

V-B-i-b

MINUTES
SPECIAL MEETING OF THE BOARD OF TRUSTEES
GENEVA PUBLIC LIBRARY DISTRICT
Thursday, October 12, 2017

PRESENT: President Bob Shiffler, Vice President Pat Lord, Secretary Zachary Craft (arrived 6:47), Treasurer Mark Adams, Trustee Dana Hintz, Trustee Paul Conterato, and Library Director Christine Lazaris

ABSENT: Trustee Ellen Schmid

ALSO PRESENT: Deputy Director William Karnoscak; Dan Eallanardo (Independent Construction Services); Craig Meadows and Patrick Callahan (Studio GC); Chris Lannert (The Lannert Group)

I. CALL TO ORDER

President Shiffler called the meeting to order at 6:45 p.m. Trustee Hintz agreed to serve as Secretary Pro Tem. Roll call was taken; all trustees were present except Secretary Zachary Craft who arrived at 6:47 p.m. and Trustee Schmid who was absent.

II. PLEDGE OF ALLEGIANCE

III. ILA CONFERENCE UPDATE

Director Lazaris shared information regarding her recent participation and presentation at the Illinois Library Association Conference in Tinley Park on October 10-11. She thanked trustees for the opportunity to devote time to professional development.

IV. NEW BUILDING UPDATES

Craig Meadows and Pat Callahan of StudioGC presented information related to the building project application to the City of Geneva. They reviewed the timeline and submission standards, including site plan, landscaping, storm water management, and parking and traffic considerations. They led a discussion on sustainability options for the new facility included geothermal, solar energy, automobile charging stations, and green roof. Trustees indicated consensus regarding use of geothermal systems for heating and cooling and asked StudioGC to further explore solar energy options available through private investors as part of the Renewable Energy Act. Trustees expressed disinterest in pursuing a green roof because the additional cost does not provide additional credit for storm water management. Trustees all expressed disinterest at this time in pursuing automobile charging stations because the additional cost does not support the mission of the Library and the technology is still evolving. Chris Lannert answered questions related to the landscape plan and Dan Eallanardo answered questions related to building construction. Trustees thanked the team for their efforts. Trustees provided direction to complete the building project application in time for a submittal on October 23, 2017 and indicated that President Shiffler would sign the application on behalf of the Board.

V. NEW AND UNFINISHED BUSINESS

A. Delegate Authority to Library Director to Execute Building Project Contracts and Change Orders

President Shiffler asked that trustees consider deviating from current library policy by delegating authority to the Library Director to authorize contracts related only to the building project up to \$25,000 in accordance with legal bidding requirements for the sake of efficiency and with the caveat that Director Lazaris would consult with President Shiffler and update the full Board at the next Board meeting.

Trustee Hintz **moved to delegate authority to the Library Director to execute building project contracts and change orders up to \$25,000 which authority shall be in effect only during the construction of the new library building.** Trustee Conterato seconded the motion.

ROLL CALL VOTE:

AYES: Adams, Conterato, Craft, Hintz, Lord, Shiffler

NAYS: None

ABSENT: Schmid

ABSTAIN: None

MOTION CARRIED

B. Discussion of Upcoming Levy Request

Director Lazaris provided trustees with estimates for calculating potential tax collections and discussed future operating needs. Trustees directed Lazaris to prepare the tentative levy documentation in the amount of \$4,995,000 across all operating funds for review and approval at the regular meeting on October 26, 2017.

C. Discussion of Upcoming Health Insurance Presentation

Directed Lazaris shared health insurance renewal information, specifically that health insurance rates remained steady. Brief discussion ensued regarding various funding models. Lazaris asked for direction on how to proceed with a potential presentation at the regular meeting on October 26, 2017. Trustees indicated that a presentation would not be necessary and directed Lazaris to prepare information for continuing the current cost sharing model for employer/employee contributions.

VI. PUBLIC COMMENT

None.

VII. ADJOURNMENT

Secretary Craft moved to adjourn the special meeting of the Board of Trustees. Trustee Conterato seconded the motion.

AYES: All

NAYS: None

ABSENT: Schmid

ABSTAIN: None

MOTION CARRIED

The meeting adjourned at 10:21 p.m.

Respectfully submitted,



Dana Hintz, Secretary Pro Tem



Bob Shiffler, President