

MINUTES
GENEVA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Thursday, September 28, 2017

V-B-i-a

PRESENT: President Bob Shiffler, Vice President Lord, Secretary Zachary Craft (arrived at 7:35 p.m.), Trustee Dana Hintz, Trustee Ellen Schmid, and Library Director Christine Lazaris

ABSENT: Treasurer Mark Adams, Trustee Paul Conterato

ALSO PRESENT: Craig Meadows (Studio GC); Dan Eallonardo (Independent Construction Services); Calvin and Laura Stoney (Development Consultants); Trish MacLachlan, Roger McConcochie; Al Ochsner; Lorrian Ochsner; Joyce Kopecky; Dick Kopecky

I. CALL TO ORDER / ROLL CALL

At 7:00 p.m., President Shiffler called to order the Regular Meeting of the Board of Trustees of the Geneva Public Library District. Trustee Hintz agreed to serve as Secretary Pro Tem. Roll call was taken; Secretary Craft arrived at 7:35 p.m.; Treasurer Adams and Trustee Conterato were absent.

II. PLEDGE OF ALLEGIANCE

III. CHANGES IN AGENDA

President Shiffler requested that the agenda be changed to move public comment after building project update. Trustee Hintz **moved to approve the agenda as amended.** Vice President Lord seconded the motion.

AYES: All

NAYS: None

ABSENT: Adams, Conterato, Craft

ABSTAIN: None

MOTION CARRIED

IV. DEVELOPMENT SERVICES DISCUSSION

Laura Stoney discussed work phases related to a capital fundraising campaign for the new library building. Trustees asked questions about deliverables, trustee participation, and donor engagement.

Secretary Craft arrived at 7:35 p.m.

V. BUILDING PROJECT UPDATES

Craig Meadows reviewed current work efforts for the building project and provided updated color schemes based on previous feedback. Lengthy discussion ensued regarding building materials and colors. Trustees indicated consensus regarding a color palette that included buff and brown terracotta samples with additional hue variations achieved through texture.

VI. PUBLIC COMMENT

Community member Trish MacLachlan spoke favorably about the building massing, material choice, and newly presented color palette. Community members Lorraine and Al Ochsner indicated pleasure with the development of the building plans.

VII. APPROVAL FOR CONSENT AGENDA

A. Motion to Use Consent Agenda for Certain Agenda Items

Trustee Hintz **moved to use consent agenda for certain items**. Secretary Craft seconded the motion.

B. Approval of Consent Agenda

Trustee Hintz **moved to approve consent agenda items as follows:**

- i. **Minutes: Regular Meeting, August 24, 2017, Budget Hearing, September 21, 2017, Special Meeting, September 21, 2017; Special Meeting, Closed Session, September 21, 2017;**
- ii. **Approval of Financial Report ending August 31, 2017, including all routine bill payments detained within subject to audit.**

Secretary Craft seconded the motion.

ROLL CALL VOTE:

AYES: Craft, Hintz, Lord, Schmid, Shiffler

NAYS: None

ABSENT: Adams, Conterato

ABSTAIN: None

MOTION CARRIED

VIII. PATRONS' AND PUBLIC COMMENTS / CORRESPONDENCE / PUBLICITY

Trustees reviewed comments and correspondence.

IX. COMMITTEE & LIAISON REPORTS

A. Foundation Liaison

Trustee Hintz provided an update on her attendance at the Foundation meeting on September 10, 2017 and offered to attend all Foundation meetings during the Capital

Campaign to ensure consistency. Trustees thanked Hintz for her willingness to take on this responsibility and her thorough reports.

X. PRESIDENT'S REPORT

None.

XI. LIBRARY DIRECTOR'S REPORT

A. Librarian's Report

Director Lazaris reviewed her written report with trustees and answered questions.

B. At-A-Glance Report

Trustees reviewed data and trends presented in this report.

XII. NEW and UNFINISHED BUSINESS

A. Approve Contract with Cal and Laura Stoney for Development Services in the amount of \$35,000

Trustee Hintz **moved to approve contract with Cal and Laura Stoney for development services in the amount of \$35,000**. Vice President Lord seconded the motion.

ROLL CALL VOTE:

AYES: Craft, Hintz, Lord, Schmid, Shiffler

NAYS: None

ABSENT: Adams, Conterato

ABSTAIN: None

MOTION CARRIED

B. Review Per Capita Grant Requirements

Director Lazaris reviewed per capita grant requirements with trustees and provided information on resources to view in preparation for discussion at the regular meeting on November 16, 2017.

XIII. OTHER NEW BUSINESS

Trustee Hintz suggested that new Board members be provided with a list of key vendors and service contracts.

A Special Meeting will be called for October 12, 2017 as the final check point before submitting the building project application to the City of Geneva.

XIV. PUBLIC and TRUSTEE COMMENTS

None.

XV. FUTURE AGENDA ITEMS

None.

XV. ADJOURNMENT

Secretary Craft **moved to adjourn the meeting of the Board of Trustees.** Trustee Schmid seconded the motion.

AYES: All

NAYS: None

ABSENT: Adams, Conterato

ABSTAIN: None

MOTION CARRIED

The Regular Meeting of the Board of Trustees of the Geneva Public Library District was adjourned at 9:11 p.m.

Respectfully submitted,



Dana Hintz, Secretary Pro Tem



Bob Shiffler, President