

HIGHLAND PARK PUBLIC LIBRARY
Board of Trustees Meeting - VIRTUAL
October 13, 2020

CALL TO ORDER

President Basofin, presiding, called the meeting to order at 7:02 p.m.

ATTENDANCE

Members Present: Rich Basofin, Rich Coplan, Marty Kinzel, Barbara Mazur, Rob Olian, Nancy Sawle-Knobloch,

Members Absent: Anderson, Hurwitz, Wolfe

Others Present: Alexander Bush, Chad Clark, Pamela Siegel

APPROVAL OF MINUTES

President Basofin removed the motion to approve the 2021 Annual Calendar from the consent agent and Mr. Olian revised the 2020 Board Meeting Dates to the 2021 Board Meeting dates.

Ms. Mazur moved and Ms. Sawle-Knobloch seconded a motion to approve the September 8, 2020 meeting minutes. The motion passed unanimously.

Mr. Olian moved and Ms. Mazur seconded a motion to approve the September 2020 Bill List, the September 2020 Financial Reports, and the 2021 Board Meeting Dates.

Ayes: Basofin, Coplan, Kinzel, Mazur, Olian, Sawle-Knobloch

Nays: None

MOTION CARRIED

President Basofin asked Mr. Clark to review the proposed closed dates for Christmas on the 2021 Annual Calendar. Discussion followed.

Mr. Olian moved and Mr. Coplan seconded a motion to approve the 2021 Annual Calendar as proposed with the following amendment: close the entire day of the 24th, open the entire day of the 27th, and give compensatory time to full-time employees who lose a half day off due to the change. The motion passed unanimously.

COMMENTS FROM THE PUBLIC

None

REPORT OF THE INTERIM DIRECTOR

Mr. Clark's report included the following:

- The fine free policy on Youth materials began this month and is going well.
- Dr. Ibram X. Kendi, New York Times bestselling author, will discuss his book, *How To Be An Antiracist*, on Zoom on November 9. Dr. Kendi was recently named one of Time magazine's 100 most influential people in the world. The Zoom program will be moderated by Natalie Moore of WBEZ and is in partnership with 10 other libraries. Registration is required.
- Jacki Willhoff, Information and Reader Services Librarian, is retiring at the end of the month after 30 years of service. Susan Holmberg, Media Services Associate, also retired last month after 32 years of service.

- SenSource software was installed at the front door last week to count people as they enter and leave the Library. It will help monitor the number of people in the building when the reservation system is discontinued.

REPORT OF THE BUDGET AND FINANCE COMMITTEE

Mr. Olian reported that he attended the City Council budget workshop meeting along with President Basofin and Mr. Clark on September 26. He presented the 2021 Budget, pointing out the 0% increase and the savings achieved in the salary line. There were no questions and the Council was very appreciative that there was no increase. Mr. Olian also shared a per capita spending chart provided by Mr. Clark prior to the meeting. Among 14 neighboring libraries, Highland Park was number seven, right in the middle. The Council members will review the information and give the Library the final budget which the Board will approve at the December meeting.

OTHER COMMITTEE AND LIAISON REPORTS

None

OLD AND NEW BUSINESS

The Board is required to read the 2020 edition of *Serving Our Public* as part of the per capita grant requirement. Mr. Clark reviewed some of the key topics.

Mr. Coplan questioned whether a statement was written about BLM to post on the website. Mr. Clark reported that Mr. Anderson was working on it.

CLOSED SESSION

Mr. Olian moved and Ms. Sawle-Knobloch seconded a motion to adjourn to closed session at 7:28 to discuss personnel matters. President Basofin, presiding, adjourned the meeting at 7:28 p.m.

RETURN TO OPEN SESSION

Mr. Olian moved and Mr. Kinczel seconded a motion to return to open session at 8:06 p.m. Following the closed session, President Basofin re-convened the open session of the Board at 8:06 p.m.

ADJOURNMENT

Mr. Olian moved and Mr. Kinczel seconded a motion to adjourn the meeting at 8:07 p.m. President Basofin, presiding, adjourned the meeting at 8:07 p.m.

Submitted by: Pamela Siegel