

HIGHLAND PARK PUBLIC LIBRARY
Board of Trustees Meeting
January 14, 2020

CALL TO ORDER

President Basofin, presiding, called the meeting to order at 7:00 p.m.

ATTENDANCE

Members Present: Erik Anderson, Rich Basofin, Rich Coplan, Marty Kinczel, Barbara Mazur, Rob Olian, Nancy Sawle-Knobloch

Members Absent: Joel Hurwitz, Carole Wolfe

Others Present: Zander Bush, Jane Conway, Talia Kalman, Dan Kaufman, Pamela Siegel, Kyle Slavin

APPROVAL OF MINUTES

Mr. Basofin made the following correction to the second page of the December 10, 2019 minutes:

- The last line of the second motion in RETURN TO OPEN SESSION should read: “The motion passed by a majority with Mr. Hurwitz voting nay.”

Mr. Olian moved and Ms. Mazur seconded a motion to approve the December 10, 2019 minutes as corrected. The motion passed unanimously.

Ms. Mazur moved and Ms. Sawle-Knobloch seconded a motion to approve the December 2019 Bill List, the December 2019 Financial Reports, and the revised remodel project budget on the consent agenda. The motion passed unanimously.

Ayes: Anderson, Basofin, Coplan,, Kinczel, Mazur, Olian,, Sawle-Knobloch

Nays: None

MOTION CARRIED

COMMENTS FROM THE PUBLIC

None

REPORT OF THE PRESIDENT

President Basofin’s report included the following:

- He welcomed two new student representatives, Zander Bush and Kyle Slavin.

REPORT OF THE EXECUTIVE DIRECTOR

Ms. Conway’s report included the following:

- The Youth Services mural artist has been contacted about the upcoming remodel project.
- Lake Forest Library is going fine free in February. Two more libraries are joining the CCS catalog consortium which will result in lower costs for all members.
- Ms. Conway commended Doris Lorr, library accountant, for a seamless transition to Paylocity at the end of the year while simultaneously dealing with year-end reports and auditors.
- Design boards for the remodel are on display in the lobby. A supplemental handout which refers to the website is also on display.
- Ms. Conway distributed hard copies of the remodel flyer and a draft copy of a new Naming Opportunities brochure. The Community Outreach and Development Committee will meet on January 30, 2020 to review the brochure. She encouraged Board members to review and provide feedback prior to the meeting.

- Sarah Cohn, Development Associate, will be departing the library on January 31, 2020.
- Ms. Conway introduced Jeff Wecker, Security Monitor for the Library. Ms. Siegel recognized him with a certificate and gift card for 15 years of service.
- The Operations and Policies Committee met earlier this evening to review draft revised policies that address new 2020 laws. The drafts will be in the February Board packet for approval.

OLD AND NEW BUSINESS

None

CLOSED SESSION

Mr. Olian moved and Mr. Anderson seconded a motion to adjourn to closed session at 7:22 p.m. The Board recessed the public portion of the meeting to review closed session minutes at 7:22 p.m. The motion passed unanimously.

Ayes: Anderson, Basofin, Coplan,, Kinczel, Mazur, Olian,, Sawle-Knobloch

Nays: None

MOTION CARRIED

RETURN TO OPEN SESSION

Mr. Olian moved and Ms. Sawle-Knobloch seconded a motion to return to open session at 7:29 p.m. Following the closed session, President Basofin re-convened the open session of the Board at 7:29 p.m.

Mr. Olian moved and Ms. Mazur seconded a motion to open the minutes from September 12, 2000, December 12, 2000, and September 10, 2019. The motion passed unanimously.

Ayes: Anderson, Basofin, Coplan, Kinczel, Mazur, Olian, Sawle-Knobloch

Nays: None

MOTION CARRIED

ADJOURNMENT

Mr. Coplan moved and Ms. Mazur seconded a motion to adjourn the meeting at 7:30 p.m. President Basofin, presiding, adjourned the meeting at 7:30 p.m.

Submitted by: Pamela Siegel