

**MINUTES
GENEVA PUBLIC LIBRARY DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
September 11, 2014**

PRESENT: President Esther Steel, Vice President Travis Ketterman, Treasurer Bob Shiffler, Secretary Susan D. Shivers, Trustee Pat Lord, Trustee Mark Adams, Trustee Zachary Craft and Library Director Christine Lazaris.

ABSENT: None

ALSO PRESENT: Melissa Leib, Brenda Schory

I. CALL TO ORDER

President Steel opened the Special Meeting of the Board of Trustees of the Geneva Public Library District at 6:00 p.m. Roll call was taken and all were present.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC AND TRUSTEE COMMENTS

None.

IV. ROOF UPDATE

Melissa Leib of Mac Brady Associates presented her analysis of bids received on September 3, 2014 for replacement of the Library roof. She reviewed options for bidding and materials specified in the bids. Leib answered questions posed by Trustees.

Secretary Shivers questioned the existence of a warranty for the existing roof. Director Lazaris stepped out of the meeting at 6:11 p.m. to look for warranty information on the old roof and returned at 6:18 p.m. indicating she did not locate any information.

Trustees posed questions to Leib about total square footage of the roof, pros and cons of different roofing materials, costs that go into the bids, and reasons for wide ranging bids. Vice President Ketterman stated he had professional knowledge of all contractors and expressed his experience with low bids that differ greatly from the rest. Trustees questioned Leib about her knowledge and experience with various contractors, specifically Pine Roofing. Lengthy discussion followed.

Secretary Shivers stepped out of the meeting at 6:43 p.m. and returned at 6:44 p.m.

President Steel instructed Director Lazaris to look for any documentation related to the old roof including any warranty information.

Trustee Lord **moved to schedule another Special Meeting of the Board of Trustees for September 18, 2014** at which time Leib will present information on references for

the last five roofing projects performed by Pine Roofing and Director Lazaris will have informed the Board of Trustees about any information discovered regarding warranties for the Library's existing roof. Secretary Shivers seconded the motion.

ROLL CALL VOTE:

AYES: Steel, Lord, Shiffler, Adams, Craft

NAYS: Ketterman, Adams

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

V. ADJOURNMENT

Trustee Craft moved to adjourn the Special Meeting of the Board of Trustees. Secretary Shivers seconded the motion.

AYES: ALL

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

The Special Meeting of the Board of Trustees of the Geneva Public Library District was adjourned at 7:05 p.m.

Respectfully submitted,



Susan D. Shivers, Secretary



Esther Steel, President