



Forsyth County Public Library Board of Trustees Summary of Action Taken at November 16, 2020 Meeting

The Forsyth County Public Library Board of Trustees held its November meeting at the Hampton Park Library on November 16, 2020 at 5:30 p.m.

Present were Board members Mary Helen McGruder (Chairman), Kristin Morrissey, Tim Plotner, Kathy Thomas, and Christy Winters. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order
Called to Order at 5:29 p.m.
- II. Adoption of Agenda
The Board voted unanimously to adopt the Agenda as presented.
- III. Announcements
There were no announcements.
- IV. Adoption of Minutes
The Board voted unanimously to adopt the minutes of the October 5, 2020 Library Board meeting.
- V. Items to be discussed
 1. Presentation to FCPL Friends and Advocates
No action was taken.
 2. Renewal of landscaping services contract
The Board voted unanimously to renew for one year the landscaping services contract with TruCut Landscape Services, in the amount of \$49,542.64.
 3. Naming of future library on Fowler Road
No action was taken.
 4. Evaluation form and process for Director position
No action was taken.

5. Proposed Fiscal Year 2021 budget adjustments
The Board voted unanimously to increase Donations revenue and Operations expenses by \$600 to reflect a donation from the Forsyth County Master Gardeners for seed libraries at Hampton Park and Cumming libraries.

The Board voted unanimously to increase Donations revenue and Operations expenses by \$1,200 to reflect a donation from the South Forsyth Rotary Club for the sponsorship of two literacy/activity stations at two laundromats in Forsyth County.

6. Financial report
No action was taken.
7. Public Services activities reports
No action was taken.

VI. General Discussion *(if needed)*
No discussion.

VII. Executive Session *(if needed)*
No Executive Session was held.

VIII. Adjournment
The Board voted unanimously to adjourn the meeting at 6:01 p.m.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Wednesday, January 20, 2021 at 5:30 p.m. at the Sharon Forks Library, 2820 Old Atlanta Road, Cumming, GA 30041.