

ORDINANCE #2015-2

**ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE
FISCAL YEAR BEGINNING THE 1ST DAY OF JULY, 2014 AND
ENDING THE 30TH DAY OF JUNE, 2015**

WHEREAS, The Board of Library Trustees of the Geneva Public Library District, Kane County, Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Library District for the fiscal year beginning July 1, 2014 and ending June 30, 2015 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on July 24, 2014 notice of which was given at least thirty (30) days prior thereto; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Library Trustees of the Geneva Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE GENEVA PUBLIC LIBRARY DISTRICT, IN THE COUNTY OF KANE AND STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2014 and ending June 30, 2015; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows:

	<u>Budget</u>	<u>Appropriation</u>
1. Corporate Fund Expenses		
A. Salaries		
Full Time - I.M.R.F.	\$ 1,550,000.00	\$ 2,000,000.00
Part Time - I.M.R.F.	\$ 420,000.00	\$ 600,000.00
Part Time	\$ 380,000.00	\$ 600,000.00
B. Library Materials		
Books	\$ 250,000.00	\$ 500,000.00
Audiovisual	\$ 111,000.00	\$ 250,000.00
Periodicals & Pamphlets	\$ 21,500.00	\$ 40,000.00
Electronic Resources	\$ 205,000.00	\$ 400,000.00

	<u>Budget</u>	<u>Appropriation</u>
C. Operating Expenses		
Employee Health Insurance	\$ 325,000.00	\$ 500,000.00
Utilities/Gas, Water, Electric, Telephone	\$ 90,000.00	\$ 125,000.00
Furniture & Equipment	\$ 50,000.00	\$ 200,000.00
Computers	\$ 90,000.00	\$ 250,000.00
Supplies	\$ 50,700.00	\$ 75,000.00
Administration Software	\$ 20,000.00	\$ 30,000.00
Personnel Development	\$ 88,000.00	\$ 120,000.00
Postage	\$ 12,000.00	\$ 25,000.00
Repairs	\$ 25,000.00	\$ 50,000.00
Publicity & Printing	\$ 45,600.00	\$ 75,000.00
Programs	\$ 44,000.00	\$ 90,000.00
Legal Fees	\$ 80,000.00	\$ 150,000.00
Contingency	\$ 2,500.00	\$ 20,000.00
Building & Roof Repairs	\$ 0.00	\$ 750,000.00
Bank Charges	\$ 2,000.00	\$ 10,000.00
D. Contractual Services		
Photocopier	\$ 21,000.00	\$ 30,000.00
Service Contracts	\$ 70,000.00	\$ 150,000.00
Computer Services	\$ 110,000.00	\$ 150,000.00
Cataloging, Acquisition & Bindery	\$ 45,000.00	\$ 60,000.00
E. Space Needs / Reconfiguration	\$ 0.00	\$ 250,000.00
F. Capital Improvements	\$ 64,187.00	\$ 200,000.00
G. Land Acquisition	\$ 2,172,000.00	\$3,000,000.00
2. I.M.R.F. Expense	\$ 250,000.00	\$ 300,000.00
3. Social Security & FICA Expense	\$ 170,000.00	\$ 220,000.00
4. Liability/Unemployment Insurance Expense	\$ 42,000.00	\$ 50,000.00
5. Audit Expense	\$ 10,000.00	\$ 15,000.00
6. 02% Building & Maintenance Expense	\$ 61,500.00	\$ 70,000.00
7. Working Cash Fund	\$ 0.00	\$ 200,000.00
TOTAL	\$ 6,877,987.00	\$11,555,000.00

Section 2: As part of the Annual Budget, it is stated:

- (a) That the cash on hand in all funds at the beginning of the fiscal year is \$6,418,970.
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$4,665,898.00 (tax revenues plus receipts from other sources).
- (c) That the estimated expenditures for the fiscal year are \$6,877,987.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$4,206,881.
- (e) That the estimated amount of taxes to be received by The Geneva Public Library District during the fiscal year is \$4,506,050.00.
- (f) That the estimated amount of income to be received from sources other than library taxes for the fiscal year is \$159,848.00.

Section 3: Transfers from one appropriation of any amount specified for any object and purpose, not affecting the total amount appropriated may be made at any meeting of the Board by ordinance enacted by 2/3 vote of all the Trustees. By a like vote, the Board may by ordinance make appropriations in excess of those authorized by the budget in order to meet an immediate unforeseen emergency.

Section 4: The Board has a Special Reserve Fund and the unexpended balances from the proceeds received from library taxes may be accumulated in the Special Reserve Fund.

Section 5: The Secretary of the Geneva Public Library District is hereby authorized and directed to publish this Ordinance at least once in a newspaper of general circulation in the district.

Section 6: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the Board of Library Trustees of the Geneva Public Library District the 24th day of July, 2014, pursuant to roll call vote as follows:

AYES: 6 .

NAYS: 0

ABSENT OR ABSTAINING: 0

BOARD OF LIBRARY TRUSTEES OF
GENEVA PUBLIC LIBRARY DISTRICT

By: 
Esther Steel, President

ATTEST:

Susan D. Shivers, Secretary

CERTIFICATION OF ESTIMATED REVENUES

In Accordance With 35 ILCS 200/18-50

Unit Name: Geneva Public Library District **Funds:** All

Revenue estimate for fiscal year beginning July 1, 2014

<u>Source of Revenue</u>	<u>Amount</u>
<u>CASH ON HAND</u>	
Cash available at beginning of fiscal year in all funds	\$6,418,970.00
<u>ESTIMATED REVENUES TO BE COLLECTED</u>	
<u>Real Estate Taxes</u>	
General Fund	3,972,676.00
Social Security	166,546.00
IMRF	262,005.00
Audit	9,798.00
Liability Insurance	44,083.00
Building Maintenance	50,942.00
<u>Operating Income</u>	
Personal Property Replacement Tax	36,548.00
Photocopy, Fines, Fees, Operating Income	55,000.00
Grants (Federal, State, Local)	46,000.00
Gifts & Memorials	1,000.00
<u>Other</u>	
Interest on Invested Funds	18,000.00
Developers Donation	3,300.00
Total Estimated Cash and Revenues Available	
For Fiscal Year 2014-2015	\$11,084,868.00

CERTIFICATION

I, Robert Shiffler, the chief financial officer of Geneva Public Library District, do hereby certify that the above is a true estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated funds.

Date July 24, 2014R. A. ShifflerRobert Shiffler
Treasurer

STATE OF ILLINOIS)
COUNTY OF KANE)

CERTIFICATE OF AUTHENTICITY

I, Susan D. Shivers, do hereby certify that I am the duly appointed, qualified and now acting Secretary of the Geneva Public Library District in the County of Kane and State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriation Ordinance No. 2015-2 for the fiscal year July 1, 2014 to June 30, 2015.

I further certify that the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting thereof held on the 24th day of July, 2014, that said Ordinance was duly passed by aye and nay vote thereon with at least a majority of all the Board of Trustees having voted aye on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Geneva Public Library District in the fiscal year.

IN WITNESS WHEREOF, I hereunto affixed my official signature and the corporate seal of said Geneva Public Library District, Kane County, Illinois at Geneva, Illinois, this 24th day of July, 2014.



Susan D. Shivers

Secretary
Geneva Public Library District
Kane County, Illinois

STATE OF ILLINOIS)

COUNTY OF KANE)

NOTICE OF PUBLIC HEARING AND PUBLIC INSPECTION
OF TENTATIVE BUDGET AND APPROPRIATION ORDINANCE

Notice is hereby given that a Tentative Budget and Appropriation Ordinance for the Geneva Public Library District, in Kane County, Illinois, for the fiscal year ending June 30, 2015, will be available for public inspection during normal hours of operation at the Geneva Public Library, 127 James Street, in the City of Geneva, Kane County, Illinois, in said Library District, from and after the 28th day of June, 2014.

Notice is further given that a public hearing on said Budget and Appropriation Ordinance will be held at 7:00 o'clock P.M., Central Daylight Savings Time, on the 24th day of July, 2014, at the Geneva Public Library District, 127 James Street, in the City of Geneva, Kane County, Illinois and that final action on said Ordinance may be taken by the Board of Trustees of said GENEVA PUBLIC LIBRARY DISTRICT at a meeting thereof to be held at 7:00 o'clock P.M., Central Daylight Savings Time, on the 24th day of July, 2014, at the Geneva Public Library District.

By order of the Board of Trustees of said District. Dated this 22rd day of May, 2014.

GENEVA PUBLIC LIBRARY DISTRICT

By: *Susan Shivers*
Susan Shivers
Secretary

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HEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance July 24, 2014 notice of which was given at least thirty (30) days prior thereto; and

HEREAS, all other legal requirements have been duly complied with by the Board of Library Trustees of the Geneva Public Library District;

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	<u>Budget</u>	<u>Appropriation</u>
Corporate Fund Expenses		
Salaries		
Full Time - I.M.R.F.	\$ 1,550,000.00	\$ 2,000,000.00
Part Time - I.M.R.F.	\$ 420,000.00	\$ 600,000.00
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- That the estimated expenditures for the fiscal year are \$6,877,987.
- That the estimated cash expected to be on hand at the end of the fiscal year is \$4,206,881.
- That the estimated amount of taxes to be received by The Geneva Public Library District

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NAYS: 0

ABSENT OR ABSTAINING: 0

BOARD OF LIBRARY TRUSTEES OF
 GENEVA PUBLIC LIBRARY DISTRICT

By: [Signature]
 Esther Steel, President

ATTEST:
[Signature]
 Susan D. Shivers, Secretary

CERTIFICATION OF ESTIMATED REVENUES

In Accordance With 35 ILCS 200/18-50

Unit Name: Geneva Public Library District Funds: All

Revenue estimate for fiscal year beginning July 1, 2014

<u>Source of Revenue</u>	<u>Amount</u>
<u>CASH ON HAND</u>	
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