



MINUTES

Henderson District Public Libraries

Board of Trustees

Date: August 17, 2017

Time: 7:45 a.m.

Place: Paseo Verde Library, 280 S. Green Valley Parkway, Henderson, NV 89012

Notice is given that items on the agenda may be taken out of order. Two or more agenda items may be combined for consideration; items may be removed from the agenda or discussion delayed relating to an item on the agenda at any time.

Call to Order

Vice chair, Mark McGinty, called the meeting to order at 7:46 a.m.

Roll Call

Board present: James Frey, Mark McGinty, Kip Noschese, David Ortlipp, Bette Silverman

Board absent: Cindy Herman, Donn Jersey

Staff present: Rachelle Basso, Dana Bullinger, Lauren Dahlgren, Debbie Englund, Ed Feldman, Joy Gunn, Natalie Heimerle, Sean Hill, Caroline Hoover, Gayle Hornaday, Candace Kingsley, Therese Lamb, Chad Lenzini, Rachel Mainz, Maia Malone, Michelle Mazzanti, Gracie McDonough, Heela Naqshband, Patricia Padovano, Kate Peraza, Lisa Phelan, Stephen Platt, Lori Richardson, Stephen Roybal, Kevin Scanlon, Marcie Smedley, Christina Terriquez, Vivian Tufano, Leona Vittum-Jones, Grace Warthan

Approval of Agenda

Jim Frey made a motion to approve the agenda. Kip Noschese seconded the motion. The vote was unanimous.

Consent Agenda

These items are not expected to be controversial and will be considered together and approved in a single motion. Any person desiring to remove an item for separate consideration should so request before approval of the agenda. Items pulled from the Consent Agenda will be considered separately. All other consent items will be approved as one item.

CA-1 Approval of Minutes

July 10, 2017

CA-2 Review of Paid Invoices

July 2017

Jim Frey made a motion to approve the consent agenda. The vote was unanimous.

Director's Report

Possible Board discussion of the Director's report or various staff reports highlighting various administrative and staff activities since the last meeting.

Library reports

Gibson Library:

Candace Kingsley reported on construction in the Gibson Library. On Monday, the Workforce Connections area was constructed. Pictures were in the board packets. Technology goes in on Friday. The Workforce Connections people will shadow library staff to determine where the most need for their services is. There will be a soft launch of the Workforce Connections partnership right after Labor Day. There was also construction in the Youth Services department on Monday when IKEA delivered furniture awarded from an IKEA Community Grant that Leona Vittum-Jones applied for in March and recently received. Leona Vittum-Jones thanked the Friends group, a silent partner in the grant, for allowing the donation to pass through the Friends' 501(C)3 designation. Staff hoped the grant would come in time for the teen room renovation ribbon cutting in June, but the area is brighter and better for patrons now. IKEA sent over and assembled many items and donated over 150 items. In addition to computer tables and chairs, rolling computer chairs, there were many fun new items for the Bright Spot area: a play kitchen with accessories, shape sorters, blocks and puppets. It totally blew staff away when IKEA also donated replacement items to use when the gifted furniture wears out. This was very unexpected and appreciated.

Green Valley Library:

Stephen Platt reported on ESL [English as a second language] workshops held at the Green Valley Library over the past month. There had been so many inquiries that a teacher was hired to teach the workshops. Stephen Platt wanted to find out about the people needing ESL classes; where are they from and why do they need ESL? 25 people participated and were surveyed. The vast majority belong to a group that want to move forward in their job or get a better job. People were from 10 different countries, including Mexico, China, Korea and Turkey. Half were unaware of other ESL classes in the community and the other half said classes are inconvenient and hard to get into. All want to attend classes at the library in the future. This may be a grant opportunity. There may be a way to work with Workforce Connections to bring ESL classes to the libraries. The library offered ESL classes a long time ago and they were very successful. Now is the time to reinstate ESL classes. Mark McGinty asked how you teach a class when you have people from different countries, speaking different languages. Stephen Platt said the classes are more about conversation and learning the dialect. In a small group, the teacher can coach people (with different accents/dialects) on how to say things with the correct inflection and speed. Small classes are best for this. A good ESL teacher is one who can work with different languages and dialects. There are different exercises, songs and stories to reinforce the concepts. The most important thing students need is the confidence in their ability to speak the language properly. Most participants can read and write with no problem. David Ortlipp asked the cost to offer ESL classes. Stephen Platt replied about \$5-6,000 for classroom materials and a teacher for a 12-week course. It is possible that CSN [College of Southern Nevada] or Workforce Connections could help offset the costs. Ronna Timpa (who teaches library ESL classes), ESL Solutions, goes into casinos and works with employees. David Ortlipp said it sounds like ESL class funding would be a good Leadership Henderson project. Stephen Platt said classes would be in the morning and on Saturdays. People who are waitlisted for CSN classes could start at the library and move into CSN when there is an opening.

Henderson City Parks and Recreation Department received a \$20,000 grant for *Meet Me in the Park*. The library district will collaborate to put in two permanent storywalk installations that update monthly. Bethany Lafferty will work with city staff to change out the titles. Jim Frey asked what parks. Stephen Platt responded Cornerstone Park and Wells Park. Mark McGinty said he thought the storywalks moved from place to place. Stephen Platt said these would be permanent, however the temporary storywalks for special events will continue.

Paseo Verde Library:

Lisa Phelan reported on Paseo Verde Library's back-to-school clothing swap. Pictures of the 5th annual clothing swap were in the board packets. Caroline Hoover, Adult Services Librarian at the Paseo Verde Library, conceived the idea. One week prior to the event families dropped off bags of clothing, received one ticket per bag. On the day of the swap, families returned, filling up one bag per ticket. More than 379 bags were brought in. Staff and volunteers sorted through the clothes, arranging sizes from 0 to 22. The idea is to recycle gently used clothing children may have outgrown to provide nearly new clothing to children preparing for back-to-school. So many people attended that a line was formed outside the conference room. Special thanks goes out to all the friends and teen volunteers that helped. Caroline Hoover did such a good job managing the project. The community now expects this event, and people ask when the swap will be. A donation of leftover clothing went to Positively Kids, helping children with health and developmental needs. This event grows every year!

Lisa Phelan reminded the board that Paseo Verde Library is celebrating its 15th birthday next Thursday from 2:00 to 4:00 p.m. Mayor Debra March, Scott Muelrath, President of the the Henderson Chamber of Commerce, and Marcie Smedley will speak. There will be cake and Clifford the Big Red Dog will be there. Community partners, Clark County Nevada Genealogical Society, Friends of Henderson Libraries, Henderson Libraries Foundation, and the Coffee Press will all have tables with information for patrons.

Marcie Smedley said a new contract between the library district and Robyn Campbell-Ouchida, All Write Business Communications, will provide some marketing support. Marcie Smedley will have an interview tomorrow morning on Fox TV5 at 8:45 a.m.

A unique fundraising opportunity may be available with Metro Diner. Metro Diner is opening a Henderson location. Before the grand opening, there will be two charity days allowing diners to eat free of charge; diners are encouraged to donate to the featured charity. Jackie McRitchie of the Henderson Libraries Foundation heard about this

opportunity and Marcie Smedley reached out to Metro Diner. Saturday, September 16, is the tentative day for the fundraiser.

Metro Diner is known for their comfort food and partnering with local organizations. Because of the way it is set up, the charity must be able to accept donations when the people arrive. Friends already has the "square" and software to process credit/debit donations so they are the logical entity to be the designated charity. We will extend invitations announcing the program and soliciting reservations. The goal will be to fill every seat in every time slot. The day will be training for restaurant staff, and hopefully a successful fundraiser for the Friends. Two people will have to operate the donation table at all times and this can be accomplished with volunteers and staff. As plans for this event become firm, information will be sent out.

Mark McGinty said this is great work. Marcie Smedley said this is another partnership opportunity with a community member.

Kip Noschese asked if there will be solar eclipse programs. Marcie Smedley said yes, there will be two Sun Parties: one at Gibson Library on Saturday and another at Paseo Verde Library on Monday. Jim Frey said the solar glasses are in high demand. Marcie Smedley said all that remain out of 1,000 solar eclipse glasses received from NASA are 150 reserved for the program on Monday, and possibly for patrons in the building at the time of the eclipse. All of the rest went to library patrons.

Public Comment

Note: Comment will be taken on each agenda item as it is heard. Pursuant to Nevada's Open Meeting Law, action may not be taken on matters presented during this period until included on an agenda as an action item.

New Business

1. Henderson Libraries Mentoring Program Graduation

Marcie Smedley said the mentoring program runs from September to August. The mentoring steering committee came forward: Gayle Hornaday, Candace Kingsley, Rachel Mainz, Chad Lenzini, and Stephen Platt. The mentoring committee worked tirelessly to ensure a successful program. Responsibilities included recruiting, pairing mentors and mentees, coordinating a midway lunch. There are activities in the second half of the program and the committee plans the graduation. During mentoring, the pairs engage in a variety of activities: job shadowing, library tours (Henderson Libraries and other public and academic libraries), working hands-on with librarians and learning different aspects of the library. The committee will begin marketing the next session at the end of the summer.

Marcie Smedley, accompanied by Stephen Platt, Gayle Hornaday, and Candace Kingsley, invited each mentor/mentee pair to come forward to receive their certificate, have a picture taken and shake hands with the Board.

The mentor/mentee pairs, in order, were:

Rachel Mainz (Youth Services Librarian, Gibson)/Lori Richardson (Circ. Specialist, Green Valley)
Rachelle Basso (Adult Services Librarian, Green Valley)/Natalie Heimerle (Adult Services Specialist, Paseo)
Therese Lamb (Adult Services Librarian, Gibson)/Dana Bullinger (Digital Services Librarian, IT)
Patricia Padovano (Youth Services Librarian, Gibson)/Maia Malone* (Adult Services Assistant, Paseo)
Christina Terriquez (Teen Services Librarian, Green Valley)/Grace Warthan, Youth Services Specialist, Gibson)
Betsy Johnson (absent) (Youth Services Dept. Head, Paseo)/Gracie McDonough (YS /specialist, Green Valley)
Ed Feldman (ABS Librarian, Paseo)/Bethany Schnapp (absent) (Shelver, Green Valley)

*Maia Malone received a job promotion during the mentoring program.

Mark McGinty said this is a great program! Mentoring is very important today with so many multigenerational workforces. Marcie Smedley thanked the board for allowing the graduation to take place at a board meeting.

Old Business

1. Discussion and possible Board action regarding possible sale of the Malcolm Library

Debbie Englund said there was a showing of the building last Thursday, but there are no offers pending. No action was required

2. Discussion and possible Board action regarding review of by-laws (need 2/3 vote)

Marcie Smedley said this item was heard last month, but there was not enough board members present for a 2/3 vote, as required in the by-laws. David Ortlipp made a motion to approve the changes as outlined in the posted document. Jim Frey seconded the motion. The vote was unanimous.

Announcements

The next Board meeting will be **September 21, 2017** at the **Paseo Verde Library, 280 S. Green Valley Pkwy., Henderson, Nevada.**

Public Comment

Note: Pursuant to Nevada's Open Meeting Law, action may not be taken on matters presented during this period until included on a future agenda as an action item.

Jim Frey asked how the school by Green Valley Library was doing. Stephen Platt said, unfortunately, the school closed. Most of the students that signed up were going to attend until another location opened in North Las Vegas. When a decision was made not to open the other location, the drive was just too hard for students and their families to make every day.

Adjournment

The meeting adjourned at 8:22.

Pursuant to NRS 241.020, written notice of the meeting of Henderson District Public Libraries' Board of Trustees was posted by August 11, 2017, at least three (3) business days before the meeting, including in the notice the time, place, location and agenda of the meeting. Details of the agenda may be obtained by calling Trudy Casey at 702-207-4298.

Posted at Green Valley Library, James I. Gibson Library, Paseo Verde Library, City of Henderson-City Clerk's Office, and the Henderson Libraries website.