



**Forsyth County Public Library Board of Trustees
Minutes from December 10, 2020 Special Called Meeting**

The Forsyth County Public Library Board of Trustees held a special called meeting via teleconference on December 10, 2020 at 10:30 a.m. Pursuant to O.C.G.A. 50-14-1(g), the teleconference format was used due to the current state of emergency related to the COVID-19 pandemic. The meeting was held via simultaneous conferencing (visual and audio) for the Library Board and staff and was simultaneously available to the public. Present were Board members Mary Helen McGruder (Chairman), Kristin Morrissey, Tim Plotner, and Christy Winters. Kathy Thomas was absent. Also present were Anna Lyle (Director), Tricia Syler, and Nikki Watkins.

I. Call Meeting to Order

Mary Helen McGruder called the meeting to order at 10:31 a.m.

II. Adoption of Agenda

There was a motion by Mary Helen McGruder and a second by Tim Plotner to adopt the Agenda without amendments. Motion carried with four Board members in favor (Mary Helen McGruder, Kristin Morrissey, Tim Plotner, and Christy Winters) and one member absent (Kathy Thomas).

III. Items Discussed

1. Proposed Fiscal Year 2021 budget adjustments

There was a motion by Mary Helen McGruder and a second by Christy Winters to increase Forsyth County revenue by \$9,150.00 to reflect an increase in funding designated for the Bookmobile. (Bookmobile-related expenses are already in budget.) Motion carried with four Board members in favor (Mary Helen McGruder, Kristin Morrissey, Tim Plotner, and Christy Winters) and one member absent (Kathy Thomas).

There was a motion by Mary Helen McGruder and a second by Kristin Morrissey to increase Forsyth County revenue by \$35,659.50 and Operations expenses by \$15,000.00 to reflect an increase in Operations funding. (\$20,659.50 in expenses is already in budget.) Motion carried with four Board members in favor (Mary Helen McGruder, Kristin Morrissey, Tim Plotner, and Christy Winters) and one member absent (Kathy Thomas).

There was a motion by Mary Helen McGruder and a second by Tim Plotner to increase Forsyth County revenue and Personnel expenses by \$27,126.50 to reflect funding for upgrading two part-time (25 hrs.) Information Specialist positions to full-time. Motion carried with four Board members in favor (Mary Helen McGruder, Kristin Morrissey, Tim Plotner, and Christy Winters) and one member absent (Kathy Thomas).

There was a motion by Mary Helen McGruder and a second by Christy Winters to increase Forsyth County revenue and Personnel expenses by \$52,908.00 to reflect funding for a 2% COLA increase for employees. Motion carried with four Board members in favor (Mary Helen McGruder, Kristin Morrissey, Tim Plotner, and Christy Winters) and one member absent (Kathy Thomas).

There was a motion by Mary Helen McGruder and a second by Kristin Morrissey to reflect a donation from NAMI (National Alliance on Mental Illness). Motion carried with four Board members in favor (Mary Helen McGruder, Kristin Morrissey, Tim Plotner, and Christy Winters) and one member absent (Kathy Thomas).

There was a motion by Mary Helen McGruder and a second by Tim Plotner to increase State revenue and Operations expenses by \$1,524.59 to reflect a Sandra Deal Supplemental Summer Reading Grant. Motion carried with four Board members in favor (Mary Helen McGruder, Kristin Morrissey, Tim Plotner, and Christy Winters) and one member absent (Kathy Thomas).

IV. Executive Session (*if needed*)

No Executive Session was held.

V. Adjournment

There was a motion by Mary Helen McGruder and a second by Christy Winters to adjourn the meeting at 10:34 a.m. Motion carried with four Board members in favor (Mary Helen McGruder, Kristin Morrissey, Tim Plotner, and Christy Winters) and one member absent (Kathy Thomas).

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Wednesday, January 20, 2021 at 5:30 p.m. at the Sharon Forks Library, 2820 Old Atlanta Road, Cumming, GA 30041.