



## MINUTES

Henderson District Public Libraries

Board of Trustees

Date: December 20, 2018

Time: 7:45 a.m.

Place: Paseo Verde Library, 280 S. Green Valley Pkwy., Henderson, Nevada

*Notice is given that items on the agenda may be taken out of order. Two or more agenda items may be combined for consideration; items may be removed from the agenda or discussion delayed relating to an item on the agenda at any time.*

### Call to Order

Chair Mark McGinty called the meeting to order at 7:48 a.m.

### Roll Call

Board present: Angela Brommel, Mark McGinty, Kip Noschese, David Ortlipp, Bette Silverman

Board absent: Jim Frey, Cindy Herman

Staff present: Dana Bullinger, Lauren Dahlgren, Robbie DeBuff, Debbie Englund, George Greicar, Joy Gunn, Sean Hill, Gayle Hornaday Betsy Johnson, Candace Kingsley, Michelle Mazzanti, Heela Naqshband, Edson Navarro, Kate Peraza, Lori Richardson, Marcie Smedley, Vivian Tufano

Others present: Marc Futterman, CIVICTechnologies

### Approval of Agenda

David Ortlipp made a motion to approve the agenda. Betty Silverman and Kip Noschese seconded the motion. The vote was unanimous.

### Consent Agenda

These items are not expected to be controversial and will be considered together and approved in a single motion. Any person desiring to remove an item for separate consideration should so request before approval of the agenda. Items pulled from the Consent Agenda will be considered separately. All other consent items will be approved as one item.

#### CA-1 Approval of Minutes

November 15, 2018

#### CA-2 Review of Paid Invoices

November 2018

David Ortlipp made a motion to approve the consent agenda. Angela Brommel seconded the motion. The vote was unanimous.

### Director's Report

*Possible Board discussion of the Director's report or various staff reports highlighting various administrative and staff activities since the last meeting.*

Marcie Smedley introduced and welcomed the new Green Valley Library manager, Robbie DeBuff. Robbie DeBuff most recently served as assistant branch manager at the Clark County Library. Prior to that, Robbie DeBuff worked as a consultant for the Nevada State Library, Archives & Public Records. Prior to that, she worked at Las Vegas-Clark County Library District and has worked in Southern Nevada for a long time. Prior to her library career, Robbie DeBuff worked in museums. Robbie is familiar in our library community throughout our state and especially in Southern Nevada. Ms. DeBuff hit the ground running by attending the strategic workshop last Friday. Marcie Smedley and the Board welcomed Robbie DeBuff onboard.

Lauren Dahlgren presented information about Gibson Library's new Creation Space. Pictures were included in the Board packets. There was a plan to convert the circulation office to a passport office. When that did not work out, Lauren Dahlgren had an idea for a creation space. With the help of a committee, a project banner was made and the circulation office was remodeled to create the space. A new window, facing out to the library, allows patrons to watch the 3D printer work. Mark McGinty was instrumental in helping to make the window happen. A portion of the Robert and Sandy Ellis donation was used to purchase flipper tables (they fold down and nest together to save space)

with wheels for easy set up/take down. When the 3D printer is running, a sign in the window tells observers what project is in creation.

The first step was to paint the room in Henderson Library colors. All the furniture came in boxes and Eddy Navarro was instrumental in getting them assembled. The room is currently home to the 3D printer and the Virtual Reality equipment obtained through the VR Pilot Program coordinated by the State Library. Last Sunday, Mike Madsen, owner of Virtual Tours of Las Vegas, created a virtual tour of the Gibson Library free of charge.

A plaque dedicating the room to Mr. and Mrs. Ellis will be on an art shelf displaying artwork. There will be a ribbon cutting next year. The goal is to have Creation Spaces districtwide. The room contains locking cabinets for storage of materials used for STEAM and adult craft projects. Currently the 3D printer is not available for booking by patrons, but there will be classes and demonstrations for patrons. One-Stop donated the 3D printer, and will loan STEAM-related materials from their storage for use by library staff. Staff will be asking for grants for more equipment. Teens and adults will use the room. Michelle Mazzanti, Candace Kingsley and Eddy Navarro were instrumental in getting the Creation Space done and Lauren Dahlgren recognized and thanked them. Kip Noschese asked if the Creation Space is associated with the new creative app.; Gayle Hornaday replied no, Creativebug is separate. Lauren Dahlgren said it is nice to have two windows, one facing outside and one facing into the library, allowing children to watch, but not touch, the 3D printer.

Marcie Smedley thanked the Board members that came to the legislator breakfast. The turnout was not great, but the discussions were great. Next fall, when it is not election time for legislators, it will be easier to find a better time to improve attendance. The result was good, even though attendance was not high. Mark McGinty said he viewed the breakfast as successful. This was the first one ever and it will build. Bette Silverman said legislators must have had a good time because they were there a long time and were interested and engaged. Marcie Smedley said there have been some relationship building with legislators who could not attend, through email, and she will consider ways to revamp the event before rolling it out next time.

Marcie Smedley thanked everyone for the Library Tree Lane Gala attendance and support. There was a good buzz around the event and good attendance. The Library Tree Lane committee will present the results at the February board meeting. Marcie Smedley thanked Lisa Phelan and her team for helping the Friends of Henderson Libraries pull the gala off. Mark McGinty said the event was very well attended from the city. Marcie Smedley said yes, Richard Derrick, as honorary event chair, was instrumental in getting people there.

#### **Public Comment**

*Note: Comment will be taken on each agenda item as it is heard. Pursuant to Nevada's Open Meeting Law, action may not be taken on matters presented during this period until included on an agenda as an action item.*

#### **New Business**

1. None

#### **Old Business**

1. **Discussion and possible Board action regarding the Strategic Plan**

Strategic Planning Consultant, Marc Futterman, CIVICTechnologies, gave an in-depth overview of accomplishments in the strategic planning process during the last 6 months.

**[Please refer to accompanying PDF file]**

The next step in the process is roll out and implementation.

Mark McGinty commented that deep thinking has to go into the depth and breadth of the strategic plan. It is a good thing it is a 4 or 5-year plan. In the private sector, this is a yearly task. Mark McGinty urged patience. As Marc Futterman said, "It's messy until it's not". Mark McGinty applauded staff for coming up with *One Henderson* concept. It is a call to arms and statement all in one. It is a great moniker and can be pushed out politically to a bunch of people and organizations. Henderson Libraries will be the thought leaders in Henderson. Mark McGinty applauds staff. The library district is very big on supporting leaders and growth. With this model, each staff member will be asked to lead at some level. However, you also have to lead and manage upwards. How do you manage the

person above you in order to get your initiative done? It is a hard thing to come to grips with. This is all something the strategic plan will enlighten. Good job, everyone.

Marc Futterman said the roll out workshop will be in February. There is a model that does just what Mark McGinty just mentioned. There will be a couple dozen initiatives. Core services are an identified element. We have tried to define each element with investments and initiatives. It is essential that core services are defined this way to achieve *One Henderson*. This plan is an interlocking set of puzzle pieces. One of the things we will talk about in roll out is competition for resources. It is important that staff be taught to compete for the limited resources. To do this, everyone has to make his or her case. To do that, everyone must be able to ask for something. To be able to do that, one has to be able to think "up the ladder," make an "ask" and be able to support the plan in implementation. You are seeing 90% of the strategic plan now. The strategic plan will come to the Board for approval in February, and some suggestions about how the Board can help going forward.

Bette Silverman said she is quite dazzled by what staff has put together. In any job, you are committed. However, to have trust in your position, and those above, is unique. Trust is hard to give. That the committee had such trust that their ideas would be welcomed and accepted, at this stage, is phenomenal.

Marc Futterman said the workshops were a lot of fun. The teams were constantly being mixed up, different people interacting, which contributed to the great outcome. Angela Brommel commented she is still absorbing it and looking forward to further review.

#### **Announcements**

The next Board meeting will be **January 17, 2019 at the Paseo Verde Library, 280 S. Green Valley Parkway**, Henderson, Nevada.

#### **Public Comment**

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Mark McGinty wished everyone a good and safe holiday season. Everyone has worked hard this year. Kip Noschese wished everyone the best and said he is looking forward to next year with the 75<sup>th</sup> anniversary celebration happening. One of things stressed earlier this year is every program keeping in mind and incorporating the ultimate goal of the library district. It is exciting to see what is coming. Bette Silverman wished everyone happy holidays, saying she can't wait to see what 2019 will bring.

#### **Adjournment**

The meeting adjourned at 9:20 a.m.

*Pursuant to NRS 241.020, written notice of the meeting of Henderson District Public Libraries' Board of Trustees was posted by December 14, 2018, at least three (3) business days before the meeting, including in the notice the time, place, location and agenda of the meeting. Details of the agenda are available by calling the administrative offices at 702-207-4298.*

Posted at Green Valley Library, James I. Gibson Library, Paseo Verde Library, City of Henderson-City Clerk, and the Henderson Libraries website.