019. Frazier moved and Jorck seconded to approve Wilkerson, Tallent, and Gron as the Nominating Committee for 2019 Board Officers. Motion carried unanimously.

Reports

Whitted reported that while she was attending Ethnic Expo, she heard good comments about the library and wanted to pass those on.

Frazier mentioned that she was glad to see the Sheriff's Deputy walking the perimeter of the library. Hatton reported that we have hired Pat Bryant as a Full-time Library Resource Officer beginning October 31. Bryant's duties will include working with all local Law Enforcement agencies as well as residents and businesses adjacent to the library to address safety and security concerns. Hatton added that he met with Tamera Pauli concerning security and suspicious activity issues. He added that he would be attending the City Hall meeting about Brighter Days as Mayor Lienhoop specifically mentioned the library in the article.

Gron asked about an MOU for next year's Exhibit Columbus installation and whether we should add safety warnings to the display itself. McIver asked if we had any issues with last year's installation. Hatton responded that there were only a few incidents and that the MOU worked exactly as intended. Whitted asked if we knew anything about the plans for the 2019 installation. Hatton answered that we do not know anything yet. There was discussion about the design and whether BCPL would have any input.

Public Comment – 10 minutes

None.

New Business

Jorck expressed concern over the condition of some of the bricks and brickwork surrounding the library. He was especially concerned about areas with missing mortar and gaps in the walls and sidewalks. Hatton agreed and acknowledged that there have been discussions about the condition of the brickwork for several years. He added that we are hoping to address those concerns in the Master Plan to identify all needs, prioritize those needs for repair, and address how best to fund said repairs. Jorck asked about the budget for repairs. Hatton said that we would consider areas of concern including the dogwood planter, the west wall, and the sidewalk on the east side of the building among others, and that Facilities will follow up and start gathering information for estimates on repairs.

Whitted said she would not be present at the December Board meeting and asked that Director evaluations be sent to her by December 1. Hatton said he would send the form to the Board Members to complete.

Hatton reminded the Board that the November 12 meeting would be at the Hope Branch and that the start time for that meeting will be 4:30 pm.

There being no other business to come before the board, the meeting adjourned at 4:38 p.m.

Attested:

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Gary Gron, Secretary

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Billie Whitted, President