

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
July 16, 2018
Board Meeting 4:00 – 5:00 pm

Call to Order

The meeting was called to order at 4:00 p.m. by President Whitted.

Present: Monta Frazier, Gary Gron, Vern Jorck, Billie Whitted, and Mike Wilkerson. Library staff: Jason Hatton, Director; Angela Eck, Assistant Director; Michelle Williams, Business Services Coordinator; Christina Kelley, Young Adult Librarian; Mike McIver, attorney.

Absent: Vern Jorck and Brenda Tallent

Approval of Minutes

The minutes of the June 11, 2018 Board meeting were reviewed. Gron moved and Frazier seconded approval of the June 11, 2018 Board minutes. Motion carried unanimously.

Financial Report and Approval of Claims

A. Claims 16918 through 17024 in the amount of \$1,297,444.83 were reviewed. Hatton made note of the following claims: Claim 16925 is for repayment of our loan from LIRF. Claim 16959 to Burt's is for the treatment of bed bugs. The library received a patron complaint about a bite from a bed bug. Burt's investigated and found no evidence of bed bugs, but certain areas of the library was treated in order to be proactive. Claim 16963 to Columbus Carpet is for renovations to the Director's office and the connected outer office. Claim 16964 is for Cyprus Resume database. Claim 16981 to N2N is for improvements for digital storage for the Archives. Claim 16989 is for newspapers.com, which is being paid out of the Rowell Memorial for genealogy expenditures. Claim 16993 to SirsiDynix is for all software for cataloging and circulation. Claim 17009 is for a Tommy Lift for the Library truck to assist in loading and unloading the bed. Jorck moved and Wilkerson seconded approval to pay Claims 16918 through 17024 in the amount of \$1,297,444.83. Motion carried unanimously.

Action Items

A. State Library Consortium. Hatton advised that being a member of the State Library Consortium allows us to take advantage of the assistance of ADTEC in filing the proper paperwork for ERATE reimbursement for internet access. As a member we commit to Education Networks of America and we receive discounts for internet services. Gron suggested some edits to the resolution. Hatton responded that the form for the resolution is the form prescribed by the State Library. All agreed that the suggestions would clarify the resolution and that said suggestions would be better forwarded to The State Library for the future. Wilkerson moved and Frazier seconded to approve membership with the State Library Consortium. Motion carried unanimously.

Reports

A. Exhibit Columbus. Hatton reported that Richard McCoy had approached the Library about participating in the 2019 exhibit. Hatton reported that Staff enjoyed having the Plinth on the Plaza last

year. Several programs were conducted on and around the Plinth. It drew a number of visitors to the Plaza and the Library. For 2019, Landmark will pick the designers who will then work with participating property owners. BCPL would have more say and be more proactive in the 2019 design than we were last year. The focus for 2019 will be to have the designs be more practical and used functionally to solve a problem as opposed to strictly aesthetic. McIver asked if the installation would still be temporary. Hatton responded that it would not be permanent. We would operate under a similar MOU as before, with the same essential time frame. Hatton added that we did not need to have a commitment right now, but wanted to present the idea for further discussion. Frazier asked for clarification on the year, 2019. Hatton said that 2018 is a symposium not an exhibit. He added that Landmark would like to know if we are interested by September, 2018. Gron asked about safety and whether there had been any incidents on the Plinth last year. Hatton answered there had been a couple accidents, one of which resulted in a broken arm. Our insurance was not impacted due to the MOU. Hatton further stated that even taking those incidents into consideration, the Plinth was beneficial in a number of ways. Whitted asked if any staff time was required away from normal duties due to the installation. Hatton answered that no additional time was required and that having the Plinth offered the opportunity to offer more varied programs. Whitted asked for further information about the exhibit serving a purpose or fixing something. Hatton said that if a property had a concern, the design could address that situation. As an example he said if a property had no shady areas, a potential design could address that concern in some way. The Board agreed that we would be interested in participating and advised moving ahead.

B. Summer Reading and BCPL displays. Christina Kelley, Young Adult Librarian, gave a recap of the Summer Reading Club (SRC). This was the first year where all ages of patrons participated at all locations and all under the same rules. There were three ways to participate; drawing a picture about inspired by what they had read, a bingo card with several options, and a card to track wither amount of time spent reading or number of books read. In the Children's area alone, there were over 3000 cards turned in. Although the final number hadn't been tallied, the committee felt that we were ahead of where we were last year at this time. Some of the programs offered in conjunction with SRC were a performance by the Indianapolis Opera, and a performance by singing duo Rust & Carey which drew over 100 people.

Kelley also talked about the Summer Feeding program held at BCPL this summer. In cooperation with Bartholomew Consolidated School Corporation (BCSC), we were a feeding site offering free meals to children from zero – 18 years, with adults able to purchase meals at a small price. The number of participants ranged widely. Some days there were just a few, while one day, there were 42 children served. Whitted asked if BCSC brought in the food and took trash and leftover meals back out. Kelley responded that BCSC prepared the meals off-site and brought them to the library. The meal was a sack lunch with veggies, fruit, protein, milk, and a dessert. Teen staff set up the room and clean afterwards. Frazier asked if the meals were eaten here or taken with them. Kelley said that the meals were eaten here, and that the conference room was the normal location, barring previously scheduled meetings. Frazier asked if we would be participating again next year and whether BCSC had asked for feedback. Kelley said that BCPL was interested in being a site again next year. Hatton added that BCSC makes the decision on what sites to use. Kelley said the final day for meals in July 31. She indicated that one family had been here every day for the meal. She explained that announcements are made at noon and at 12:30 for the meal. She also talked about programming in Children's and in the Teen in conjunction with the meals to encourage further engagement between BCPL and the meal participants.

Kelley addressed concerns regarding Pride displays in Children’s and in the Teen area. While the displays received mostly good comments, there were a few complaints and a patron twice removed a sign from the area. After the 2nd incident, a staff member spoke with the patron. She apologized for her actions and expressed interest in further discussion about her concerns. Kelley also discussed the Young Adult Reading club. Every month a different genre is selected. For July, teens chose LGBTQ as the genre. There is no obligation on any teen to participate if they choose not to do so. Hatton said that the Pride display was set up in a similar manner to any other highlighted topic, for example, Black History month or Women’s History month. Gron asked if there was an official site for those designations. Hatton said staff input is used. Whitted asked what books were chosen. Kelley responded that the teens choose their own book. We present a list of possibilities, but the teens are not limited to that list. She reported that there are usually 4 -5 teens that routinely come to reading club. Hatton said that this is the same procedure every month. The teen area sets a genre; participants read different books of their choice relating to that genre and then they share what they’ve read with the group. The Teen Advisory Board (TAB) selects the genre for upcoming months. Whitted asked if the club members know the genre in advance. Kelley said that the upcoming genres are published in the monthly guide and teens can choose whether to participate or not.

Public Comment – 10 minutes

None brought before the Board

New Business

A. Budget. Hatton told the Board that we are set for a Budget meeting with our DLGF rep in August. The Average Growth Quotient for 2019 is 3.4%. He mentioned the County LIT rate and that the Jail may be asking for 0.2% off the top for security upgrades to the jail. The public hearing for that issue is set for September 11, and Hatton said he plans to attend. Gron asked about the critical Board Meetings for the BCPL budget and the need for a Quorum. Hatton said the Public Meeting on our budget will be September 10 and the Meeting to adopt the budget will be October 15. We must have a quorum at both of those meetings, so Hatton asked if there were any conflicts to please advise as soon as possible. Whitted mentioned the growth quotient and asked about our obligation for a binding review. Hatton said that as long as we are below that number, we will not go before county council.

Adjournment

There being no other business to come before the board, the meeting adjourned at 4:38 p.m.

Attested:

Gary Gron, Secretary

Billie Whitted, President